

CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309/510 THIRD STREET
CEDAR KEY, FL 32625

Minutes of Regular Meeting
Board of Commissioners
September 9, 2024

Board Members Present: Leslie Sturmer, Joe Hand, Stephen Rosenthal, Michael Borelli, Johnathan Ferguson (Zoom).

Other Presents: Evan Rosenthal, Alicia Johns, John Rittenhouse, Mandy Offerle, Frank Offerle, Sue Colson, Darrell McCormick, Doris Helleman, and Nancy Sera.

1. Meeting called to order at 5:01 p.m. by Michael Borelli, Chair.
2. Pledge and Moment of Silence.
3. Public Comment. No Public Comment at this time.
4. Adoption of Agenda. Before the Agenda was adopted a **Motion** by Stephen Rosenthal to allow Johnathan Ferguson to participate and vote on all items on the Agenda going forward via Zoom. **Second** by Leslie Sturmer. Passed by vote 4-0. Johnathan was excluded from this vote. **Motion** by Stephen Rosenthal to adopt tonight's agenda. **Second** by Joe Hand. Passed by vote 5-0.
5. Public Hearing for Adoption of Tentative FY24-25 Millage Rate. Michael Borelli opened the Public Hearing for the Adoption of the Tentative FY24-25 Millage Rate. Mr John read the proposed millage rate of 1.7177 mills, which is 16.3% greater than the Rollback Millage rate of 1.4775 mills, this will put the Budget at \$3, 073,846 in appropriated Expenditures and Reserves. There was some discussion on the Millage Rate and Budget between all present. **Motion** by Leslie Sturmer to approve the Resolution for Tentative Millage Rate FY24-25 for 1.7177 mills. **Second** by Johnathan Ferguson. Passed by vote 5-0.
6. Public Hearing for Adoption of Tentative FY24-25 Budget. Michael Borelli opened the Public Hearing for the Adoption of the Tentative FY24-25 Budget. The Board and the CKWSD GM briefly discussed the proposed FY24-25 Budget. **Motion** by Johnathan Ferguson to adopt the Resolution FY24-25 Budget. **Second** by Leslie Sturmer. Passed by vote 5-0. Mr. Borelli let the Board and Public know that there will be a meeting on September 23, 2024 at the CKWSD Office @ 5:01 pm for the Final Adoption of the FY24-25 Millage Rate and FY24-25 Budget. The Board then heard the reading of the Resolution for the Proposed Water and Sewer Rates that will take affect on October 1, 2024. This will be the first reading of the proposed Rate Resolution, the next and final reading will be at the September 23rd Board Meeting. **Motion** by Stephen Rosenthal to approve the Proposed Rate Resolution as read. **Second** by Joe Hand. Passed by vote 5-0.
7. Property/Liability Insurance for 2024-2025. Mr. John and the Board discussed the Property/Liability Insurance for 2024-2025 in detail. Mr. John let the Board know that some of the District's valued amounts have been raised since the amounts from previous policies were undervaluing certain assets owned by the District. Darrell McCormick had a few questions about the Policy to which Mr. John and Evan were able to answer to the best of their knowledge. **Motion** by Joe Hand to accept the Property/Liability Insurance Policy as described. **Second** by Leslie Sturmer. Passed by vote 5-0. **Motion** by Stephen Rosenthal to allow the GM to sign all necessary Insurance papers in the future if needed. **Second** by Johnathan Ferguson. Passed by vote 5-0.

8. Hurricane Idalia Insurance Claims. Mr. John told the Board he hoped to have a preliminary report from Hallowell, but they did not send anything before the meeting.
9. Florida Department of Environmental Protection Lift Station Rehabilitation Phase I. Mr. John told the Board about the Construction meeting for the project and everything is coming along. The groundbreaking is scheduled for December 1, 2024 and should be completed by May 1, 2025.
10. Florida Commerce Lift Station Rehabilitation Phase II. The GM told the Board that Florida Commerce has combined their previous \$2.5 million with another \$2.5 million to give the District a total of \$5 million. The GM let the Board know that there will be money left over to use towards other Sewer Projects that need to be done.
11. Waccasassa Water and Wastewater Coalition. Mr. Joe gave the Board a brief summary of a meeting he, Mr. John, and Gabe had with Greg Lang. Mr. Joe and Robert Beltran, with Dewberry, briefly went over some of the tasks that need to be decided on to get the Facilities Plan in by December. Robert Beltran explained that it needs to be decided on whom will own/operate the pipeline going through the heart of Cedar Key and how it will be funded. Each of the Board Members voiced their opinions on some of the issues they were concerned about and discussed them with Mr. Beltran. The Board ask Mr. Beltran when he could give the Board some cost numbers for the District to go over, Mr. Beltran let the Board know that he would be coming back to the Board with some numbers for wholesale price. Those numbers are being worked out along with funding options in the current scope of work that Dewberry is currently working on. **Motion** by Joe Hand that CKWSD would operate the pump station and move the sewage six miles out to which W3C would operate the pump station after that distance. **Second** by Leslie Sturmer. Passed by vote 4-0. Stephen Rosenthal abstained from voting.
12. Resolution of the Cedar Key Water & Sewer District Providing Direction to The District's Representative on the Waccasassa Water and Wastewater Coalition. This was tabled for the October Board meeting.
13. Florida Special District Accountability Program Goals and Objectives. Mr. John shared with the Board the report that he and Ms. Leslie worked on to submit to the State. The Board discussed how they would keep track of the completion of the Goals and Objectives. **Motion** by Stephen Rosenthal to adopt the Florida Special District Accountability Program Goals and Objectives. **Second** by Johnathan Ferguson. Passed by vote 5-0.
14. Bridge Loan for Construction Projects. Mr. John discussed the possibility of applying for a Bridge Loan to help fund some of the District's projects while waiting on money from the Insurance claims and FEMA. The GM and Board discussed some of the options that were proposed but decided to revisit this at a later date.
15. Approval of Board Meeting Minutes from July 8, 2024, July 29, 2024, August 8, 2024, and August 26, 2024. **Motion** by Stephen Rosenthal to accept the Board meeting minutes listed above. **Second** by Joe Hand. Passed by vote 5-0.
15. Financial Reports: Balance Sheet; Budget Report; Checkbook Activity; Past Due Accounts Report; Employee Leave. The GM and Board discussed the Financial Reports in detail. **Motion** by Stephen Rosenthal to approve the Financial Reports as presented. **Second** by Joe Hand. Passed by vote 5-0.
16. Bill Adjustment Requests. **Motion** by Leslie Sturmer to approve all three-bill adjustment requests. **Second** by Stephen Rosenthal. Passed vote 5-0.
17. General Manager's Report. Mr. John discussed with the Board a few more things that have occurred in the last month.

18. Attorney's Report. No Attorney's Report.
19. Commissioner Comments. No Commissioner Comments.
20. Public Comment. No Public Comment.
21. Adjourn. Meeting Adjourned at 7:46 pm.



Michael Borelli, Chairperson



Leslie Sturmer, Commissioner &
Secretary of the Board