

**CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309 / 510 THIRD STREET
CEDAR KEY, FL 32625**

**Minutes of Regular Meeting
Board of Commissioners
December 12, 2020**

Board Members Present: Joe Hand, Stephen Rosenthal, Dottie Haldeman, Leslie Sturmer.

Others Present: John McPherson, Jan Childers, Clay Childers, Mac Cox, Gena Stefani.

1. Meeting called to order at 5:00 p.m. by Stephen Rosenthal, Chair.
2. Pledge and Prayer.
3. Adoption of Agenda. **Motion** by Dottie Haldeman to adopt the agenda with the addition of Resolution 2020-04. **Second** by Leslie Sturmer. Passed by a vote of 4-0.
4. Approval of Minutes. **Motion** by Joe Hand to accept the minutes of the regular meeting of November 9, 2020, as presented. **Second** by Dottie Haldeman. Passed by a vote of 4-0.
5. Financial Reports. Budget, Balance Sheet, Checkbook Activity, and Employee Leave reports were presented for review. The general manager clarified some items in the reports, and the Board requested that he look into the mistake in the reporting on Account 630.01, Permitting. **Motion** by Joe Hand to accept the financial reports as presented. **Second** by Dottie Haldeman. Passed by a vote of 4-0.
6. Public Input. Public input was requested but none was provided.
7. Bill Adjustments.
 - Cedar Cove Pool.

Gena Stefani asked the Board to consider an adjustment to an unexplained and very large use of water for the Cedar Cove pool. The Board followed its usual policy of not waiving water fees for water that has passed through the meter, but asked the general manager to check again on what might explain such a large water usage.
 - P & G Hospitality #310
 - Christina Culver

Motion by Leslie Sturmer to approve the adjustments for P&G Hospitality #310, and Christina Culver as meeting the requirements for such adjustment.
Second by Dottie Haldeman. Passed by a vote of 4-0.
 - F. Catfish Abbot
 - Francis Bradley
 - Glen Dial

Motion by Leslie Sturmer to approve the adjustments for F. Catfish Abbot, Francis Bradley, and Glen Dial as meeting the requirements for such adjustment. **Second** by Joe Hand. Passed by a vote of 4-0.

7. RESOLUTION NO: 2020-04

A RESOLUTION OF THE CEDAR KEY WATER AND SEWER DISTRICT AUTHORIZING THE CHAIR AND SECRETARY OF THE BOARD TO SIGN ALL DOCUMENTS NECESSARY TO RENEW A LINE OF CREDIT WITH DRUMMOND COMMUNITY BANK; AND ESTABLISHING AN EFFECTIVE DATE.

The short title was read by the general manager. **Motion** by Dottie Haldeman to adopt Resolution 2020-04 as presented. **Second** by Joe Hand. Passed by a vote of 4-0.

8. General Manager Report.

- a. *Water Plant.* The GM reported that the Miex has been turned back on for the remainder of the pilot test, but that poor DBP readings have continued; that additional testing is underway; and that it is believed that the carbon needs to be replaced. He reported that new carbon has been ordered and that replacement is slated to occur soon. He reported that thereafter an effort would be made to get back to the point where we started with very low DBP results, and then the remainder of the pilot test will be used to determine how long the carbon will last with the Miex on.
- b. *Wastewater System.* The GM reported that staff will be working with CROM corporation to begin concrete repairs at the WWTP, and with Tim Norman on options for full funding for wastewater system repairs.
- c. *Cell Service.* The GM reported that the final lease agreements have been executed by the City and the District and are with Verizon for execution.
- d. *Internet Service.* The GM reported that the lease agreements with WiFiber have been executed by the District and are with WiFiber for final execution. He also reported that WiFiber had installed the remaining transmitters on the tower and is signing up new customers.
- e. *TRIM Compliance.* The GM reported that the District was found to have complied with TRIM requirements, with one minor mistake that does not require a re-hearing.
- f. *Disposal of Dump Trailer.* The GM reported that the District has an old dump trailer that was used to haul limerock when the District got involved with digging up and repairing streets, but now that digging up streets in the city is no longer allowed the trailer has been un-used for quite a long time and is in poor condition. He reported that James McCain was interested in the trailer and had offered \$1,500 which the GM felt was above fair market value. The Board agreed that the trailer is surplus, but instructed the GM to put it out to bid and allow Mr. McCain to submit a bid along with others.
- g. *Christmas Eve.* The GM asked whether it would be OK to close the office on Christmas eve if the employees take leave for the day. The Board agreed to allow the District office to be closed after lunch on Christmas eve if the employees take leave to cover the time.

- h. Covid-19.* The GM reported that the District continues to follow mask-wearing and separation protocols at the District office, with no symptoms or testing this past month.
8. Commissioner Comments: Commissioner Haldeman asked the general manager to check on her water meter, and others on her street, being below ground level and hard to get to for turn off, etc.
 9. Public Input: Public input was requested but none was provided.
 10. Adjournment: There being no further business to conduct, the meeting was adjourned at 6:15 p.m.



Stephen B. Rosenthal, Chairperson



Leslie Sturmer, Commissioner &
Secretary of the Board

Date: 3/8/21