

**CEDAR KEY WATER & SEWER DISTRICT  
P.O. BOX 309/510 THIRD STREET  
CEDAR KEY, FL 32625**

**Minutes of Regular Meeting  
Board of Commissioners  
May 9, 2022**

Board Members Present: Dottie Haldeman, Leslie Sturmer, Stephen Rosenthal, Tabitha Lauer, Joe Hand.

Other Presents: Chad Wisdom (by phone), John McPherson, Alicia Johns, James McCain, Mandy Offerle, Sue Colson, Jan Childers, Clay Childers, Mac Cox, Doris Hellerman, Nancy Sera, Claudette Nelson, Laura Donaldson, Bill Pittman, Steve Priesman.

1. Meeting called to order at 5:00 p.m. by Dottie Haldeman, Chair.
2. Pledge and Prayer.
3. Adoption of the Agenda. John ask that Number 9 on the Agenda be removed from the Agenda. **Motion** by Tabitha Lauer to adopt Agenda. **Second** by Joe Hand. Passed by a vote 5-0.
4. Interview of Candidate for Legal Counsel. The Board interviewed Legal Council Candidate Laura Donaldson. Ms. Donaldson told the Board about her qualifications and litigation experience. The Board ask Ms. Donaldson many questions about her qualifications. John explained how his contract with the District works and if she would be willing to have the same kind of contract or if she would require a different type of contract, Ms. Donaldson explained to the District how she bills her clients. The Board thanked Ms. Donaldson for interviewing for the Legal Counsel position.
5. Interview of Candidate General Manager. The Board interviewed Bill Pittman for the position of General Manager. Bill Pittman told the Board about his many qualifications for the General Manager position. The Board and Mr. Pittman had a lengthy conversation about his qualifications, pay expectations, and his availability since he would not be moving to Cedar Key. Chad gave Bill a rundown of what he did in the year he was with the District and wanted to make sure he was willing and able to do the same things, in which Bill replied that he was very capable of doing whatever was needed of him. The Board thanked Mr. Pittman for interviewing for the GM position.
6. Approval of Minutes. **Motion** by Joe Hand to accept the minutes from the May 9, 2022 regular meeting. **Second** by Leslie Sturmer. Passed by a vote of 5-0. Alicia printed the uncorrected minutes for the meeting packets, but she did express her apologies for that and explained to the Board that the minutes to be signed by the Board were the corrected minutes.

7. Financial Reports. Balance Sheet, Budget Report, Checkbook Activity, Past Due Accounts Report, Employee Leave reports were presented for review. **Motion** by Stephen Rosenthal to accept the Financial Reports. **Second** by Leslie Sturmer. Passed by a vote 5-0. Ms. Leslie ask at the last meeting if the Miscellaneous Income for \$85,000 was the money from the City and did it need a separate line on the Budget. Ann and Alicia spoke with Robert Beauchamp about it, and he said to leave the money where it had been posted in the Budget and that when he came in October to start the Audit, he would move the money to the appropriate budget line and that the District did not need to do a budget amendment. Robert also stated that if any of the Board members had any questions to please contact him. John said he would contact Mr. Beauchamp. Tabitha asked about the Capital Facility charges in the District Handbook and why we were not charging them. John replied that we had discontinued the capital facility charges since we had not had any growth in years, but that they could be reinstated at any time once a growth study was conducted and that we are now charging Water and Sewer fees for new home builders. The Board was also asked if the Board had a Capital Improvement Plan to which the Board replied that they were working on one.
  
8. Bill Adjustment Request. **Motion** by Stephen Rosenthal to accept the bill adjustment request for Rylee Quinn. **Second** by Joe Hand. Passed by vote of 5-0. Alicia explained that Billy had been by the house to help his son do some repairs and found an outside pipe that had a broken coupling that was causing the leak and fixed it for his son.
  
9. General Manager Report.
  - a. *Water Plant.*

We continue to work toward updating and maintaining our current plant with our most vulnerable components being replaced.
  
  - b. *Wastewater System*

James reported on the work CROM has finished up on the Sewer Plant. James explained that CROM re-sandblasted, pressure washed, and put 215 film to fill all of the holes and then repaint.

The House Bill 9155 and Senate Bill 1586 has passed and is waiting on the Governor's signature.
  
  - c. *COVID-19.*

The District is still collecting samples for UF Covid testing.

10. Attorney Report.

John had nothing to report.

11. Commissioner Comments. Ms. Dottie reported on Ann falling out on the front porch and all of the extra work Alicia has been doing and the Board agreed that if Alicia has any overtime during the time Ann will be out she should receive overtime pay for those hours. James has fixed the raised concrete out front that Ann tripped over to the best of his ability and also painted certain spots on the concrete walkway. Dottie and Sue talked about the Alliance that took place on May 5, 2022, for the pipeline and talked about how everyone is on board with trying to get all the information necessary for the possibility of the pipeline. The other Board members ask if they could also attend the meetings, but with the Sunshine Laws it would have to be publicly noticed for all the Board members to attend. Dottie did let the Board know that the meeting was recorded, and that Alicia would have those available for the other Board members to read. Sue Colson told the Board about Mr. Rubio's aide will be at the Cedar Key Library around 3:00 pm.
12. Public Input. James brought up the past due list and ask how the process of getting the payments in and Alicia explained that a past due letter is sent out at the first of the month and that the customer has seven business days from the date to make their payment or the will be disconnected. However, since Alicia has been trying to keep up with her duties and Ann's, plus help Chad prepare to work remotely from Missouri the letters have not gone out yet, but she has plans to do so.
13. Adjournment: There being no more business to conduct, the meeting was adjourned at 6:50 p.m.

  
Dottie Haldeman, Chairperson

  
Leslie Sturmer, Commissioner &  
Secretary of the Board