

**CEDAR KEY WATER & SEWER DISTRICT  
P.O. BOX 309 / 510 THIRD STREET  
CEDAR KEY, FL 32625**

**Minutes of Regular Meeting  
Board of Commissioners  
May 13, 2019**

Board Members Present: Joe Hand, Stephen Rosenthal, Dottie Haldeman, Chris Reynolds, Leslie Sturmer.

Others Present: John McPherson, Mack Cox, Sue Colson, Jim Wortham.

1. Meeting called to order at 5:00 p.m. by Stephen Rosenthal, Chair.
2. Pledge and Prayer.
3. Swearing In and Election of Officers. Stephen Rosenthal and Chris Reynolds took the oath of office for their new terms on the Board. **Motion** by Dottie Haldeman to re-elect current officers, Chair: Stephen Rosenthal and Secretary: Leslie Sturmer, for the coming year. **Second** by Joe Hand. Passed by a vote of 5-0.
4. Adoption of Agenda. **Motion** by Dottie Haldeman to adopt the agenda with addition of bill adjustment request by Betty Padgett. **Second** by Leslie Sturmer. Passed by a vote of 5-0.
5. Public Input. City Commissioner Sue Colson presented the following items:
  - The results of the 3-D laser scan of the historic area of town will be presented Tuesday at 5:30. These scans will be helpful in improving the city's resiliency and all should attend.
  - On Monday May 20<sup>th</sup> there will be the first in a series of presentations on issues of local interest. It will be on the issue of vaping by children.
  - The City public works area at the water plant property was cleaned up as a flood precaution and to make way for the new tower.
6. Approval of Minutes. **Motion** by Dottie Haldeman to accept the minutes of the April 8, 2019, board meeting as presented. **Second** by Chris Reynolds. Passed by a vote of 5-0.
7. Financial Reports. Budget, Balance Sheet, Checkbook Activity, Past Due Accounts, and Employee Leave reports were presented for review. **Motion** by Dottie Haldeman to accept the financial reports as presented. **Second** by Joe Hand. Passed by a vote of 5-0.
8. Bill Adjustments: The Board reviewed the following bill adjustment requests:
  - Gus Soldatos for an adjustment from \$406.17 to \$245.22 due to a broken exterior water line.
  - Fred Catfish Abbott for an adjustment from \$296.93 to 180.99 due to water hose being left on.

- Betty Padgett for an adjustment from \$251.78 to \$164.04 due to broken exterior pipe.

**Motion** by Dottie Haldeman to approve the three adjustments as meeting the standards for adjustments. **Second** by Leslie Sturmer. Passed by a vote of 5-0.

9. General Manager Report.

a. *Water Plant.*

- (1) TwinOxide: The GM reported that the needed upgrades for beginning the TwinOxide test are scheduled to be installed in mid-May, with the test starting soon thereafter, with notice to customers going out before the test begins. He reported that the quarterly DBP test samples were taken on May 1 with no results received yet.
- (2) Calcium Issue: The GM reported that DEP approval was obtained to begin phosphate treatment of the water which began on April 29. He reported that so far it seems to be improving the situation, and that he was assured by the engineer that it would have no significant impact on phosphorus levels in the WWTP effluent.

b. *Wastewater Treatment Plant.*

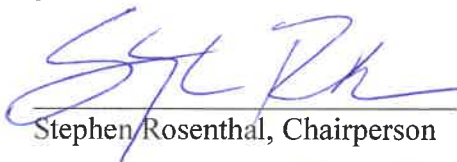
- (1) Permit Renewal: The GM reported that DEP issued the draft permit on April 19 and that the engineer has submitted comments, primarily having to do with DEP's failure to completely remove the reclaimed water irrigation provisions from the permit. He reported that the Notice of Intent to Issue the discharge variance has been published and there is a public notice period, after which the Notice of Intent to Issue the permit itself will be published with its own comment period.
- (2) The GM reported that the WWTP suffered an "upset" starting after hours on Friday May 3 when the dissolved oxygen probe failed and did not send a signal to the air blowers to come on when oxygen levels dropped in the aeration tank. He reported that the low oxygen levels were discovered on Saturday morning and the crew took immediate steps to bring oxygen levels back up to normal and the plant back into compliance. Finally, he reported that the upset was reported to DEP as required, and that the blowers are operating on a timer pending receipt of a rush-ordered new dissolved oxygen probe.

c. *Wastewater Bridge Lines Directional Drills.* The GM reported that although we still have not received a permit from DOT for the drills, the Advertisement for Bids was published in the Gainesville Sun on May 3, with a bid opening set for June 7. He reported that if DOT requires changes to the project, and addendum will be added to the bid documents.

d. *Communication Towers and Antennas.* The GM reported that NextTower ordered an environmental assessment of the lease area which was conducted and no contamination was found. He reported that soil borings have been taken and construction is expected to begin about July 22.

e. *Audit.* The GM reported that the audit was conducted and prepared in a timely manner this year, with the report to be given at the June meeting.

- f. *Health, Life, Vision Insurance Renewal.* The GM reported that renewal proposals have been received from Brown and Brown, and that the life and vision rates stayed the same, and health decreased slightly. The GM recommended that all three be renewed without any changes. **Motion** by Dottie Haldeman to renew the three policies as offered by Brown and Brown. **Second** by Chris Reynolds. Passed by a vote of 5-0.
- g. *Bright House Networks Lease Renewal.* The GM reminded the Board that starting back in 1989 the local cable company has leased a 25' by 100' parcel of land at the water tower site, and that, although the City owns the underlying water tower property, subject to a long-term lease with the District, the lease has always been solely between the cable company and the District. He reported that it is time for renewal of the lease and that Bright House Networks needs to lease only the rear half of the site due to the satellite dishes that were located on the front half of the leased area having been removed. He reported that despite the reduction in parcel size, the lease payments will remain the same with the usual 3% annual increase, and that he had run this by the Mayor and he agreed that it was OK to continue with past practice and have just the District involved in the lease with Bright House. **Motion** by Dottie Haldeman to renew the lease as presented and authorized the Chair to sign the necessary documents. **Second** by Leslie Sturmer. Passed by a vote of 5-0.
- h. *Florida Association of Special Districts Annual Conference.* The GM provided the Board with information about the 4-day FASD conference coming up in June in Ft. Myers, with the cost of registration being \$475.
10. Commissioner Comments: Dottie Haldeman reminded everyone that the baccalaureate ceremony would take place on Sunday evening at the Methodist Church.
11. Public Input: Mack Cox stated that he was impressed by the way in which the reclaimed storage tanks were removed from the city property. The GM reported that the tanks are stored at the city public works area at the water treatment plant.
12. Adjournment: There being no further business to conduct, the meeting was adjourned at 5:53 p.m.

  
 Stephen Rosenthal, Chairperson

  
 Leslie Sturmer, Commissioner &  
 Secretary of the Board

Date: 6/10/19