

**CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309 / 510 THIRD STREET
CEDAR KEY, FL 32625**

**Minutes of Regular Meeting
Board of Commissioners
December 9, 2019**

Board Members Present: Joe Hand, Stephen Rosenthal, Dottie Haldeman, and Leslie Sturmer (by telephone).

Others Present: John McPherson, Jim Wortham, Mike Whitward.

1. Meeting called to order at 5:00 p.m. by Stephen Rosenthal, Chair.
2. Pledge and Prayer.
3. Adoption of Agenda. **Motion** by Dottie Haldeman to adopt the agenda as presented. **Second** by Joe Hand. Passed by a vote of 4-0.
4. Public Input. Public input was requested but none was provided.
5. Approval of Minutes. **Motion** by Dottie Haldeman to accept the minutes of the regular meeting of November 11, 2019. **Second** by Joe Hand. Passed by a vote of 4-0.
6. Financial Reports. Budget, Balance Sheet, Checkbook Activity, Past Due Accounts, and Employee Leave reports were presented for review. **Motion** by Dottie Haldeman to accept the financial reports as presented. **Second** by Joe Hand. Passed by a vote of 4-0.
7. Bill Adjustment Request: Mary Cronin for an adjustment from \$320.70 to \$193.91 due to broken exterior sprinkler head. **Motion** by Dottie Haldeman to approve the request by Mary Cronin. **Second** by Joe Hand. Passed by a vote of 4-0.
8. General Manager Report.
 - a. *Water Plant.* The GM reported that the chlorine dioxide pilot test had been terminated due to a number of factors, primarily the following:
 - Inability to achieve and maintain residual levels in the distribution system.
 - Failure of the chlorine dioxide analyzers to work during the transition period when both chlorine and chlorine dioxide residuals are in the system.

He stated that the District had a conference call with DEP and are required now to submit a new plan of action and time line to insert in the Consent Order. He stated that he will be working on this with Tim Norman, with plans to test two-stage ion exchange and electro-coagulation.

- b. *Downtown Building Painting and Repairs.* The GM advised the Board that aluminum railing for the front of the building was not a viable option due to cost and the City stating that historic preservation review would be required to change the railings. He advised the Board that he is working with the painting contractor to get the existing railings repaired and painted.
- c. *Cell Service.* The GM reported that Verizon has scheduled a site visit here in Cedar Key on December 11 to present a plan for improving cell service. The Chair stated that he would attend along with the General Manager.
- d. *Bill Payment Late Date.* The GM stated that the billing clerk requests that we change the late date from the 28th of each month to the 26th because the 28th creates problems around the holidays and causes the bills to go out late in December and January. The Board directed the GM to prepare a resolution to make this change.
- e. *Groundwater Levels.* The GM reported the following groundwater levels:

DATE	ROSEWOOD	SUWANNEE	NOTE
1.1.12	7.62	1.64	6 months before saltwater intrusion
5.23.12	6.67	-.54	Near start of intrusion event
8.1.12	9.76	3.76	Near end of intrusion event
1.1.19	11.48	4.72	Start of this year
11.06.19	11.30	3.25	Previous reading
12.02.19	11.45	3.58	Current

- f. *Christmas Eve Office Hours.* The GM conveyed a request from the office staff that the office be closed on Christmas eve. The Board agreed to the closure with office staff taking leave time for the day off.
9. Commissioner Comments: None.
 10. Public Input: Public input was requested but none was provided.
 11. Adjournment: There being no further business to conduct, the meeting was adjourned at 5:46 p.m.


 Stephen Rosenthal, Chairperson


 Leslie Sturmer, Commissioner &
 Secretary of the Board

Date: Jan 13, 2020