

**CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309 / 510 THIRD STREET
CEDAR KEY, FL 32625**

**Minutes of Regular Meeting
Board of Commissioners
January 13, 2020**

Board Members Present: Joe Hand, Stephen Rosenthal, Dottie Haldeman, Chris Reynolds, and Leslie Sturmer.

Others Present: John McPherson, Mack Cox.

1. Meeting called to order at 5:00 p.m. by Stephen Rosenthal, Chair.
2. Pledge and Prayer.
3. Adoption of Agenda. **Motion** by Dottie Haldeman to adopt the agenda as presented with the addition of Resolution 2020-02. **Second** by Joe Hand. Passed by a vote of 5-0.
4. Public Input. Public input was requested but none was provided.
5. Approval of Minutes. **Motion** by Chris Reynolds to accept the minutes of the regular meeting of December 9, 2019, and special meeting of December 18, 2019. **Second** by Dottie Haldeman. Passed by a vote of 5-0.
6. Financial Reports. Budget, Balance Sheet, Checkbook Activity, Past Due Accounts, and Employee Leave reports were presented for review. **Motion** by Dottie Haldeman to accept the financial reports as presented. **Second** by Leslie Sturmer. Passed by a vote of 5-0. **Motion** by Chris Reynolds to pay off balance on Drummond Bank line of credit. **Second** by Dottie Haldeman. Passed by a vote of 5-0.
7. Resolution 2020-01:

A RESOLUTION OF THE CEDAR KEY WATER AND SEWER DISTRICT CHANGING THE LATE DATE FOR PAYMENT OF BILLS FROM THE 28TH OF EACH MONTH TO THE 26TH OF EACH MONTH; ADDING THE COST OF CHECK VALVES TO THE METER INSTALLATION COST; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND ESTABLISHING AN EFFECTIVE DATE.

Motion by Chris Reynolds to adopt Resolution 2020-01 as presented. **Second** by Dottie Haldeman. Passed by a vote of 5-0.

8. Resolution 2020-02:

A RESOLUTION OF THE CEDAR KEY WATER AND SEWER DISTRICT AUTHORIZING THE CHAIR AND SECRETARY OF THE BOARD TO SIGN ALL DOCUMENTS NECESSARY TO RENEW A LINE OF CREDIT WITH DRUMMOND COMMUNITY BANK; AND ESTABLISHING AN EFFECTIVE DATE.

Motion by Dottie Haldeman to adopt Resolution 2020-02 as presented. **Second** by Joe Hand. Passed by a vote of 5-0.

9. General Manager Report.

- a. *Water Plant.* The GM reported that the old Hach chlorine analyzer finally bit the dust and was replaced by a new Hach analyzer which uses better technology and matches the analyzer used at the wastewater treatment plant which has worked very well.

The GM also reported that the results on the two-stage ion exchange test were promising. It showed a substantial reduction in DOC levels and good THM creation potential numbers. He stated that he will be working with Tim Norman to determine next steps based on these results.

- b. *Downtown Building Painting and Repairs.* The GM advised the Board that District staff would probably be doing the work on the front railings rather than trying to get Dreyers to come back and do this work.
- c. *Cell Service.* The GM reported that we are awaiting a final proposal from Verizon, and that Verizon will be making a presentation to the City Commission at its meeting on February 18.
- d. *Water Meters.* The GM reported that the communications portion of the radio meter system ceased to function during meter reading for December, and that the problem could not be remedied prior to the December billing. He stated that December billings were thus based on November billings, to be adjusted as needed as soon as the meter reading system is back up and running. He reported that Mueller Systems has been notified and will be working with the District to update the system.
- e. *Sludge Truck/Vacuum Trailer:* The GM reported that James has for some time been concerned about the reliability of the sludge truck and the cost of repairs, and that staff has thus been looking at alternatives with the conclusion being that a vacuum trailer should be purchased. The proposed vacuum trailer was brought to Cedar Key for a demonstration, and James believes it will meet the District's needs without the expense of maintaining a big truck. The GM reported that the cost of the trailer is in the District budget for this year, and the District recently got a call from someone who wanted to buy the sludge truck which is a year 2000, with an unknown number of miles on it, and with a leak issue that James believes might soon require replacement of the engine. The GM reported that the offer for the truck is \$7,500 from a contractor who needs it for a specific job and was informed about all problems with the truck. He stated that James believes this to be a good offer, and that having a reliable vacuum/tank is an essential tool for making repairs to both the water and sewer system. He reported that the state-contract price of the vacuum trailer is \$57,873, with an offer to allow us to spread the


payments out over 12 months in the form of a one-year lease with monthly payments of \$5,027, with a \$1 buy-out option, and total payments in the amount of \$60,027.

Motion by Chris Reynolds to declare the 2000 Sludge Truck to be surplus, to authorize its sale for \$7,500, and to authorize the General Manager to enter into the purchase agreement for the new vacuum trailer. **Second** by Leslie Sturmer. Motion passed by a vote of 5-0.

10. Commissioner Comments: Commissioner Haldeman asked about concerns she's seen on social media and heard elsewhere regarding customers having a rotten egg smell in their water. There was a discussion about this issue, with the general manager stating that in all cases in which they have investigated, the smell has been caused by something in the customer's house such as stale water in a hot water heater or in a clogged in-house filter. He encouraged the commissioners to refer all complaints to him so that he and James can investigate.
11. Public Input: Public input was requested but none was provided.
12. Adjournment: There being no further business to conduct, the meeting was adjourned at 6:30 p.m.



Stephen B. Rosenthal, Chairperson



Leslie Sturmer, Commissioner &
Secretary of the Board

Date: 2/10/2020