

**CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309 / 510 THIRD STREET
CEDAR KEY, FL 32625**

**Minutes of Regular Meeting
Board of Commissioners
January 11, 2021**


Board Members Present: Joe Hand, Stephen Rosenthal, Dottie Haldeman, Leslie Sturmer, Chris Reynolds.

Others Present: John McPherson.

1. Meeting called to order at 5:00 p.m. by Stephen Rosenthal, Chair.
2. Pledge and Prayer.
3. Adoption of Agenda. **Motion** by Dottie Haldeman to adopt the agenda with the addition of a bill adjustment request by Richard Zeigler. **Second** by Joe Hand. Passed by a vote of 5-0.
4. Approval of Minutes. **Motion** by Dottie Haldeman to accept the minutes of the regular meeting of December 14, 2020, as presented. **Second** by Chris Reynolds. Passed by a vote of 5-0.
5. Financial Reports. Budget, Balance Sheet, Checkbook Activity, and Employee Leave reports were presented for review. **Motion** by Leslie Sturmer to accept the financial reports as presented. **Second** by Joe Hand. Passed by a vote of 5-0.
6. Public Input. Public input was requested but none was provided.
7. Bill Adjustments.
 - Brenda Coulter.
 - Richard Zeigler

Motion by Dottie Haldeman to approve the two requested adjustments as meeting the requirements for such adjustment. **Second** by Chris Reynolds. Passed by a vote of 5-0.
8. General Manager Report.
 - a. *Water Plant.* The GM reported that authorization has been received from DEP to re-run the 90-day pilot test with new carbon filtration medium and keeping the Miex online, and that the carbon has been replaced and the re-run of the test will commence soon.
 - b. *Wastewater System.* The GM reported that staff will be working with CROM corporation to begin concrete repairs at the WWTP, and with Tim Norman on options for full funding for wastewater system repairs.

- c. *Cell Service.* The GM reported that the final lease agreements have been executed by the City and the District and are with Verizon for execution.
- d. *Internet Service.* The GM reported that the lease agreements with WiFiber have been executed by the District and WiFiber, and that WiFiber is signing up new customers.
- e. *Trailers.* The GM reported that, as directed by the Board, the dump trailer has been advertised for sale. He also reported that, consistent with funds appropriated in the 2021 budget, a new equipment trailer has been purchased at the state contract price for hauling the Bobcat backhoe. He noted that it was very difficult and dangerous loading the backhoe onto the existing trailer, and that the new trailer uses a much safer tilt-bed design for loading and unloading equipment.
- f. *Covid-19.* The GM reported that the District continues to follow mask-wearing and separation protocols at the District office. He reported that one employee was feeling ill and would be tested before coming back to work.
9. Commissioner Comments: Commissioner Haldeman confirmed that the problem with her water meter box had been taken care of.
10. Public Input: Public input was requested but none was provided.
11. Adjournment: There being no further business to conduct, the meeting was adjourned at 6:09 p.m.



Stephen B. Rosenthal, Chairperson
Secretary of the Board



Leslie Sturmer, Commissioner &

Date: 2/08/2021