

**CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309 / 510 THIRD STREET
CEDAR KEY, FL 32625**

**Minutes of Regular Meeting
Board of Commissioners
December 8, 2014**

Board Members Present: Thelma McCain, Leslie Sturmer, Dottie Haldeman, Seth Colson, Chris Reynolds.

Others Present: John McPherson, Greg Lang, Mack Cox.

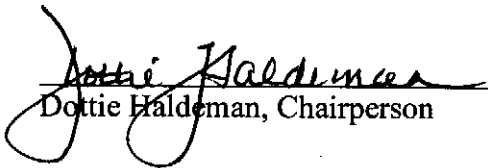
1. Meeting called to order at 5:00 P.M.
2. Pledge and Prayer.
3. Adoption of Agenda: **Motion** by Chris Reynolds to adopt the agenda as published. **Second** by Thelma McCain. Passed by a unanimous vote.
4. Public Input: Public input was requested but none was provided.
5. Approval of Minutes: **Motion** by Leslie Sturmer to accept minutes of the November 10, 2014, meeting as presented. **Second** by Seth Colson. Passed by a unanimous vote.
6. Financial Reports: Budget, Balance Sheet, Checkbook Activity, Past Due Accounts, and Employee Leave reports were presented for review. Accepted without objection.
7. General Manager Report: The General Manager reported the following:
 - a. RD Engineering Contract for New Water Plant. The GM reported that he and Tim Norman with Mittauer and Associates worked on the contract with the result of the negotiations presented to the Board for review and approval. The GM reviewed the contract, with special emphasis on the cost of services and the relationship between these costs and engineering services acquired from Mittauer under the SRF grant and legislative appropriation. It was explained that under the terms of the proposed contract, the District would get credit for \$204,000 received under the SRF pre-construction grant, and that the Well 5 project paid for with the legislative appropriation had been removed from the scope of work for the new water plant. The GM recommended that the contract be approved as presented. After discussion by the Board: **Motion** by Leslie Sturmer to approve the contract with Mittauer and Associates as presented. **Second** by Thelma McCain. Passed by a unanimous vote.
 - b. Legislative Funding—2014 (Well 5). The GM reported that the District had received the executed funding agreement from the State, and that he had finalized the contract with Mittauer for the Well 5 work as previously authorized by the

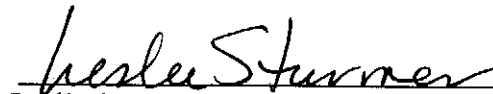
Board. He reported that Mittauer will move ahead with finalizing the engineering and putting the project out to bid.

- c. Legislative Funding–2015. The GM reported that he had spoken with Nick Abrahams with Senator Dean’s office and that Mr. Abrahams recommended that the District be placed on the agenda of the Legislative Delegation meeting in Bronson on January 14 at 9:30 a.m. to present to the legislators what had been done with last year’s appropriation and to make a new request for this year. The Board directed the GM to work with Mittauer to come up with a strategy for the 2015 funding request and report back to the Board at the January meeting. The Board members requested that they be informed of the time and place of the meetings with Mittauer.
- d. Suwannee River Water Management District Funding–2015-2016. The GM reported that he had received a request from the SRWMD to submit one or more proposals for the WMD’s “Five-Year Priority Water Project” list, and that, since the deadline for submitting these requests was prior to the Board’s December meeting, he went ahead and submitted the requests for a wastewater project and a new water plant project as follows: wastewater project: \$64,200, half the total of \$128,400 (50% match required) for directional drilling of the wastewater lines on bridges 1, 2, and 3; water project: \$612,000, half the total of \$1,224,000, for purchase of the Greensand and nanofiltration equipment at the new water plant. The Board had no objection to these projects.
- e. Disinfectant Byproduct (DBP) Testing. The GM reported that after a great deal of testing and process adjustment, favorable results were obtained for DBPs and residual chlorine at the test locations as of November 24, and thus samples were taken on November 25 for analysis by Aqua Pure and conveyance to DEP for the first quarter of the four-quarter testing requirement. He reported that the results came back from Aqua Pure and that the results were where they needed to be for both DBPs and residual chlorine. The GM and Board then engaged in a general discussion relating to the problem of maintaining fresh water at the far reaches of the water system. The ideas discussed included having homeowners in the outlying areas help with flushing by providing them with incentives for irrigation, adding a chlorine boost at the water tower, and adding a pump to circulate the water in the system.
- f. Pipelines on Airport Bridges. The GM reported that orders of the necessary parts for installation of the valves on these water lines are pending.
- g. American Tower. The GM presented a letter from American Tower explaining why the effort to place a tower on the water tower site has been terminated and the efforts of American Tower and the City to find an alternative location. The GM will report back on what affect this has on the current lease between American Tower and the District.
- h. Holiday Issues. After presentation by the GM, the Board agreed to the following: (1) A District holiday party should be held on December 22, 2014, 5:30 p.m., at

the District Office, potluck; (2) The GM may close the office on Friday December 26, and allow staff to take the day off using a day of annual leave; (3) A turkey or ham will be provided to staff as per tradition.

8. Commissioner Comments: None.
9. Public Input: Public input was requested but none was provided.
10. There being no further business to address, the meeting was adjourned at 6:20 p.m.


Dottie Haldeman, Chairperson


Leslie Sturmer, Commissioner &
Secretary of the Board

Date: 1/12/15