

**CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309 / 510 THIRD STREET
CEDAR KEY, FL 32625**

**Minutes of Regular Meeting
Board of Commissioners
November 13, 2017**

Board Members Present: Dottie Haldeman, Joe Hand, Stephen Rosenthal, Leslie Sturmer, Chris Reynolds.

Others Present: John McPherson.

1. Meeting called to order at 5:00 P.M.
2. Pledge and Prayer.
3. Adoption of Agenda. **Motion** by Chris Reynolds to adopt agenda as published. **Second** by Joe Hand. Passed by a vote of 5-0.
4. Public Input. No members of the public were present.
5. Approval of Minutes. **Motion** by Stephen Rosenthal to accept minutes of the October 9, 2017, regular meeting as submitted. **Second** by Leslie Sturmer. Passed by a vote of 5-0.
6. Financial Reports. Budget, Balance Sheet, Checkbook Activity, Past Due Accounts, and Employee Leave reports were presented for review. Several issues were raised about the reports that the General Manager will look into and report back to the Board. **Motion** by Leslie Sturmer to accept financial reports as submitted. **Second** by Stephen Rosenthal. Passed by a vote of 5-0.
7. Bill Adjustment. Bob Edson requested a wastewater adjustment that would change the total bill for October 2017 from \$871.01 to \$481.38 resulting from a broken pipe in his yard. He further requested that the water charge be adjusted based on his inability to see his meter due to a ramp having been built over it by his neighbor. The General Manager showed the Board a photograph of the meter showing it to be clearly visible and not covered by the adjacent ramp. **Motion** by Leslie Sturmer to approve the wastewater adjustment only as the exterior leak meets the requirements for such adjustments, but deny the request for a water adjustment as there was no basis for such an adjustment. **Second** by Stephen Rosenthal. Passed by a vote of 5-0.
8. General Manager Report.
 - a. *Deep Well Construction*. The GM reported that only one bid was received for the well work, by AC Shultes, in the following amounts:

Exploratory Well: \$129,000

Injection Well: \$764,000
 Public Supply Well: \$455,750

He further reported that James and he had discussed the way forward with Tim Norman and there is agreement that the District should not move ahead with the exploratory well at this time given the high costs of each of the three wells. The GM reported that Tim Norman is discussing with DEP the possibility that it would not require a deep injection well for RO concentrate if the RO is to be used only on an emergency basis. There is also the need to establish whether chlorine dioxide is going to work as a disinfectant that resolves the DBP issue. The Board agreed that we should not move ahead with the exploratory well at this time, and that the GM should report back with additional information at the next meeting.

- b. *TwinOxide*. The GM reported that TwinOxide is working with DEP to develop new procedures for the pilot test period, and that we should be getting a letter from DEP with the new procedures soon.
- c. *State Road 24 Water Main Crossing*. The GM reported that he received a quote from TB Landmark, which is doing the directional drilling for the airport bridges, in the amount of \$9,085. Since this is within the budgeted amount of \$10,000, he reported that he will be working on getting a contract to have this work done.
- d. *Staffing*. The GM reported that Neil Doty's son Gabriel learned about the position, expressed interest, was interviewed, and then offered the position of technician which he accepted with a start date of December 4. The Board agreed that Mr. Doty should be an excellent employee.

The GM also reported that he had received a proposal from TwoFold Water to provide supplemental and backup operator services. The proposal would be for an operator to be here for a half day each week, at a rate of \$300 per visit, and that TwoFold would be available to provide back-up operator services at the rate of \$450 per day. The Board asked the GM to bring back a formal proposal from TwoFold with information on how the costs would fit into the budget.


- e. *Groundwater Levels*. The GM reported that groundwater levels (NGVD) at the Lower Suwannee Refuge and Rosewood monitoring wells are as follows:

DATE	ROSEWOOD	SUWANNEE	NOTE
1.1.12	7.62	1.64	6 months before saltwater intrusion
5.23.12	6.67	-.54	Near start of intrusion event
8.1.12	9.76	3.76	Near end of intrusion event

1.1.17	9.88	2.99	Start of this year
10.3.17	10.24	3.21	1 month ago
11.7.17	10.44	3.21	Current

f. *Rate Resolution Adjustment.* The GM reported that he had rounded the base rates in the rate resolution as follows: Water: \$23.10 to \$23.00; Wastewater: \$22.05 to 22.00. The Board agreed with this adjustment to round numbers.

9. Commissioner Comments: Chair Haldeman asked about the Christmas party and the annual provision of a ham or turkey to staff. The Board directed the General Manager to schedule the party and to provide the ham or turkey to staff as usual.
10. Public Input: No members of the public were present.
11. Adjournment: There being no further business to conduct, the meeting was adjourned at 6:12 p.m.


Dottie Haldeman, Chairperson


Leslie Sturmer, Commissioner &
Secretary of the Board

Date: 12/11/17