

**CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309 / 510 THIRD STREET
CEDAR KEY, FL 32625**

**Minutes of Regular Meeting
Board of Commissioners
February 13, 2017**

Board Members Present: Dottie Haldeman, Leslie Sturmer, Chris Reynolds, Joe Hand.

Others Present: John McPherson, Mac Cox, Matt Chatowski, Steve Rosenthal, Nicki Rucker, Anne Osteen, Mandy Offerle, Frank Offerle.

1. Meeting called to order at 5:00 P.M.
2. Pledge and Prayer.
3. Adoption of Agenda. **Motion** by Chris Reynolds to adopt agenda as presented. **Second** by Leslie Sturmer. Passed by a vote of 3-0.
4. Selection and Swearing in of New Board Member. Upon the resignation of Seth Colson from the Board due to his moving out of the District, the Board engaged in a selection process for a new Board member to serve until the next election as provided for in the District Charter. Five applicants for the position appeared at the meeting: Matt Chatowski, Joe Hand, Anne Osteen, Steve Rosenthal, and Nicki Rucker. Each candidate was interviewed by the Board and it was established that each was qualified to serve on the Board. Upon completion of the interviews and statements by each applicant, the Board ranked the applicants in writing, with such rankings placed in the meeting file. The General Manager tallied the results and reported to the Board that Joe Hand had been ranked number 1 by all three Board members. The Chair thereupon declared that Joe Hand had been selected to fill the vacant seat. Mr. Hand took the oath of office and joined the Board on the dais. The other applicants were thanked for their interest in serving on the Board.
5. Public Input: Public input was requested but none was provided.
6. Approval of Minutes. **Motion** by Leslie Sturmer to accept minutes of the January 9, 2017, regular meeting, as submitted. **Second** by Chris Reynolds. Passed by a vote of 4-0.
7. Financial Reports. Budget, Balance Sheet, Checkbook Activity, Past Due Accounts, and Employee Leave reports were presented for review. The General Manger noted some discrepancies and corrections in the reports. **Motion** by Leslie Sturmer to accept the financial reports as corrected. **Second** by Chris Reynolds. Passed by a vote of 4-0.
8. Neil Doty. The Chair noted the untimely death of Neil Doty, one of the District's operators for the past 30 years. All joined with the Chair in expressing condolences to the family and noting that Mr. Doty had been an excellent employee for all the time he

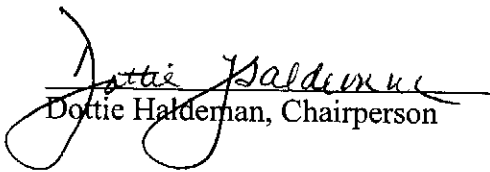
had worked for the District and that he will be greatly missed. The General Manager requested approval from the Board to pay Mr. Doty's accumulated annual and sick leave. **Motion** by Chris Reynolds to pay the following amounts: \$9,562.11 for 25% of the accumulated sick leave hours as per District resolution, and \$3,423.89 for 100% of accumulated annual leave hours as per District resolution. **Second** by Leslie Sturmer. Passed by a vote of 4-0. The General Manager was directed to check with Robert Beauchamp on what payroll deductions should be made from such payments, and to make arrangements for flowers or a plant from the District for Mr. Doty's memorial service.

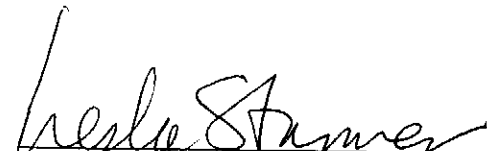
9. General Manager Report:

- a. *New Water Plant: Design and Construction.* The GM reported that the diatomaceous earth pilot test had not gone well due to almost immediate clogging of the filters. He reported the tentative conclusion by District staff and engineers that, in light of the poor results from pilot testing to date, membranes are probably not going to work for 24/7/365 treatment due to the apparent impossibility of adequately pre-treating our existing well water. He reported that this leaves two basic options: Finding a new water source, or using the existing lime softening treatment process with membrane backup in case of saltwater intrusion. After general discussion of these options, it was agreed that a special meeting should be scheduled for February 27, 2017, at 5:00 p.m. to have the engineer, Tim Norman, attend and to consider the various options. The GM was directed to have Mr. Norman be ready with graphic representations of the various treatment processes that have been tested and that are being considered, as well as information on the current situation with Yankeetown and Fowlers Bluff, which have plants designed by Mittauer Engineers.
- b. *Hurricane Hermine: FEMA Reimbursement.* The GM reported that he is working with FEMA to obtain reimbursement of amounts not covered by the District's flood insurance. He reported that he has been told that the District is eligible for such reimbursement, but it may take a while to get through the review process.
- c. *Hurricane Hermine: Office Repair.* The GM asked that the Board decide on the wall covering for the office repair. He presented samples of the vinyl and metal siding for review by the Board, and recommended use of the metal, and noted that all District staff members preferred the metal. Chair Haldeman expressed skepticism about the durability of the metal, with particular concern that it would rust. With regard to flooring, the Board expressed the desire to have carpeting in the front desk area where customers come in. **Motion** by Chris Reynolds to accept the bid by Dreyer's for the metal siding and finished concrete floors, subject to the change for the carpeting as noted. **Second** by Joe Hand. Passed by a vote of 3-1, with Chair Haldeman voting no.
- d. *TwinOxide.* The GM reported that he had continued to work with TwinOxide on a proposal that would cap the chemical costs during the trial period. He presented a rough proposal from TwinOxide that would cap the chemical costs at \$78,297 per year, with annual equipment costs of \$1,900. After discussion, the GM was

requested to proceed with negotiations with TwinOxide and bring to the next meeting a complete proposal.

- e. *Office Building Sign.* The GM reported that the sign had been completed and installed.
 - f. *Purchase.* The GM requested authorization to purchase a spare sludge return pump, which is one of the essential parts of the wastewater process that the District is supposed to have spares of under the DEP permit. He noted that the District had recently replaced both sludge return pumps with new Flygt pumps and that both pumps are working well so that it is time to obtain a spare. **Motion** by Chris Reynolds to purchase the pump at a cost of \$5,306 to come out of wastewater contingency. **Second** by Leslie Sturmer. Passed by a vote of 4-0.
 - g. *Groundwater Levels.* The GM reported that the groundwater level at the Rosewood monitoring well continues to fall, from 9.98 NGVD on January 3, 2016, to 9.59 on February 6, 2017. He reminded the Board that we had problems with saltwater intrusion at levels of 6 to 7 NGVD.
 - h. *Election.* The GM reminded the Board that seats 2 (Chris Reynolds), 4 (Thelma McCain) and 5 (Joe Hand) would be up for election on May 2, 2017, with the qualifying period being March 13 through March 17, 2017.
10. Commissioner Comments. Leslie Sturmer asked the General Manager to be sure and attend the next RESTORE Act meeting on February 21 in Bronson, and explained that discussions were beginning on a new "pot" of money to be used for large-scale water quality projects. The GM stated that he planned to attend.
11. Public Input. Public input was requested but none was provided.
12. There being no further business to address, the meeting was adjourned at 7:15 p.m.


Dottie Haldeman, Chairperson


Leslie Sturmer, Commissioner &
Secretary of the Board

Date: 4/10/2017