

**CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309 / 510 THIRD STREET
CEDAR KEY, FL 32625**

**Minutes of Regular Meeting
Board of Commissioners
January 8, 2018**

Board Members Present: Joe Hand, Stephen Rosenthal, Leslie Sturmer, Chris Reynolds.

Others Present: John McPherson, Mack Cox.

1. Meeting called to order at 5:00 p.m., by Leslie Sturmer, Acting Chair in the absence of Dottie Haldeman.
2. Pledge and Prayer.
3. Adoption of Agenda. **Motion** by Stephen Rosenthal to adopt agenda as published, with the addition of a bill adjustment request by Nancy Parker. **Second** by Chris Reynolds. Passed by a vote of 4-0.
4. Public Input. Public input was requested but none was provided.
5. Approval of Minutes. **Motion** by Stephen Rosenthal to accept minutes of the December 11, 2017, regular meeting as submitted. **Second** by Joe Hand. Passed by a vote of 4-0.
6. Financial Reports. Budget, Balance Sheet, Checkbook Activity, Past Due Accounts, and Employee Leave reports were presented for review. The General Manager addressed several issues. **Motion** by Stephen Rosenthal to accept financial reports as submitted. **Second** by Joe Hand. Passed by a vote of 4-0.
7. Bill Adjustments. The Board reviewed the following requests:
 - A request by Eric Stratham for an adjustment from \$767.29 to \$424.97 resulting from a leak in the yard where the water did not go through the wastewater system.
 - A request by Tina Mauer from \$1,258.89 to \$683.49 resulting from a broken water line on a dock where the water did not go through the wastewater system.
 - A request by Nancy Parker for an adjustment from \$155.34 to \$128.90 due to a meter malfunction.

Motion by Stephen Rosenthal to approve all three of the adjustment requests as meeting the requirements of District regulations. **Second** by Chris Reynolds. Passed by a vote of 4-0.

8. Resolution No: 2018-01:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CEDAR KEY WATER AND SEWER DISTRICT; AMENDING THE FISCAL YEAR 2017-2018 BUDGET; PROVIDING FOR POSTING ON THE DISTRICT'S WEBSITE; AND ESTABLISHING AN EFFECTIVE DATE.

The General Manager read the resolution by short title and described the proposed changes to the 2017-2018 budget. **Motion** by Stephen Rosenthal to adopt Resolution 2018-01 as presented. **Second** by Joe Hand. Passed by a vote of 4-0.

9. Resolution No: 2018-02:

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CEDAR KEY WATER AND SEWER DISTRICT; AMENDING PROVISIONS RELATING TO TEMPORARY AND PROBATIONARY EMPLOYEES; AND ESTABLISHING AN EFFECTIVE DATE.

The General Manager read the resolution by short title and described the proposed changes to the District's rules relating to probationary and temporary employees. **Motion** by Joe Hand to adopt Resolution 2018-02 as presented. **Second** by Stephen Rosenthal. Passed by a vote of 4-0.

10. General Manager Report.

- a. *Water Plant Issues.* The GM reported that the District had received word from DEP that all applications for use of chlorine dioxide, including the District's application to use TwinOxide, are on hold, and that it is not known when this hold will be lifted. He reported that in order to immediately address the DBP issue, half of the treated water at the water plant is being run through a reverse osmosis skid, which will result in an un-permitted industrial waste discharge from the RO system. The GM reported that he had informed the proper officials at DEP about this, and that these officials will be getting back to him.

The GM further reported that not knowing whether TwinOxide will be a viable option for dealing with the DBP issue leaves the District with additional uncertainty with regard to how to move forward with the design of a new water treatment plant. He stated that for now we will continue using the RO facility and continue to pursue permitting of the use of chlorine dioxide, and that Tim Norman will be exploring the possibility of using hydrogen peroxide as an oxidant which has been used in some places as a way to deal with DBP issues.

The GM was asked by the Board to determine the cost of a clean in place system for the RO units.

- b. *Bridge Work.* The GM reported that all four directional drills, two water and two wastewater, for the airport bridges have been completed.
- c. *State Road 24 Water Main Crossing.* The GM reported that the directional drill across SR 24 had been completed by TB Landmark, and that a subcontractor will be used to make the connection.
- d. *SRF Amendment.* The GM reported that due to the uncertainty with regard to the design of the water treatment plant, Tim Norman was not able to complete the work within the deadline in the initial State Revolving Fund planning grant and that the District must therefore forfeit the balance of the planning funds that have not been spent. He presented to the Board an SRF contract amendment that reduces the amount of the grant to the amount that was spent within the deadline. **Motion** by Chris Reynolds to authorize the Chair to sign the SRF amendment. **Second** by Stephen Rosenthal. Passed by a vote of 4-0.
- e. *Bereavement Leave.* The GM reported that James McCain took 2 days off relating to the death of his brother, Gilbert, and that District rules allow the Board to authorize up to 3 days of administrative paid leave in such circumstances. **Motion** by Chris Reynolds to approve the two days of bereavement leave for James McCain. **Second** by Joe Hand. Passed by a vote of 4-0.
- f. *Groundwater Levels.* The GM presented the following ground water levels for the monitoring wells near Rosewood and the Lower Suwannee Refuge:

DATE	ROSEWOOD	SUWANNEE	NOTE
1.1.12	7.62	1.64	6 months before saltwater intrusion
5.23.12	6.67	-.54	Near start of intrusion event
8.1.12	9.76	3.76	Near end of intrusion event
1.1.17	9.88	2.99	Start of 2017
1.1.18	10.46	3.53	Start of this year
12.5.17	10.25	3.30	1 month ago
1.2.18	10.38	3.53	Current

- g. *Restore Act Funding.* The GM reported that public comments are needed for the directional drill project and presented background information to help with such comments. He asked the Board members to seek comments and provided the email address to which the comments should be sent.

h. *Surplus Artwork.* The GM showed the Board three pieces of artwork that used to hang in the board room, but are now not needed after the post-Hermine renovations. He expressed the opinion that the faded artwork is of little or no value, and that James McCain had stated that he might have a use for the pieces. The Board agreed that James could have the three pieces.

11. Commissioner Comments:

- Stephen Rosenthal asked about the possibility of using the fenced area as an off-leash dog running area. It was agreed that this was probably not a good idea since water quality, including fecals, is monitored by wells in the area.
- Leslie Sturmer asked the General Manager to check into the Board's policy with regard to customers shutting off their water at the meter and report back.

12. Public Input: Public input was requested but none was provided.

13. Adjournment: There being no further business to conduct, the meeting was adjourned at 6:30 p.m.


Dottie Haldeman, Chairperson


Leslie Sturmer, Commissioner &
Secretary of the Board

Date: 2/12/18