

CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309/510 THIRD STREET
CEDAR KEY, FL 32625

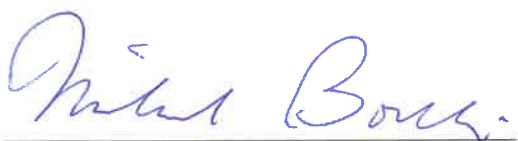
Minutes of Regular Meeting
Board of Commissioners
June 10, 2024

Board Members Present: Leslie Sturmer, Joe Hand, Stephen Rosenthal, Michael Borelli, Johnathan Ferguson.

Other Presents: Evan Rosenthal (by phone), Alicia Johns, John Rittenhouse, Mandy Offerle, Frank Offerle, Doris Hellerman, Sue Colson, Robert Beauchamp, and Darrell McCormick.

1. Meeting called to order at 5:01 p.m. by Michael Borelli, Chair.
2. Pledge and Moment of Silence.
3. Public Comment. No Public Comment at this time.
4. Adoption of Agenda. **Motion** by Stephen Rosenthal to adopt tonight's agenda. **Second** by Joe Hand. Passed by vote 5-0.
5. Approval of Board Meeting Minutes from the May 13, 2024 Regular Board Meeting. **Motion** by Stephen Rosenthal to accept the May 13, 2024 Board Meeting Minutes. **Second** by Leslie Sturmer. Passed by vote 5-0.
6. Approval of Board Meeting Minutes from the May 28, 2024 Special Board Meeting. **Motion** by Stephen Rosenthal to accept the May 28, 2024 Special Board Meeting Minutes. **Second** by Leslie Sturmer. Passed by vote 5-0.
7. Presentation of the Fiscal Year Audit for FY23 – James Moore and Company. Robert Beauchamp presented the FY23 Audit to the Board. Mr. Beauchamp briefly went over the more important parts of the Audit for the Board and answered all the questions the Board had pertaining to the FY23 Audit Report. **Motion** by Stephen Rosenthal to accept the Fiscal Year Audit for FY23. **Second** by Leslie Sturmer. Passed by vote 5-0. Robert Beauchamp went over the P/L Previous Fiscal Year vs Current Fiscal Year with the Board and answered any questions they had. Robert let the Board know that his firm would no longer be able to come at the end of September to finalize the District's accounts for the start of the Audit. Beauchamp & Edwards does not have the staff to continue to come at the end of each fiscal year, since he has had a few people retire.
8. Waccasassa Water and Wastewater Coalition Update. Mr. Joe let the Board know that at the Special W3C Meeting the W3C Board will decide on the Engineering firm for their RFQ. Joe ask the Board to take a look at the Engineering firms information and let him know what their opinion is on each firm. There was discussion on making W3C a Special District and getting a service map from each entity showing their areas of service. Joe and the Board discussed a few more things before moving on with the Board Meeting.

9. Renewal Discussion for CKWSD Employee Health Insurance. Mr. John recommended to the Board that the District continue with BCBS for Employee Health Insurance. Mr. John then went on to explain to the Board the difference between the current and proposed Vision, Dental, and Life Insurance. **Motion** by Stephen Rosenthal to accept Mr. John's recommendation concerning the Employee Health, Vision, Dental, Life Insurance Policies. **Second** Johnathan Ferguson. Passed by vote 5-0.
10. Nextower Lease Proposal Update. Mr. John and the Board went over the lease agreement and buyout proposal. The Board then discussed a few things with Evan on the options that were proposed. **Motion** by Stephen Rosenthal to table the discussion of the Nextower Lease Proposal. **Second** by Leslie Sturmer. Passed by vote 5-0.
11. Financial Reports: Balance Sheet; Budget Report; Checkbook Activity; Past Due Accounts Report; Employee Leave. The Board ask about Dewberry's Task 1&2 payments. Mr. John let the Board know that the Board will see the Dewberry Task 1 payment reflected in the P/L next month as it has not been payed yet. The Board ask if any of the Generator maintenance has been done since it is Hurricane Season. **Motion** by Leslie Sturmer to approve the Financial Statements with comments. **Second** Johnathan Ferguson. Passed by vote 5-0.
12. Fiscal Year 2024-2025 Budget Workshop Discussion and Scheduling. The Board decided to have a Budget workshop on July 29, 2024 @ 5:01 pm. Mr. Stephen ask Alicia to see if she could find out when the County and School Board were doing their Tentative and Final Budget Hearings in September. Mr. Johnathan let the Board know that he would not be here for any of the September meetings since he will be out of town.
13. Bill Adjustment Requests. Alicia and the Board discussed the adjustment. **Motion** by Leslie Sturmer to accept the Bill Adjustment Request. **Second** by Joe Hand. Passed by vote 5-0.
14. General Managers Report. Mr. John went over the 2023 CCR with the Board that will be mailed out by the end of the month. John let the Board know that there will be a meeting with C&B to go over the Lift Station Project. Mr. John discussed getting proposals from Uniform Companies for employees. There was discussion on interviews with potential Technician candidates. Mr. John and the Board discussed the Signal agreement for the exterior work and will hopefully have a date to start by next meeting.
15. Attorney Report. No Attorney Report for this meeting.
16. Commissioner Comments. No Commissioner Comments.
17. Public Comments. No public comment.
18. Adjournment: There being no more business to conduct, the meeting was adjourned at 7:13 p.m.



Michael Borelli, Chairperson



Leslie Sturmer, Commissioner &
Secretary of the Board