

**CEDAR KEY WATER & SEWER DISTRICT  
P.O. BOX 309 / 510 THIRD STREET  
CEDAR KEY, FL 32625**

**Minutes of Regular Meeting  
Board of Commissioners  
December 10, 2018**

Board Members Present: Joe Hand, Stephen Rosenthal, Leslie Sturmer, Dottie Haldeman.

Others Present: John McPherson, Mandy Offerle, Frank Offerle.

1. Meeting called to order at 5:07 p.m. by Stephen Rosenthal, Chair.
2. Pledge and Prayer.
3. Adoption of Agenda. The General Manager requested that a request for bill adjustment by Betty Padgett be added to the agenda. **Motion** by Dottie Haldeman to adopt the agenda with the addition. **Second** by Joe Hand. Passed by a vote of 4-0.
4. Public Input. Public input was requested but none was provided.
5. Approval of Minutes.
  - **Motion** by Dottie Haldeman to accept the minutes of the November 12, 2018, meeting with the following correction: Stephen Rosenthal arrived at the meeting at 5:10 pm, not 6:10 pm. **Second** by Leslie Sturmer. Passed by a vote of 4-0.
  - **Motion** by Dottie Haldeman to accept the minutes of the November 26, 2018, meeting as presented. **Second** by Leslie Sturmer. Passed by a vote of 4-0.
6. Financial Reports. Budget, Balance Sheet, Checkbook Activity, Past Due Accounts, and Employee Leave reports were presented for review. The General Manager was asked to report back on the high expenditures in Account 740.02. **Motion** by Dottie Haldeman to accept the financial reports as presented. **Second** by Leslie Sturmer. Passed by a vote of 4-0.
7. Bill Adjustments:
  - A request by Frank Offerle for an adjustment from \$138.57 to \$101.47 due to an exterior hose accidentally being left on for an extended period. **Motion** by Leslie Sturmer to approve the adjustment as meeting the standards for adjustments. **Second** by Dottie Haldeman. Passed by a vote of 4-0.
  - A request by Betty Padgett for an adjustment from \$372.78 to \$221.35 due to an exterior hose accidentally being left on for an extended period. **Motion** by Dottie Haldeman to approve the adjustment as meeting the standards for adjustments. **Second** by Joe Hand. Passed by a vote of 4-0.

8. General Manager Report.

a. *Water Plant Issues.*

- (1) Disinfectant Byproducts: The GM reported that the results for the 4<sup>th</sup> Quarter 2018 were well below the limits, i.e., Gulf and Hodges: 50 ppm; Hodgson: 67 ppm.
- (2) TwinOxide: The GM reported that the application for DEP authorization to proceed with the second TwinOxide test has been submitted and we are awaiting DEP response. He reported that the feedback from DEP so far is that we may need to do additional lead and copper testing during the trial period.

b. *Wastewater Treatment Plant Permit Renewal.* The GM reported that Tim Norman has submitted the application and additional information to DEP and we are awaiting DEP's response.

c. *Wastewater Bridge Lines Directional Drills.* The GM reported that the contract with SRWMD for the RIVER funds has been executed and Tim Norman has begun design work.

d. *Water Tower.* The GM reported that Utility Service Group arrived on December 5 to do the interior cleaning of the water tower, but that a leak in the water system caused the work to be halted, with it re-scheduled to take place on January 24.

e. *Employee Request.* The GM reported that the employees have asked whether Christmas Eve could be provided as a paid holiday since it falls on a Monday. The Board declined to change policy in this way, but agreed that the office could be closed on Christmas Eve if the employees were willing to take annual leave to be off.


f. *Website Accessibility.* The GM reported that he is continuing to work with Matt Chatowsky and that making the site accessible may require changing our web host to HostGator.

g. *Groundwater Levels.* The GM presented the following groundwater levels to the Board:

DATE	ROSEWOOD	SUWANNEE	NOTE
1.1.12	7.62	1.64	6 months before saltwater intrusion
5.23.12	6.67	-.54	Near start of intrusion event
8.1.12	9.76	3.76	Near end of intrusion event
1.1.17	9.88	2.99	Start of 2017
1.1.18	10.46	3.53	Start of this year
11.05.18	10.98	3.22	Previous reading
12.03.18	11.13	4.61	Current

9. Commissioner Comments: None.
10. Public Input: Public input was requested but none was provided.
11. Adjournment: There being no further business to conduct, the meeting was adjourned at 5:40 p.m.

  
Stephen Rosenthal, Chairperson

  
Leslie Sturmer, Commissioner &  
Secretary of the Board

Date: 1/14/2019