

**CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309 / 510 THIRD STREET
CEDAR KEY, FL 32625**

**Minutes of Regular Meeting
Board of Commissioners
February 8, 2021**

Board Members Present: Joe Hand, Stephen Rosenthal, Dottie Haldeman, Leslie Sturmer.

Others Present: Chad Wisdom, John McPherson, Jan and Clay Childers, Mack Cox, Jim Wortham, Bobby Witt.

1. Meeting called to order at 5:00 p.m. by Stephen Rosenthal, Chair.
2. Pledge and Prayer.
3. Adoption of Agenda. **Motion** by Dottie Haldeman to adopt the agenda as presented. **Second** by Joe Hand. Passed by a vote of 4-0.
4. Approval of Minutes. **Motion** by Joe Hand to accept the minutes of the regular meeting of January 11, 2021, and the special meeting of January 27, 2021, as presented. **Second** by Leslie Sturmer. Passed by a vote of 4-0.
5. Financial Reports. Budget, Balance Sheet, Checkbook Activity, and Employee Leave reports were presented for review. **Motion** by Dottie Haldeman to accept the financial reports as presented. **Second** by Leslie Sturmer. Passed by a vote of 4-0.
6. Public Input.

Bobby Witt: Mr. Witt is requesting a connection to the District wastewater system. The issue was before the Board because the wastewater line is across a city street from Mr. Witt's property so that the lateral line to Mr. Witt's property will need to be directionally drilled under the city street. The District obtained an estimate by a driller of \$3,750 to do the directional drill. District staff stated that this issue of there being a significant cost to provide a wastewater connection to a property that is within bounds of the area currently served by District has not come up before. There was substantial discussion among the Board, staff, and Mr. Witt as to what party should bear this cost. There was reluctance by the Board for having the District pay the full cost due what precedent this would set for future requests. The Board directed staff to work with Mr. Witt and come back with a recommendation on the Witt request and a policy for dealing with future requests.

7. Bill Adjustments.
 - Shirley Patterson.
 - Cynthia Harrison

Motion by Leslie Sturmer to approve the two requested adjustments as meeting the requirements for such adjustment. **Second** by Dottie Haldeman. Passed by a vote of 4-0.

8. General Manager Report.

- a. *Water Plant.* The GM reported that authorization has been received from DEP to re-run the 90-day pilot test with new carbon filtration medium and keeping the Miex online. He reported that the carbon has been replaced, the re-run of the test commenced on January 25, 2021, and the first set of DBP samples were taken to the lab on February 2.
- b. *Wastewater System.* The GM reported that a meeting was held with CROM corporation to begin concrete repairs at the WWTP, and that a concrete with CROM will be presented by the attorney for the District.
- c. *Cell Service.* The GM reported that the final lease agreements have been executed by the City and the District and are with Verizon for execution.
- d. *Covid-19.* The GM reported that the District continues to follow mask-wearing and separation protocols at the District office.

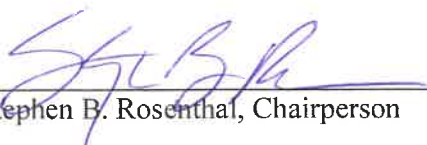
9. Attorney Report.

- a. *CROM Corporation Contract:* The attorney reviewed the proposed contract with CROM for doing the concrete repairs at the wastewater treatment plant. He advised that he had worked with CROM to make the contract suitable for governmental entity and was satisfied that it should be accepted by the Board. He noted that under the contract, specific work to be done would be covered by separate work orders spelling out the work to be done, price, scheduling, and all other such details. **Motion** by Dottie Haldeman to approve the contract as presented. **Second** by Joe Hand. Passed by a vote of 4-0.
- b. *Chad Wisdom Contract.* The attorney reviewed the proposed employment contract with Chad Wisdom, the new general manager. He noted that the contract included language to make it clear that Mr. Wisdom would be salary exempt, with the expectation that he would keep regular hours amounting to 40 hours per week. It was noted by the Board that the contract was silent as to expectations regarding Mr. Wisdom getting his water and wastewater licenses. The Board requested that the attorney bring back a revised contract that addresses the expectations regarding licensing.

10. Public Input. Public input was requested, but none was provided.

11. Commissioner Comments: Staff was reminded to send GAC testing results to the Commissioners.

12. Adjournment: There being no further business to conduct, the meeting was adjourned at 6:35 p.m.


Stephen B. Rosenthal, Chairperson


Leslie Sturmer, Commissioner &
Secretary of the Board

Date: 03/08/2021