

CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309/510 THIRD STREET
CEDAR KEY, FL 32625

Minutes of Regular Meeting
Board of Commissioners
May 8, 2023

Board Members Present: Dottie Haldeman, Leslie Sturmer, Joe Hand, Stephen Rosenthal, Michael Borelli.

Other Presents: Evan Rosenthal, Alicia Johns, James McCain, Mandy Offerle, Brendan McKitrick, Mac Cox, Darrell McCormick, Doris Hellerman, and Jim Wortham.

1. Meeting called to order at 5:01 p.m. by Dottie Haldeman, Chair.
2. Pledge and Prayer.
3. Public Comment. Ms. Leslie let the Board know that she got Thank You cards for all the speakers who attended the Workshop on April 24, 2023. Ms. Leslie also stated that she sent Alicia all the pdf presentations for her to post on the District's website and that soon the video will be available and sent to Alicia so that it can be posted on the website as well. Ms. Dottie thanked Leslie and Joe for their part in putting on the Workshop and spoke on how much information was presented by the different speakers that attended. No other public comment.
4. Adoption of the Agenda. **Motion** by Stephen Rosenthal to accept the agenda. **Second** by Joe Hand. Ms. Leslie ask that the W3C be made an Agenda Item for all future meetings and will be placed on the Agenda after the Financial Reports review. Passed by vote of 5-0.
5. James Moore & Company Presentation of the Fiscal Year 2022 Audit. Brendan McKitrick presented the Fiscal Year 2022 Audit Financial Statements to the Board. Brendan explained each of the reports in Audit Report. The Board had a few questions for Brendan that he said would need to be answered by the District's Accountant. The Board the ask that Alicia or Ann get with Robert Beauchamp to see if he could be at the next Board Meeting. **Motion** by Stephen Rosenthal to accept the Audit Report as presented. **Second** by Leslie Sturmer. Passed by vote of 5-0.
6. Approval of Board Meeting Minutes from the April 10, 2023, Regular Board Meeting. **Motion** by Stephen Rosenthal to accept the Minutes from the April 10, 2023 Board Meeting. **Second** by Joe Hand. Passed by vote of 5-0.
7. Financial Reports. Balance Sheet, Budget Report, Checkbook Activity, Past Due Accounts Report, Employee Leave reports were presented for review. **Motion** by Leslie Sturmer to accept the Financial Reports with comments. **Second** by Stephen Rosenthal. Ms. Leslie had a question about P/L line 640.04 Water Tower Maintenance and wanted to make sure that was all up to date for this Fiscal Year. James said that he had the maintenance reports and will be looking into the contract to make sure they are doing what is in the Maintenance Contract. Question about the DEP Grant expenses on the P/L was asked since there is money being spent on that line and no budget amount for that particular line on the P/L. The Board decided that would be something that would be discussed with Robert Beauchamp at the next Board Meeting. Mr. Stephen ask about the Ad Valorem Taxes that have been received so far by the District. Mr. Stephen is concerned that the District is not receiving all the funds allotted to the District. Passed by vote of 5-0.

8. Bill Adjustment Request. No Bill Adjustment Requests.

9. General Managers Report.

Water – James reported that the compressor on the MIEX went out and was repaired. He reported that he, Billy, and Gabe are conducting a meter audit and have found that we have many different registers on different bases and that when meters are sent back Mueller sends back what they have and not necessarily what we need. James also reported to the Board the number of meters that do not read per month due to this issue and that he is working with a representative to help the District get this problem resolved.

Joe Hand reported on the W3C meeting he and James attended. Evan reported that he could have the Proposed W3C Interlocal Agreement ready for the Board's approval at the June 12th Board Meeting. Joe went through the steps that need to be taken to move closer to forming the W3C Co-operative, some of which needed to be done by the second week in August.

Mr. Stephen ask when the Board will be notified whether the SRWMD approves the \$100 million for the Pipe Line Project, to which James replied he would send the Board members and email letting them know the outcome of that decision and how much money will be awarded. Evan and the Board discussed what they wanted to see in the Interlocal Agreement that will be presented to the Board at the June Board Meeting.

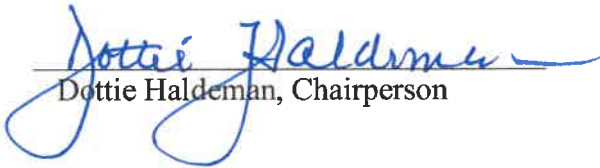
The Board briefly discussed how well the April 24th Workshop went and some of the information that speakers who attended the workshop gave the Board Members. Alicia has posted all of the Workshop Speaker's Presentation Materials have been put on the District's Website. A video of the workshop will be uploaded the District's website at a later date.

James told the Board that it would be about \$5,000 to have the water tests done that Mr. Clay Childers ask about at the April Board Meeting. James told the Board that if the District could find the money to pay for the cost of the tests he would recommend doing the testing on Bronson's two water towers. Some of the Board members thought it would be a good idea to ask someone from DEP or another State entity about whether doing the water testing on the two Bronson water towers was beneficial before spending the money for the tests.

Wastewater – James reported that the \$2.5 million that he was working on getting for the District was not approved. James does plan to keep going back to Tallahassee to keep up with the Senate and Legislative sessions to hopefully get this approved in the future. James reported on the aeration system at the wastewater plant and the problems he is having with it and what he is wanting to do to get the issues fixed. James and the Board discussed what would need to be done to fix the current aeration system. James then reported that the District is about 60% with the Lift Station Rehabilitation. James reported that one of the problems the District is having is meeting the 100 Year Flood Plain standards. James reported that if the District and DEP can not come to a solution some of the control panels will be submersible.

Other – James let the Board know that he will be attending the Hurricane Preparedness that the City does every year and presented the Hurricane Preparedness Plan that he will be handing out to the Citizens of the Cedar Key Water & Sewer District. James and the Board discussed the Preparedness Plan and what will be done if the City of Cedar Key has a mandatory evacuation in the event of a hurricane. Ms. Doris Hellerman talked to the Board about the NOAA model and what it tells you as far as storm surges and tides that she offered to send to the Board members for them to look at.

10. Attorney Report. Was discussed in many different areas of the Board Meeting.
11. First Reading of the Resolution Related to New Water and Wastewater Connection and Miscellaneous Charges. Evan read this Resolution to the Board for the first time to see if the Board has any changes that they would like made regarding language or fees in the Resolution. Evan then explained to the Board what changes have been made to the Resolution as to what is the District's responsibility versus the customer's responsibility and the fees that go along with those responsibilities.
12. Commissioner Comments. No Comments
13. Public Input. Ms. Mandy Offerle let the Board know that she would be happy to post a copy of the District's Hurricane Preparedness in the Cedar Key News.
14. Adjournment: There being no more business to conduct, the meeting was adjourned at 6:50 p.m.


Dottie Haldeman, Chairperson


Leslie Sturmer, Commissioner &
Secretary of the Board