

**CEDAR KEY WATER & SEWER DISTRICT  
P.O. BOX 309/510 THIRD STREET  
CEDAR KEY, FL 32625**

**Minutes of Regular Meeting  
Board of Commissioners  
September 19, 2022**

Board Members Present: Dottie Haldeman, Leslie Sturmer, Stephen Rosenthal, Joe Hand, Tabitha Lauer.

Other Presents: Kristen Mood, Alicia Johns, James McCain, Sue Colson, Jan Childers, Clay Childers, Charles Scruggs, and Jim Wortham.

1. Meeting called to order at 5:22 p.m. by Dottie Haldeman, Chair.
2. Pledge and Prayer.
3. Public Comment. There was no public comments at the beginning of the meeting.
4. Adoption of the Agenda. **Motion** by Leslie Sturmer to adopt Agenda. **Second** by Joe Hand. Passed by a vote 5-0.
5. Approval of Minutes. **Motion** by Leslie Sturmer to approve the minutes from August 8, 2022 Regular Meeting and the September 7, 2022 Tentative Budget Meeting. **Second** by Joe Hand. Passed by a vote of 5-0. Stephen Rosenthal ask that the minutes from the August 23, 2022 minutes be redone and resubmitted at the next Board meeting. Alicia told the Board that she would redo the August 23, 2022 minutes to add more content instead of a general summary for the next meeting.
6. Financial Reports. Balance Sheet, Budget Report, Checkbook Activity, Past Due Accounts Report, Employee Leave reports were presented for review. **Motion** by Stephen Rosenthal to approve the Financial Reports subject to discussion. **Second** by Joe Hand. Passed by a vote 5-0. The Board discussed the reports and seemed very happy with all that was presented.
7. Bill Adjustment Request. The Board discussed the adjustment requests for Brenda Coulter and Levy County School Board. The Board approved the adjustment request for the Levy County School Board, but denied the adjustment request for Brenda Coulter since she had a previous adjustment last year. The Board did approve for Mrs. Coulter to make payments towards her bill if needed. The Boards policy is one adjustment every 36 months.
8. GM Report. James reported to the Board on the Waccasassa Water Supply meeting he attended and ask the Board about dates for a workshop. James reported that the MIEX had been cleaned and new resin had been added. He also reported that he would be running the THM samples soon. James told the Board about the work he had been doing on the Lift Station Grant LPA 0260 and Grant LP38091. Sludge Hauling and Engineer Bids had been received and opened; all bids were sent to Evan Rosenthal to look over before being presented at the October 17, 2022 Board Meeting.

9. Attorney Report. Kristen Mood reported on the Bids that had been received for the Sludge Hauling and Engineering firms. Kristen stated that Evan was going over the Bids for both and would be sending the Board his recommendations prior to the next Board Meeting to look over for discussion. Kristen also, ask when the Board would like to have the refresher in Sunshine Law, Public Records, and Ethics to which the Board decided to wait until possibly the November meeting.
10. Commissioner Comments. Dottie ask the Board to consider giving Alicia Johns an extra \$1.00 raise along with the 3% raise approved in the Budget for all the extra work that she does. The Board discussed it and ask that a review of the Job Descriptions be done to make sure she was not already doing things that were in her Job Description and discuss again at the October meeting. The Board appointed Dottie Haldeman with this task.
11. Public Input. No Public Input.
12. Adjournment: There being no more business to conduct, the meeting was adjourned at 6:32 p.m.

  
Dottie Haldeman, Chairperson

  
Leslie Sturmer, Commissioner &  
Secretary of the Board