

**NOTICE AND AGENDA**  
**CEDAR KEY WATER & SEWER DISTRICT**  
**510 THIRD STREET, CEDAR KEY, FL 32625**

**FINAL BUDGET HEARING**  
**September 27, 2021, 5:01 P.M.**

**NOTE LOCATION CHANGE: IN ORDER TO ACHIEVE DISTANCING REQUIREMENTS, THE MEETING WILL BE HELD AT THE CEDAR KEY COMMUNITY CENTER, 809 6<sup>TH</sup> STREET, CEDAR KEY**

1. Call to order.
2. Pledge and Prayer.
3. Adoption of Agenda.
4. Resolution No: 2021-07.

**A RESOLUTION OF THE CEDAR KEY WATER AND SEWER DISTRICT; ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR FISCAL YEAR 2021-2022; AND ESTABLISHING AN EFFECTIVE DATE.**

5. Resolution No: 2021-08.

**A RESOLUTION OF THE CEDAR KEY WATER AND SEWER DISTRICT; ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2021-2022; AND ESTABLISHING AN EFFECTIVE DATE.**

6. General Manager Report.
7. Commissioner Comments.
8. Public Input.
9. Adjourn.

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All persons are advised that if they decide to appeal any decision made at the above-referenced public hearing, they will need a record of the proceedings, and that, for such purpose, they may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal will be based.

**RESOLUTION NO: 2021-07**

**A RESOLUTION OF THE CEDAR KEY WATER AND SEWER DISTRICT; ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR FISCAL YEAR 2021-2022; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the Cedar Key Water and Sewer District in Levy County, Florida, on September 27, 2021, held a public hearing as required by Section 200.65, Florida Statutes, for the setting of the final millage rate for Fiscal Year 2021-2022; and

**WHEREAS**, the gross taxable value for operating purposes not exempt from taxation within Levy County, Florida, has been certified by the County Property Appraiser to the Cedar Key Water and Sewer District as \$197,306,038.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CEDAR KEY WATER AND SEWER DISTRICT:**

**Section 1.** The Fiscal Year 2021-2022 operating millage shall be 1.2000 mills which is 4.8% higher than the rolled-back rate of 1.1424 mills.

**Section 2.** This Resolution shall take effect upon final adoption.

Passed by a vote of \_\_\_\_\_ to \_\_\_\_\_ on the 27<sup>th</sup> day of September, 2021, at \_\_\_\_\_ p.m.

CEDAR KEY WATER  
AND SEWER DISTRICT

BY: \_\_\_\_\_  
Stephen Rosenthal, Chairperson

ATTEST:

(SEAL)

\_\_\_\_\_  
Ann Richburg, Secretary

**RESOLUTION NO: 2021-08**

**A RESOLUTION OF THE CEDAR KEY WATER AND SEWER DISTRICT; ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2021-2022; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the Cedar Key Water and Sewer District in Levy County, Florida, on September 27, 2021, held a public hearing as required by Section 200.65, Florida Statutes, for the adoption of the Final Budget for Fiscal Year 2021-2022; and

**WHEREAS**, the Cedar Key Water and Sewer District set forth the appropriations and revenue estimate for the Budget for the Fiscal Year 2021-2022 in the amount of \$1,265,470.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CEDAR KEY WATER AND SEWER DISTRICT:**

**Section 1.** The Fiscal Year 2021-2022 Final Budget shall be adopted.

**Section 2.** This Resolution shall take effect upon final adoption.

Passed by a vote of \_\_\_\_\_ to \_\_\_\_\_ on the 27<sup>th</sup> day of September, 2021, at \_\_\_\_\_ p.m.

CEDAR KEY WATER  
AND SEWER DISTRICT

BY: \_\_\_\_\_  
Stephen Rosenthal, Chairperson

ATTEST:

(SEAL)

\_\_\_\_\_  
Ann Richburg, Secretary

CEDAR KEY WATER AND SEWER DISTRICT		
2021-2022 FINAL BUDGET		
ACCT	NAME	AMOUNT
<b>INCOME</b>		
305	Water Charges	487200
310	Wastewater Charges	407400
315	Ad Valorem Tax	235800
325	Penalties	2500
330	Earned Interest	20
335	New Meter Charges	2000
340	Rent	15050
350	Miscellaneous	7500
360	Carry Forward	40000
365	Meter Installation	1000
382	Grant: Legislative 2016	67000
	<b>TOTAL INCOME</b>	<b>\$1,265,470</b>
<b>EXPENSE</b>		
	<b>GENERAL ADMINISTRATIVE</b>	
	<b>Payroll</b>	
510.01	Salaries	346,000
510.02	Social Security/Medicare	25,500
510.03	Retirement	35,500
510.04	Health, Dental, Life, Vision	59,000
510.05	Workers Compensation	6,000
	<b>Total Payroll</b>	<b>472,000</b>
	<b>Office</b>	
520.01	Supplies	3,000
520.02	Postage and Shipping	5,200
520.03	Copier, Comp., Billing, Etc.	5,000
520.04	Printing and Copying	1,500
	<b>Total Office</b>	<b>14,700</b>
	<b>Utilities</b>	
530.01	Fuel for Equipment	7,500
530.02	Solid Waste Disposal	2,500
530.03	Telephone	10,000
	<b>Total Utilities</b>	<b>20,000</b>
	<b>Professional Fees</b>	
540.01	Audit and Accounting	20,000
540.02	Management/Legal	21,000
540.03	Property Appraiser's Fee	7,200
540.04	Water/Wastewater Operator	500
540.05	Tax Collector Fees	6,000
	<b>Total Professional Fees</b>	<b>54,700</b>
	<b>General Repair and Maintenance</b>	
550.01	Vehicle	28,000
550.02	Equipment and Tools	7,500
550.03	Building	2,500
550.04	Supplies	1,000
550.05	New Tools	1,000
	<b>Total General R &amp; M</b>	<b>40,000</b>

ACCT	NAME	AMOUNT
	<b>Other</b>	
560.01	Property/Liability Ins.	50,000
560.02	Election Expenses	3,000
560.03	Continuing Education	1,500
560.04	Annual Fees and Dues	5,000
560.05	Ads and Publications	750
560.06	Miscellaneous	1,000
560.07	Contingency	9,960
	Total Other	71,210
	<b>570 Capital Expenditures</b>	0
	Total Capital Expenditures	0
	<b>TOTAL GENERAL ADMINISTRATIVE</b>	<b>\$672,610</b>
	<b>DIRECT WATER EXPENSES</b>	
	<b>Chemicals and Filters</b>	
610.01	Chemicals	93,000
610.02	Miex Resin	18,000
610.04	RO Filters and Membranes	0
	Total Chemicals and Filters	111,000
	<b>Laboratory</b>	
620.01	In House Lab	5,000
620.02	Outside Lab	9,000
	Total Laboratory	14,000
	<b>Regulatory</b>	
630.01	Permits	1,000
	Total	1,000
	<b>Repairs and Maintenance</b>	
640.01	Piping and Distribution	15,000
640.02	Equipment	20,000
640.03	Building and Grounds	2,000
640.04	Water Tower Maintenance	16,000
640.05	Generators: Annual Maintenance	2,250
	Total R & M	55,250
	<b>Utilities</b>	
650.01	Electric	21,000
650.02	Propane	700
650.03	Telephone	3,000
	Total Utilities	24,700
	<b>Other</b>	
660.01	Professional Fees	5,000
660.20	Contingency	10,000
	Total Other	15,000
	<b>Capital Expenditures</b>	
670.02	Water Plant Construction	67,000

ACCT	NAME	AMOUNT
	<b>Loans</b>	
680.05	RD--Water System Interest	30,058
680.06	RD--Water System Principal	18,000
	Total Loans	48,058
	<b>TOTAL DIRECT WATER EXPENSES</b>	<b>\$336,008</b>
	<b>DIRECT WASTEWATER EXPENSES</b>	
	<b>Chemicals and Filters</b>	
710.01	Chemicals	30,000
	Total Chemicals and Filters	30,000
	<b>Laboratory</b>	
720.01	In House Lab	3,000
720.02	Outside Lab	15,000
	Total Laboratory	18,000
	<b>Regulatory</b>	
730.01	Permits	2,000
730.02	Biosolids Hauling	60,000
	Total Regulatory	62,000
	<b>Repairs and Maintenance</b>	
740.01	Piping and Collection	1,000
740.02	Equipment	14,350
740.03	Building and Grounds	85,000
740.04	Generator: Annual Maintenance	1,500
	Total R & M	101,850
	<b>Utilities</b>	
750.01	Electric	29,002
750.02	Propane	1,000
	Total Utilities	30,002
	<b>Other</b>	
760.01	Professional Fees	5,000
760.20	Contingency	10,000
	Total Other	15,000
	<b>TOTAL DIRECT WASTEWATER EXPENSES</b>	<b>\$256,852</b>
	<b>TOTAL EXPENSES</b>	<b>\$1,265,470</b>
	<b>SURPLUS/DEFICIT</b>	<b>\$0</b>