

## **CEDAR KEY WATER AND SEWER DISTRICT NOTICE OF PUBLIC MEETING**

Notice is hereby given that at 3:00 PM on January 29, 2024, the Cedar Key Water and Sewer District (“District”) will hold a public meeting at the District’s office, 510 3RD STREET, CEDAR KEY, FL 32625, to which members of the public are invited to attend and participate. A copy of the draft agenda is listed below, The District may consider and take action with respect to matters not listed on the draft agenda.

1. Call to order
2. Pledge and Prayer
3. Public Comment
4. Adoption of Agenda
5. Interviews of General Manager Applicants
6. Scoring for Disaster Recovery RFQ
7. Commissioner Comments
8. Public Comment
9. Adjourn

If a person decides to appeal any decision made by the District with respect to any matter considered at the meeting, such person will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is made. In accordance with the Americans with Disabilities Act, persons needing special accommodations or an interpreter to participate in the meeting should contact the District Office at (352) 543-5285 at least three (3) business days prior to the dates of the hearing.

**CEDAR KEY WATER & SEWER DISTRICT  
GENERAL MANAGER APPLICANT  
INTERVIEW QUESTIONS**

**1.** The CKWSD is an increasingly complicated organization. It is morphing from a sleepy, small system into an organization partnering with several other municipalities to provide regional water and wastewater services. Should you secure this general manager position, you will enter into that very critical transitional period. Further complicating the District, is the movement of our superintendent / general manager toward retirement. Please, comment on this. What strengths do you bring to this situation.

**2.** Talk to us about scheduling matters. This newly more complicated District has: lift station legislation (needing funding for more than ten additional lift stations), W3C partnerships that need attending to (Suwannee River Water Management District, Town of Bronson, Town of Otter Creek), the paperwork attending all of the above, and more. How would you go about scheduling these matters and seeing to it that each was tended to?

**3.** Do you see anything as urgent right now? For the CKWSD. We understand that your perspective is limited now, as you don't live here.

**4.** Though policies are in place articulating water fees and late fees, and though the vast majority of customers in Cedar Key are able to pay their water bills, some repeatedly are not able to pay on time. Before turning the water off, what actions would you suggest the District take to have customers pay their bills on time?

**5.** This position requires you to be the liaison among the board, the superintendent, and office staff. How do you see that working? How would you effectively manage that role?

**6.** Cite an experience when you had to intervene with staff and their duties, when you had to reorganize or restructure office operations.

**7.** How long would it take you to enter the job, deduce what needs to be done and how to best do it, and make the operation as efficient as you can?