

**CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309 / 510 THIRD STREET
CEDAR KEY, FL 32625**

**Minutes of Regular Meeting
Board of Commissioners
August 12, 2019**

Board Members Present: Joe Hand, Stephen Rosenthal, Chris Reynolds, Leslie Sturmer, and Dottie Haldeman (by phone).

Others Present: John McPherson, Anne Osteen, James Wortham, Robert Robinson, Mandy Offerle, Robert Beauchamp.

1. Meeting called to order at 5:00 p.m. by Stephen Rosenthal, Chair.
2. Pledge and Prayer.
3. Adoption of Agenda. **Motion** by Leslie Sturmer to adopt the agenda as presented. **Second** by Joe Hand. Passed by a vote of 5-0.
4. Public Input.

Anne Osteen addressed the Board with concerns about her discolored water, and provided evidence of the orange, rust color she often experiences. The General Manager conveyed the following information from Superintendent James McCain: The problem is that Ms. Osteen is the only customer served by an aging iron pipe that crosses SR 24. Because she is the only customer served by that pipe, water sits in the pipe for long periods and picks up the rust color. Flushing has been tried but is not a good solution; replacing the pipe across SR 24 is difficult due to the need to drill the new line under the highway.

Other possible solutions were discussed by the Board such as lining the pipe and bringing water in from a direction other than across SR 24. The General Manager was asked to work with James and come back with possibilities. **Motion** by Leslie Sturmer to have the District pay for bottled water for Ms. Osteen until a solution can be found. **Second** by Dottie Haldeman. Passed by a vote of 5-0.

Fire Chief Robert Robinson addressed the Board about the degradation of Verizon cell phone service in Cedar Key and the danger that this is posing in places such as the public school where there is now no service inside the building. He described a recent meeting with Verizon that the General Manager also attended, and that a proposed solution to the problem was to place antennas on the railing of the elevated water tower. The Board agreed that the District should cooperate on this, and directed the General Manager to continue working with the Chief to come up with a proposal.

5. Approval of Minutes. **Motion** by Dottie Haldeman to accept the minutes of the regular meeting on July 8, 2019, and special meeting on July 8, 2019. **Second** by Leslie Sturmer. Passed by a vote of 5-0.
6. Financial Reports. Budget, Balance Sheet, Checkbook Activity, Past Due Accounts, and Employee Leave reports were presented for review. **Motion** by Dottie Haldeman to accept the financial reports as presented. **Second** by Chris Reynolds. Passed by a vote of 5-0.
7. Bill Adjustment Request: Alice Lattmer for an adjustment from \$293.91 to \$182.21 due to a broken exterior water line. **Motion** by Dottie Haldeman to approve the request. **Second** by Joe Hand. Passed by a vote of 5-0.
8. Resolution No. 2019-02

A RESOLUTION OF THE CEDAR KEY WATER AND SEWER DISTRICT AMENDING RATES FOR WATER AND SEWER CHARGES; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND ESTABLISHING AN EFFECTIVE DATE.

Motion by Leslie Sturmer to approve Resolution 2019-02 on first reading with the following change: Leave Large User Base Rates at the current level without a 3% increase. **Second** by Joe Hand. Passed by a vote of 5-0.

9. Resolution No: 2019-03

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CEDAR KEY WATER AND SEWER DISTRICT; AMENDING THE FISCAL YEAR 2018-2019 BUDGET; PROVIDING FOR POSTING ON THE DISTRICT'S WEBSITE; AND ESTABLISHING AN EFFECTIVE DATE.

Motion by Chris Reynolds to approve Resolution 2019-03. **Second** by Joe Hand. Passed by a vote of 5-0.

10. General Manager Report.

- a. *Water Plant.* The GM reported that the chlorine dioxide test itself is going well, but there have been problems with the analyzers. In lieu of the analyzers the handheld Palintest has been used for purposes of conducting the pilot test, but will need to get the analyzers fixed prior to complete conversion to chlorine dioxide. He reported that we are in the somewhat lengthy phase where we are moving towards stability in the levels of chlorine dioxide at the plant and in the distribution system and that, in the meantime, chlorine is kept at normal levels.
- b. *Wastewater Treatment Plant.* The GM reported that the permit has been issued with no changes to the operation of the plant and minor changes to reporting requirements.
- c. *Wastewater Bridge Lines Directional Drills.* The GM reported that construction began on August 5 and went well for Bridge 1, but there have been equipment issues that have delayed the drilling of the other two bridges.

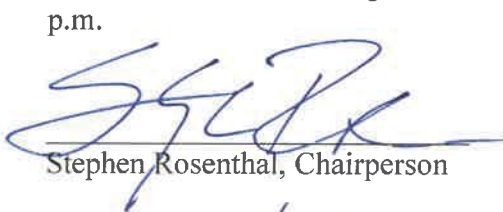
- d. *New Communication Tower.* The GM reported that due to some issues with the Levy County Planning Department, the start of construction is now estimated to be in September, and there may be a public hearing on the tower.
- e. *Downtown Building Exterior Repair and Painting.* The GM reported that he had requested a quote from DKI for the repair and painting of the downtown building, based on the fact that DKI did a very good job on the interior after Hermine, and the local commercial contractor is too busy for the work right now. The stated that the quote of \$18,808 seemed to be a very reasonable quote in that it is about half of what was estimated by a local contractor for budget purposes. **Motion** by Leslie Sturmer to accept the bid and authorize the General Manager to proceed. **Second** by Joe Hand. Passed by a vote of 5-0.
- f. *Surplus Tanks.* The GM reported that the District was asked to remove the two 6,000-gallon tanks from the City parking lot that were formerly used for the irrigating the park with reclaimed water. He stated that the tanks have been moved to the water plant property for storage, and that James can think of no District use for these tanks. He recommended that the Board declare the tanks to be surplus, and then that they be advertised for sale to the highest bidder. **Motion** by Dottie Haldeman to declare the tanks surplus and advertise for sale to the highest bidder. **Second** by Joe Hand. Passed by a vote of 5-0.
- g. *2019-2020 Budget.* The GM presented the Board with a draft budget and the following schedule for TRIM compliance:
- July Board Meeting: Set current year proposed millage rate and set date, time, and place of tentative budget hearing. (Proposed date: September 9)
 - By August 24: TRIM Notices go out.
 - September 9: Tentative Budget Hearing
 - September 19: Publish Newspaper Notice
 - September 23: Final Budget Hearing
 - By September 26: Budget Resolutions to Property Appraiser
 - By October 22: Certificate of Compliance to Department of Revenue and post final budget on website.

He reviewed the draft budget, and received direction from the Board on a number of issues. In particular, the GM was asked to review the Payroll numbers which did not seem to be correct. The Board decided that no workshop would be needed, and the preliminary budget would be reviewed on September 9.

h. Groundwater Levels. The GM reported the following groundwater levels:

DATE	ROSEWOOD	SUWANNEE	NOTE
1.1.12	7.62	1.64	6 months before saltwater intrusion
5.23.12	6.67	-.54	Near start of intrusion event
8.1.12	9.76	3.76	Near end of intrusion event
1.1.18	10.46	3.53	Start of 2018
1.1.18	11.50	4.61	Start of this year
6.22.19	10.76	3.47	Previous reading
8.03.19	11.23	4.51	Current

11. Commissioner Comments: Leslie Sturmer asked the General Manager to send an article to the Beacon regarding the directional drilling project.
12. Public Input: Public input was requested but none was provided.
13. Adjournment: There being no further business to conduct, the meeting was adjourned at 6:35 p.m.


Stephen Rosenthal, Chairperson


Leslie Sturmer, Commissioner &
Secretary of the Board

Date: 9/9/19