

**CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309 / 510 THIRD STREET
CEDAR KEY, FL 32625**

**Minutes of Regular Meeting
Board of Commissioners
April 8, 2019**

Board Members Present: Joe Hand, Stephen Rosenthal, Dottie Haldeman, Chris Reynolds, Leslie Sturmer

Others Present: John McPherson, Mack Cox.

1. Meeting called to order at 5:00 p.m. by Stephen Rosenthal, Chair.
2. Pledge and Prayer.
3. Adoption of Agenda. **Motion** by Dottie Haldeman to adopt the agenda as presented. **Second** by Joe Hand. Passed by a vote of 5-0.
4. Public Input. Public input was requested but none was provided.
5. Approval of Minutes. **Motion** by Dottie Haldeman to accept the minutes of the March 11, 2019, and March 25, 2019, meetings as presented. **Second** by Chris Reynolds. Passed by a vote of 5-0.
6. Financial Reports. Budget, Balance Sheet, Checkbook Activity, Past Due Accounts, and Employee Leave reports were presented for review. The Board requested that the General Manager check on why ad valorem tax revenues are at only 80% this late in the year. **Motion** by Dottie Haldeman to accept the financial reports as presented. **Second** by Joe Hand. Passed by a vote of 5-0.
7. Bill Adjustment: William Giles for an adjustment from \$766.30 to \$427.18 due to a broken water line at the meter. **Motion** by Dottie Haldeman to approve the adjustment as meeting the standards for adjustments. **Second** by Chris Reynolds. Passed by a vote of 5-0.
8. General Manager Report.
 - a. *Water Plant Issues.*
 - (1) TwinOxide: The GM reported that the application for authorization to proceed with the second TwinOxide test has been approved by DEP, and that we are awaiting the needed upgrades to the system to be installed. The directed the GM to check with the engineers about the possibility of testing the impact of chlorine dioxide on the R/O system, and also to schedule a tour by the Board of the new facilities when they are installed.

- (2) Calcium: The GM reported that the permit application for adding phosphate to the water treatment process has been submitted to DEP, and that approval should come soon. The Board directed the GM to check on what impact phosphate will have on phosphorus discharges from the wastewater plant.
- b. *Wastewater Treatment Plant Permit Renewal.* The GM reported that Tim Norman has submitted the application and additional information to DEP and we are awaiting DEP's response.
- c. *Wastewater Bridge Lines Directional Drills.* The GM reported that Tim Norman has completed the design work on this project, and that the necessary permit from DEP has been obtained, but that the necessary permit from DOT remains pending. He reported that it is still possible that construction could begin in May before hurricane season.
- d. *Election and Financial Disclosure.* The GM reported that Seat 2 (Reynolds) and Seat 4 (Rosenthal) will be unopposed in the upcoming election.
- e. *Communication Towers and Antennas.* The GM reported that the agreement with Nextower has been finalized and executed, that survey work has been completed, and that construction will begin soon. The GM was directed to put some information about the new tower on the website.
9. Commissioner Comments: None.
10. Public Input: Public input was requested but none was provided.
11. Adjournment: There being no further business to conduct, the meeting was adjourned at 5:50 p.m.


Stephen Rosenthal, Chairperson


Leslie Sturmer, Commissioner &
Secretary of the Board

Date: 5/13/19