

CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309/510 THIRD STREET
CEDAR KEY, FL 32625

Minutes of Regular Meeting
Board of Commissioners
April 14, 2025

Board Members Present: Joe Hand, Leslie Sturmer, Michael Borelli, Sue Colson, Johnathan Ferguson.

Other Presents: Evan Rosenthal, John Rittenhouse, Alicia Johns, Gabe Doty, Doris Hellerman, James McCain, Mac Cox, Mandy Offerle, Frank Offerle, Dottie Haldeman, Clay Childers, Jan Childers, Stephen Rosenthal.

1. Meeting called to order at 5:01 p.m. by Michael Borelli, Chair.
2. Pledge and Moment of Silence
3. Oath of Loyalty for Commission Seats 2 and 4. Sue Colson and Johnathan Ferguson were sworn in as CKWSD Board Commissioners.
4. Election of Board Officers. **Motion** by Leslie Sturmer to keep Michael Borelli as Chairman of the CKWSD Board. **Second** by Johnathan Ferguson. Passed by vote 5-0.
Motion by Johnathan Ferguson to keep Leslie Sturmer as Secretary of the CKWSD Board. **Second** by Joe Hand. Passed by vote 5-0.
5. Public Comment. Sue Colson and the CKWSD Board thanked Stephen Rosenthal for his many years of Service on the CKWSD Board.
6. Adoption of Agenda. **Motion** by Leslie Sturmer motion to adopt agenda. **Second** by Joe Hand. Passed by vote 5-0.
7. Approval of March 10, 2025 Board Meeting Minutes. **Motion** by Johnathan Ferguson to accept the Minutes from the March 10, 2025 Board Meeting. **Second** by Leslie Sturmer. Passed by vote 5-0.
8. Hurricane Helene Insurance Settlement Discussion. Mr. John and the Board discussed the Proof of Loss Statement that the District received from Signal. Mr. John stated that if the Board accepts the Proof of Loss Statement it will not end out the Hurricane Helene Claim, but will allow Signal to begin Reconstruction. **Motion** by Sue Colson to accept the Proof of Loss Statement from Signal. **Second** by Joe Hand. Passed by vote 5-0.
9. Relocation/Hardening Update for Administration Building. Mr. Joe shared a presentation with the Board on different locations for the Admin Building and what would happen in those locations if flooding were to occur from a Hurricane. Mr. Johnathan then discussed the hardening information he has researched and presented at previous meetings. Mr. Johnathan has researched some less costly methods to keep water out of the Admin Building. Mr. Johnathan stated he was in contact with the UF College of Engineering School of Sustainable Infrastructure and Environment he would reach out to and run some ideas by and see if they could be any help with some cost effective solutions. **Motion** by Sue Colson to remediate the Admin Building. **Second** by Leslie Sturmer. Passed by vote 5-0.
The Board advised Mr. John to schedule a Special Meeting once Signal has sent a contract for Scope of Work. **Motion** by Sue Colson to pay Signal for the remidiantion work that has already been done. **Second** by Johnathan Ferguson. Passed by vote 5-0.

10. Amendment to FDEP Lift Station Rehabilitation Phase I Construction Agreement. Mr. John explained to the Board that this was to add language to any existing or further contracts with the new regulatory language regarding hiring regulations. **Motion** by Sue Colson to accept the Amendment to FDEP Lift Station Rehab Phase I Contract Agreement with the new regulatory language. **Second** by Joe Hand. Passed by vote 5-0.
11. Florida Department of Environmental Protection Lift Station Rehabilitation Phase II. Mr. John stated that this is still in the design phase and that BDI has had surveyors in town surveying the next 7 Lift Station sites to be done in this phase.
12. Waccasassa Water and Wastewater Cooperative Progress Report. Mr. Joe and Mrs. Sue reported on this section. Mrs. Sue let the Board know that she has spoken with at least three of the new Board Members for the Town of Bronson. Mr. Joe let the Board know that once the new Town of Bronson Board Members are sworn in that Robert Partin will have to step down from the W3C Board and a new Representative from the Town of Bronson will need to be appointed to the W3C Board. Mr. Joe let the Board know that Dewberry was working on Work Order #2 SRF \$400,000 Drinking Water Plan Loan. Dewberry's goal is to have a Business Plan and Rate Structure by June 2025 for the next SRF Funding Cycle. Mr. Joe let the Board know that he would like to step down as the Representative on the W3C Board since he thinks it would be better if someone with more knowledge on acquiring funding would be a better Representative. **Motion** by Johnathan Ferguson to nominate Sue Colson as the District's W3C Board Representative. **Second** by Leslie Sturmer. Passed by vote 5-0. Mr Johnathan stated the he would remain the Alternate Representative for the District. Mrs. Sue wanted to make the Board aware of the upcoming CDBG Grant for 2026 the District could be eligible for since the Grant is for cities that had significant storm damage in the 23-24 season.
13. FEMA Hurricane Idalia Funding Update. Mr. John reported that this claim is coming to an end, and that all the required information from the District has been reported. Mr. John has spoken to Dewberry and they have stated that funding for this claim will be available by June 2025. Mr. John also reported that he received a memorandum from the Division of Emergency Management stating that the Generator Project that was getting funded through BRIC has been shut down.
14. Florida Rural Water Association Asset Management Study. Workers from FRWA have been in town inspecting the District's man holes and exercising valves.
15. Building Resilient Infrastructure and Communities Grant Program (BRIC). This was discussed earlier in the meeting.
16. Financial Reports: Balance Sheet; Budget Report; Checkbook Activity; Past Due Accounts Report; Employee Leave. Mr. John and the Board discussed different lines of the P/L. Mr. John let the Board know that the District had received a check for Ad Valorem that will be reflected on next months P/L. **Motion** by Leslie Sturmer to approve the Financial Reports as presented. **Second** by Joe Hand. Passed by vote 5-0.
17. Bill Adjustment Requests. All Bill Adjustment Requests met the District's criteria for approval. **Motion** by Leslie Sturmer to accept all Bill Adjustment Requests. **Second** by Johnathan Ferguson. Passed by vote 5-0.
18. General Manager's Report. Mr. John and James McCain discussed with the Board extending an Continuing Engineering Firm. **Motion** by Sue Colson to approve the sending out an RFQ for Continuing Engineer with Grant Writing Capabilities, with current Engineers not needing to apply. **Second** by Joe Hand. Passed by vote 5-0.
19. Attorney's Report. Evan gave the Board a brief explanation of all the Bills currently going through the Legislature that could effect Special Districts.
20. Commissioner Comments. No Commissioner Comments.

21. Public Comment. Mrs. Mandy congratulated Mrs. Sue on becoming a CKWSD Board Commissioner and Mr. Johnathan for reaquiring his CKWSD Commission Seat. Mr. Johnathan thanked Mr. Stephen Rosenthal for all his hard work and dedication to the CKWSD.
- 22 Adjourn. Meeting adjourned at 6:40 pm.



Michael Borelli, Chairperson



Leslie Sturmer, Commissioner &
Secretary of the Board