

**NOTICE AND AGENDA**  
CEDAR KEY WATER & SEWER DISTRICT  
510THIRD STREET, CEDAR KEY, FL32625

REGULAR MEETING  
May 9, 2022,  
5:00 P.M.

1. Call to order.
2. Pledge and Prayer.
3. Adoption of Agenda
4. Interview for Attorney
5. Interview for General Manager
6. Approval of minutes of the April 11, 2022 regular meeting, and April 20, 2022 special meeting.
7. Financial Reports: Balance Sheet; Budget Report; Checkbook Activity; Past Due Accounts Report; Employee Leave.
8. Bill Adjustment Request.
9. RESOLUTION NO: 2022-03
10. General Manager Report
11. Attorney report.
12. Commissioner Comments.
13. Public Input.
14. Adjourn.

All persons are advised that if they decide to appeal any decision made at the above-referenced public hearing, they will need a record of the proceedings, and that, for such purpose, they may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal will be based.



Integrity. Intelligence. Diligence.

VIA ELECTRONIC  
MAIL

Chad Wisdom  
General Manager  
Cedar Key Water and Sewer District  
510 3<sup>rd</sup> Street  
Cedar Key, FL 32625  
Email: Chad@ckwater.org

Re: Cedar Key Water and Sewer District Legal Representation

Dear Mr. Wisdom:

Please accept this letter from Manson Bolves Donaldson Varn, PA (MBDV) as its interest in providing general counsel services to the Cedar Key Water and Sewer District (District). For consideration by the Board of Commissioners and you, this letter will serve as a proposal of the terms under which MBDV would like to provide legal services to the District.

MBDV is a Florida-based law firm with public and private clients ranging from special districts to large, multi-billion dollar businesses. The firm focuses on water, environmental, administrative, and governmental law as well as business, eminent domain, contracting, and construction. We assist our clients by negotiating with state and local agencies, and navigating issues through the complex, and sometimes conflicting, governmental process. MBDV also provides representation for clients on transactions between governments and private interests, including the negotiation and drafting of interlocal agreements. Our understanding of government provides a unique perspective for our clients.

MBDV has long provided its clients with effective representation before all levels of Florida government including state, regional, county, city, and special districts. Over the years, MBDV has successfully served as general counsel and/or special counsel to numerous public state and regional agencies and local governments. One of the reasons we are successful is that the MBDV team has held positions in state and regional agencies, including two former General Counsels for the Southwest Florida Water Management District (SWFWMD), a General Counsel for the South Florida Water Management District, and the General Counsel and Director of Office Water Policy for the Florida Department of Environmental Protection (FDEP).

The approach of MBDV is to always put the best resources to the issue. We work as a state and regional team to maximize our efficiency, analysis, and relationships. As

Tampa Tallahassee West Palm Beach Orlando

109 North Brush Street, Suite 300, Tampa, FL 33602 (T) 813.514.4700 (F) 813.514.4701  
www.mansonbolves.com

this representation includes general legal services to the District, I would be the lead attorney but would have other attorneys assist depending on the issue.

I am a Board Certified in City, County and Local Government Law and also have an AV Rating by Martindale-Hubbe. As a former legislative committee attorney, I have 22 years of experience working with special districts. Immediately upon graduating law school, I worked for the Florida House of Representatives Community Affairs Committee, where I worked on special districts and local government issues. Upon leaving the Florida House of Representatives, I represented clients before legislative and executive branches of government, agencies, Cabinet, and gubernatorial commissions on local government, including special districts, growth management, and environmental issues. I served as General Counsel for the SWFWMD from 2011 to 2015. In my role as General Counsel, I provided legal advice and counsel to the SWFWMD's Governing Board, the Executive Director, and staff regarding the interpretation and applicability of laws, regulations, and judicial decisions or rulings from federal, state, and administrative branches, courts, or agencies affecting the SWFWMD. In addition, I am general counsel for the Immokalee Water and Sewer District in Collier County, as well as general and special counsel for other local governments and special districts providing guidance related to government, environmental, and land use issues. Finally, I have significant experience in government procurement issues and negotiating and drafting complex and technical interlocal agreements, contracts, and other transaction documents. My resume is attached.

Craig Varn has over 23 years of experience representing the private sector and governments before legislative and executive branches of government, agencies, Cabinet and gubernatorial commissions on growth management, environmental and local government issues. Prior to re-joining MBDV, Craig served as General Counsel for the FDEP where he was responsible for managing its legal team and overseeing legal actions including rulemaking, enforcement, reviewing program innovations, and reviewing policy decisions for consistency with Florida Statutes. He also served as the chief policy adviser to Senate President Jeff Atwater on all environmental, growth management, agriculture, and utility issues. Craig was an active participant in the drafting of growth management and environmental legislation. Before becoming an attorney, Craig worked as an engineer designing stormwater management facilities, drainage systems, and support structures, utilizing computer analysis and design and assisted clients in environmental permitting for stormwater management facilities and marinas. As an attorney, Craig has successfully represented a broad range of clients and understands the complexities associated with marinas. His specialties include environmental resource permitting, sovereign submerged land, and regulatory compliance and enforcement issues.

Doug Manson has more than 25 years of experience representing private sector and governments in water, environmental, administrative, and governmental law. Doug has served as Special Counsel or General Counsel for the Peace River Manasota Regional Water Supply Authority since 1996.

Brian Bolves and Steven Medendorp practice primarily in areas of real estate law, construction law, and general commercial litigation. They have represented a wide array of clients related to eminent domain proceedings and complex construction litigation. They also have experience in drafting, reviewing, and negotiating highly

technical and custom-tailored construction and design contracts as well as real estate contracts for a variety of different types of projects or transactions.

MBDV fees are based upon the ethical rules. The amount of the District's statement will be the fair value of the services provided taking into account the time spent, the type of service being asked to perform, any special level of expertise required, the size and scope of the matter, the results obtained, and other relevant considerations. MBDV proposes an hourly blended rate of \$250.00. The District will be provided the most effective support systems available, while at the same time allocating the costs of such systems in accordance with the usage of the services by individual clients. Therefore, in addition to fees for legal services, the District will also be charged separately for certain costs and expense disbursements, including travel expenses; messenger, courier, and other communication costs; document reproduction; and computer research facilities. Billing statements will be rendered on a monthly basis and are due and payable upon receipt. Every effort will be made to include disbursements in the statement for the month in which the disbursements are incurred. Some disbursements are not available until the following month in which case a supplemental statement will be rendered for these additional charges.

MBDV appreciates the opportunity to be of service to the District. Our goal is to provide legal services to the District on the most efficient basis possible. Please do not hesitate to contact me should you have any questions or comments.

Sincerely,

A handwritten signature in cursive script, reading "Laura Donaldson".

Laura Jacobs Donaldson

Enclosure

**Laura Jacobs Donaldson**  
**Manson Bolves Donaldson Varn, P.A.**  
**109 North Brush Street**  
**Suite 300**  
**Tampa, Florida 33602**  
**813-514-4700**

**PRACTICE AREAS**

Governmental, Water and Environmental Law

**EDUCATION**

Florida State University, J.D., 1997

Florida State University, B.S., 1994

**CERTIFICATION**

Florida Bar Board Certified attorney in the area of City, County and Local Government

**EMPLOYMENT**

*Manson Bolves Donaldson Varn, P.A., Tampa, FL*

Shareholder, March 2015 – Present

Represents local governments and special districts as general counsel and special counsel related to government, environmental and land use issues; negotiates and drafts complex and technical interlocal agreements, contracts and other transaction documents; represents private and public sector clients on environmental permitting issues before federal, state, regional and local permitting agencies, including issues concerning the consumptive use of water and water quality; represents clients on enforcement and rulemaking issues; represents clients before legislative and executive branches of government, state and local agencies, cabinet and gubernatorial commissions on local government and environmental issues; speaker on ethics in environmental law, water law, fire district mergers, rulemaking, public records and other local government issues.

*Southwest Florida Water Management District, Tampa, FL*

General Counsel, December 2011 – March 2015

Ensured the District operated within the law at all times; managed attorneys and staff of the District's Office of General Counsel; prepared and rendered legal opinions to the District's Governing Board, Executive Director, and staff as requested; attended and provided legal advice at meetings of the Governing Board and such other meetings as the Executive Director directs; drafted contracts, deeds, leases, ordinances, resolutions, rules, regulations, ethics opinions, and other legal documents; negotiated and drafted complex interlocal agreements; provided legal assistance in the drafting of legal documents, Board policy, rules and regulations, resolutions, applications of diverse kinds and other legal or related papers upon request; reviewed and analyzed all legislation that may impact the District, drafted legislation and amendments and served as liaison with District's legislative advocates; conducted legal research and prepared reports of various topics; prepared and represented the District at administrative law hearings and judicial proceedings; attended various negotiating sessions, administrative hearings, arbitration or appeals and provided legal advice and counsel; and coordinated legal matters with outside counsel, other water management districts, Florida Department of Environmental Protection and Florida Department of Agriculture and Consumer Services.

*Manson Law Group, P.A., Tampa, FL*

Partner, May 2008 - December 2011

*Donaldson Law P.A., Dade City, FL*

President, August 2006 – May 2008

*Carey, O'Malley, Whitaker & Manson, P.A., Tampa, FL*

Attorney, October 2003 – August 2006

*Lewis, Longman & Walker, P.A., Tallahassee, FL*

Attorney, August 2001 – October 2003

Practiced governmental, environmental and land use law; represented private and public sector clients on environmental permitting issues before federal, state, regional and local permitting agencies, including issues concerning the consumptive use of water and water quality; represented clients on enforcement and rulemaking issues; provided general and special counsel representation to counties, municipalities, and special districts as it relates to water, governmental, environmental and land use issues; negotiated and drafted complex interlocal agreements for clients; represented clients before legislative and executive branches of government, state and local agencies, cabinet and gubernatorial commissions on environmental, growth management and local government issues; organized political fundraisers; speaker on ethics in environmental law, growth management, annexation and other local government issues.

*Florida House of Representatives, Tallahassee, FL*

Associate Attorney, August 1999 – August 2001

Legislative Analyst, March 1999 – May 1999

Research Assistant, January 1998 – May 1998

Lead staff on growth management legislation; performed research, bill drafting and analysis, oversight investigation, research projects and other tasks relating to the Committee on Local Government & Veterans Affairs policy areas; drafted proposed bills and bill amendments; participated in committee and council meetings and public hearings on proposed legislation; tracked and compiled local bill calendar for consideration by Representatives.

## **ARTICLES**

*2002 Reforms to Growth Management.* The Florida Bar Journal, Vol. LXXVI, No. 7 (July/August 2002) (coauthored).

*2002 Reforms to the Development-of-Regional Impact Process.* The Environmental and Land Use Law Section Reporter, Vol. XXIII, No. 4 (June 2002).

*2002 Growth Management Reforms Impact Local Governments.* The Agenda, Vol. XXVI, No. 1 (January 2003)(coauthored).

## **DISTINCTIONS, APPOINTMENTS AND MEMBERSHIPS**

AV Preeminent Rated

Florida Bar Association – Environmental and Land Use Law Section Member; City, County and Local Government Law Section Member

Chi Omega Sorority – Alumni Advisor for the Theta Theta Chapter; National Mock Trial Member

Leadership Tampa Class of 2006

2011 Super Lawyers Rising Star

Junior Leagues of Florida - State Public Affairs Committee, Past Chair

Junior League of Tampa – Bylaws Chair/Parliamentarian, 2014-2015; Governance Taskforce Member, 2014-2015; Secretary and Executive Board Member, 2013-2014; Project Development & Evaluation Committee Chair, 2012-2013

## **ADMITTED TO PRACTICE**

Florida Bar

Middle District of Florida

# William H. Pittman

2446 Las Calinas Blvd  
Augustine FL, 32095

904-904-293-5467

billpittman75@yahoo.com

## OBJECTIVE

Seeking leadership position in public utilities, utilizing over 30 years' experience in public and private sectors. Manage and oversee water and waste water operations to provide safe, palatable drinking water, and effective collection and treatment of wastewater. Provide unique insight into utility procedures and processes as a result of working in all aspects of utilities, starting at the shovel and working up to management.

## EXPERIENCE

*2020-current* US Water Services Corp

Utilities Manager over four separate systems  
Plantation Bay, Eagle Lakes, Beverly Beach and Nassau Amelia

*2018-2020*

Public Utilities Director • City of Atlantic Beach

*2018*

Plants Division Director • City of Atlantic Beach

*2004-2018*

Utilities • Chief utilities operator • City of Fernandina Beach

*1990-2004*

Utilities • Crew Leader • Florida Public Utilities

## KEY SKILLS

Telemetry/SCADA

System Upgrades

Government Utilities

Disaster Utility Planning

Utility Budgeting

Public Speaking

Training

## SKILLS

Telemetry and SCADA upgrades and implementation

Planning and construction of water and waste-water plants

Maintenance and construction of water towers

City planning/grants related to utility upgrades

Reclaimed water, septic to sewer, and other environmental upgrades

New infrastructure such as water mains, sewer lines, and new services

Hurricane and tropical storm planning and response

Develop, implement, and oversee over \$11 million in utilities budget.

Public speaking experience at city council meetings, and at trade events, including Florida Rural Water Conferences

Extensive knowledge in Water and wastewater process control

## EDUCATION/LICENSING

### EDUCATION —

Florida Gateway  
College

Henderson State University

Florida state College  
Jacksonville

Associates of Science • Environmental Science • Florida Gateway College

Class C Water Treatment License • Florida Department Environmental  
Protection

Class B Wastewater Treatment License • Florida Department  
Environmental Protection

Water Quality Technician Certification • Florida Gateway College

Environmental Technician Certification • Florida Gateway College

Cross Connection Control Manager Certification • Florida Treco Center

Captain's License • United States Coast Guard

Pilot's License • FAA

## REFERENCES

Available upon request



**CEDAR KEY WATER & SEWER DISTRICT  
P.O. BOX 309/510 THIRD STREET  
CEDAR KEY, FL 32625**

**Minutes of Regular Meeting  
Board of Commissioners  
April 11, 2022**

Board Members Present: Dottie Haldeman, Leslie Sturmer, Stephen Rosenthal, Tabitha Lauer, Joe Hand.

Other Presents: Chad Wisdom, John McPherson, Alicia Johns, Mandy Offerle, Sue Colson, Jan Childers, Clay Childers, Mac Cox, Heath Davis, Nancy Sera, James Wortham.

1. Meeting called to order at 5:00 p.m. by Stephen Rosenthal, Chair.
2. Pledge and Prayer.
3. Swearing in of New Commissioners – Dottie Haldeman, Leslie Sturmer, and Joe Hand.
4. Adoption of Agenda. **Motion** by Dottie Haldeman to adopt the agenda as presented. **Second** by Joe Hand. Passed by a vote 5-0.
5. Election of Chair and Secretary. **Motion** by Leslie Sturmer to nominate by Dottie Haldeman as the new Chair. **Motion** by Stephen Rosenthal to nominate himself as Chair. A discussion as to how to proceed since we had two chair nominees, it was decided that a vote was needed. The Board voted with a 4-1 vote for Dottie Haldeman. Stephen then made a **Motion** for Dottie Haldeman to become the Chair by consent. **Motion** Dottie Haldeman to make Leslie Sturmer the Secretary. **Second** by Joe Hand. Passed by a vote of 5-0.
6. Approval of Minutes. **Motion** by Tabitha Lauer to accept the minutes of the regular meeting on March 14, 2022. **Second** by Stephen Rosenthal. Passed by a vote of 5-0.
7. Financial Reports. Balance Sheet, Budget Report, Checkbook Activity, Past Due Accounts Report, Employee Leave reports were presented for review. **Motion** made by Leslie Sturmer to accept the financial reports as presented. **Second** by Joe Hand. Leslie ask about account 350 on the Profit Loss Report if the American Rescue Act funds were applied to that account and Chad replied with a yes. Leslie was also concerned with not having a line item for those funds in the budget. John told the Board that he would have to investigate further into what needed to be done to amend the budget since we were adding funds instead of moving funds and present that information at the next board meeting. Passed by a vote 5-0.

8. Bill Adjustment Request. **Motion** by Tabitha Lauer to accept the bill adjustment request for Hal Hodges. **Second** by Stephen Rosenthal. Chad explained that Hal had been having some work done in his yard and the workers had hooked his well line that he uses for irrigation into his home water line which caused his water bill to be high. Passed by a vote 5-0.

Leslie ask Alicia about the Faraway Inn account on the past due report. Alicia responded by letting her and the Board know that she has reached out to the new owner to let him know that she needed new ACH account information because what she has is either the wrong information given by the new owner or she has written it down wrong.

9. General Manager Report.

- a. *Water Plant.*

The GM let the Board know that we are continuing to look at modernizing the Water Plant. He stated that Stephen had signed the new task report that had been rewrote by Chad and a lady from DEP to use the last of the \$67,000 of the previous grant to update the MIEX. Chad has received notice of approval so he has moved forward with ordering two new totes of resin, three new pumps, and a compressor with those funds that will all be reimbursed and the MIEX will be fully refurbished.

Chad told the Board about the SRWA meeting on April 4, 2022. He explained that the meeting was basically them repeating the same as when he and James went to their Board meeting. Chad also expressed his apologies for not inviting any of the Board members, but he thought it was only an informational meeting. Chad, John, and Board discussed what needed to be done if and when this happened again if Board members were to be notified and wanted to attend what needed to be done so that none of the Sunshine Laws were broken. Leslie ask that the Board be notified for future meetings so that if Board members wanted to attend the meetings, we had plenty of time to post the information. Chad gave a brief overview of the meeting from the minutes of the meeting that was sent to him. Joe ask if there would be an official sit-down meeting about the pipeline.

Chad informed the Board that we are now yearly on the TTHM's testing.

- b. *Wastewater System*

The House Bill 9155 and Senate Bill 1586 has passed and is waiting on the Governor's signature.

Chad reported that CROM is onsite and ahead of schedule.

c. *COVID-19.*

Sue Colson ask why there has not been any testing done in a few weeks. Chad replied that we have had no employee COVID cases, but that COVID samples were still being taken to UF.

d. *Election.*

Chad congratulated all of the re-elected Board members on their re-election.

Chad let the Board know that he would be leaving due to family illness issues. Leslie proposed to start advertising for a new General Manager.

10. Attorney Report.

John reported on the applicants for legal counsel. John told the Board that they could go forth with interviewing candidates for the position. He also told the Board that they did not have to interview all they could rank the candidates by qualifications and ask the top ranked candidate to come a give a presentation. Joe ask John if he thought our location from candidates would be a problem. John stated that for some it might be a problem, but he also stated that he has traveled for Local Government meetings. Joe ask if John would be making a recommendation and he said that with location and background one candidate did stand out to him but he did not give the name of candidate. Stephen ask if they could have a committee to interview candidates and report back to the Board. John replied that they could do that but it would have to be a public meeting and need to be advertised for each, so there would be no advantage to doing it that way. Tabitha was concerned with the quickness in which the Board was moving with interviewing Legal Counsel. Leslie proposed the Board invite Carole Barice. Leslie was very impressed with her qualifications. Dottie and Joe agreed with Leslie. Dottie made a point to state that more applications could come in and that the Board was not hiring anyone at this time. Carole's availability to come to a meeting was discussed due to her availability dates. Joe ask about salary and John said that they would not be considered an employee so they would not be under a salary, but the Board could start with what he is being paid under his contract as a starting point. Chad ask the Board for a date for Special Meeting to invite the candidate. Tabitha again voiced her opinion on the quickness of the interview process for Legal Council and did not want to mislead the candidate in thinking she would be hired after interview. John advised Board to make sure that the candidate knows that this is just an information gathering interview and not a hire interview it would be a good idea to start the process. **Motion** made by Stephen Rosenthal to invite Carole Barice for an interview. **Second** by Joe Hand. Passed by a vote of 5-0.

## 11. Commissioner Comments.

Leslie told the Board about an email from Tom Ankerson from the Conservation Clinic with the Law School at UF and has done a lot of work for the City of Cedar Key, and he sent her information on the Resiliency Legislation for Sea Level Rise has a substantial funding program and that independent Special Districts like ours are not included in that funding and he had his students do a policy paper and it ended in this session with the Legislation being modified to include Special Districts. Leslie stated that it could possibly be another funding source in the future.

Joe was concerned that we have been trying to find a way to treat our water and now we are focusing on the possibility of a pipeline and would like to know where we go from here as far as looking for funding and is a bit concerned where to go from here on out. Dottie stated that without having the results of the feasibility study we do not really know which way to go as far as the pipeline. Sue Colson stated her opinion that going forward at least one of the Board members should be creating a repour with the other cities or groups, like the FRWMD that will be helped with the pipeline. Clay Childers agreed with Sue Colson and he wanted to know which would be best for our community without losing control of our Water District. Mr. Childers also wanted to know what was being done and what was going to be done to our current Water Plant while we are waiting on the study for the pipeline. James Wortham commented on having a common goal with getting good water quality to not only our community but to the surrounding communities as well, would look very good to the people giving out the grants and funding. Sue Colson stated that there are other groups that would love to be a part of fight for the pipeline as it would benefit them too. Chad brought up the reason he was for the pipeline was because after our jar and chemistry test the results were that we did not have to treat the water other than chlorine injection at the point of entry and it would benefit the whole Waccasassa area. Sue also wanted to know who was going to be an Ambassador for the Water District going forward. Dottie said she would be willing to be and Ambassador for the District going forward. Leslie stated that all of the Board members would like to be involved as well.

Dottie thanked the community for allowing her to be a part of the Board for another two years.

Leslie ask Chad if we had the Mittauer feasibility study for the new water plant, and he replied with a yes.

Dottie ask Sue if she could give her some of the contacts, she has that she might need to reach out too.

Mandy Offerle suggested that each Commissioner adopt a mayor or group to reach out to and keep in contact with.

## 12. Public Input.

Congratulations was given to the Board Members who were re-elected.

Discussion on a new build application for a property that had a sewer connection already on the property. The connection was already there because when the city was redoing the roads in the City it made sense to go ahead and put in the lateral connection so that when some one bought the property the road would not have to be torn up to put in the sewer connection. **Motion** by Tabitha Lauer to have customer pay the sewer connection fee. **Second** by Dottie Haldeman. Passed with a vote of 4-1.

Joe wanted to make sure that the reason we are charging the \$2500 is because of the labor materials it costs to install the sewer lateral. Stephen wanted to know when the lateral was put in? Heath stated that the reason for going ahead with putting in the lateral was to keep from tearing up the new roads. Stephen stated that he did not think it was fair to charge the person for work that had already been done. Tabitha stated that we needed to keep with the policy of charging the sewer connection fee of \$2500 to all new home builders.

Mandy Offerle ask about the survey the office sent to all customers asking for comments on water quality. Dottie provided Mandy with copies of the surveys the District has received so far. Chad replied by saying that we have received good and bad comments.

## 13. Adjournment: There being no more business to conduct, the meeting was adjourned at 6:18 p.m.

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Dottie Haldeman, Chairperson

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Leslie Sturmer, Commissioner &  
Secretary of the Board

**CEDAR KEY WATER & SEWER DISTRICT  
P.O. BOX 309/510 THIRD STREET  
CEDAR KEY, FL 32625**

**Minutes of Special Meeting  
Board of Commissioners  
April 20, 2022**

Board Members Present: Dottie Haldeman, Leslie Sturmer, Stephen Rosenthal, Tabitha Lauer, Joe Hand.

Other Presents: Chad Wisdom, John McPherson, Alicia Johns, James McCain, Carole Barice, Heath Davis.

1. Meeting called to order at 5:00 p.m. by Dottie Haldeman, Chair.
2. Pledge and Prayer.
3. Adoption of Agenda.

**Motion** by Tabitha Lauer to change Interview of Candidate to Meet and Greet of Candidate, there was no **Second** on the motion, after a brief discussion the Agenda Item was kept as Interview of Candidate. **Motion** by Leslie Sturmer to adopt the agenda as presented. **Second** by Stephen Rosenthal. Passed by a vote 4-1.

4. Interview of Candidate for Legal Counsel.

Carole Barice spoke with the Board about her many qualifications for the position of Legal Council. Dottie ask Ms. Barice if she had a chance to look at the District's Charters and Grants, in which Ms. Barice replied that she had looked through them. Dottie also ask about her availability to start, to which Ms. Barice responded with immediately and Ms. Barice stated that she knew when, where, and what time the District's meeting were each month. Joe ask about Ms. Barice ability to travel and she said that would not be a problem, as she travels for all her other client's meetings. Tabitha ask if any other client meetings where at night in which Ms. Barice responded with a no, but would not mind the night drive. Dottie ask about her ability to be available for Special Meetings. Ms. Barice ask that she have as much notice as possible, she understands that sometimes things are done on short notice. Chad ask if we had to have a Special Meeting and Ms. Barice could not be here could she be available by phone and she responded with a yes. Leslie ask Ms. Barice about her work with the Homosassa Special Water District and she gave a brief description of her work for them. Ms. Barice also explained some of the work she has done with the Legislature for the HSWD. Leslie ask if Ms. Barice had worked with USDA to which she replied that she had not worked with them but had attended some of their seminars.

Leslie told Ms. Barice briefly about our working with SRWMD and other municipalities on a Regional Pipeline project and wanted to know if she had worked with them before, Ms. Barice said she had not worked with SRWMD, but had worked with the St. Johns Water Management District. Chad briefly explained our ongoing study with FRWA on the project and what she would be required to do to help with that process. Joe ask John if was any legal things that were required with all the pilot testing we have done for the Water Plant and John explained that there were some contracts and negotiations that he did have to deal with for the pilot testing. Stephen told Ms. Barice that he was very impressed with her resume and wanted to know why she chose to apply for the legal council job in Cedar Key. Ms. Barice replied by saying that when she saw the notice she immediately wanted to work with the District and the more she looked into the things the District was trying to accomplish the more she wanted to work for the District and felt that she could really do a good job for the District. Tabitha wanted to know how long she saw herself working for the District and Ms. Barice said she could not really say, but as long as she enjoyed the job and as long as the District enjoyed having Ms. Barice as legal counsel, she could see herself working for the District for several years. Tabitha also ask Ms. Barice what she thought our interview process should be for hiring a new General Manager and Ms. Barice replied by saying that what ever was done to get Chad to keep it up, she said Chad is doing a wonderful job. John ask if she delt with her clients directly or if she had a secretary, Ms. Barice responded by saying she deals directly with her clients. John also ask if Ms. Barice how she billed her clients and he explained that he had a contractual amount and wondered if she did the same, Ms. Barice said that she bills all her clients hourly and she does not bill for travel time. Ms. Barice said she could probably convert her rate into a monthly rate and that it would be a little more than what John's monthly contract is but not to much more.

John ask if the Board would like to interview any of the other candidates and explained that he saw no reason to interview any others if they liked Ms. Barice, since they have seen all the other candidates resumes. Tabitha said she would like to interview Norm Fugate. Stephen did not think it was appropriate to interview Norm Fugate by saying he thought it would be a conflict of interest since Norm also represents the City of Cedar Key. Stephen went on to say that he was worried about any confidentialities between the District and the City of Cedar Key being kept confidential between the two entities if Norm were to become the legal counsel for the District. Joe ask Stephen if he meant by conflict of interest he meant by Norm working as the City of Cedar Key's legal counsel and Stephen responded with a yes. Leslie stated that she also thought there would be a conflict of interest, but since Norm submitted his resume that we should still interview him and ask specifically, if he thought there would be a conflict of interest or if they as a Board should just not consider Norm to avoid the conflict-of-interest situation all together. Chad ask as if other than the interlocal agreements would there be any other situations that would be considered a conflict of interest. John responded by saying that the lease agreement we have with the City and that anytime you have a lease you could get into litigation issues and not sure how that would be handled if Norm was the legal counsel for both the City District. Tabitha ask that if something like this came up since Norm's resume says Norm and Blake Fugate, could Blake possibly be able to step in and John said that for purposes of

ethics you would treat the law firm as you would the person, so no Blake would not be able to step in for Norm in those instances. John did explain for the Board that towards the end of his partnership with David Coffey, John did represent the District and no issues came up but there was always the risk that a conflict or litigation issue could arise and he was not that either of them would have been able to resolve the situation. Stephen agreed with John. Tabitha ask John if he could see any other conflicts other than the lease agreement with the City, John stated that he and Norm have recently worked on a few interlocal agreements between the District and City and there was a lot of negotiations between the two and he was not sure if Norm would be able to do that for both sides without a conflict. Tabitha stated that she thought it would be a good idea to have someone who is local and familiar with Cedar Key. Joe ask if Norm would be available to meet at the next Board Meeting and Chad told the Board that he would reach out to Norm and set something up. Chad also ask the Board if Norm could not make it to the May Board Meeting could a Special Meeting be set up and the Board responded with at yes.

5. General Manager Report.

*a. Resolution to change names on checking accounts.*

John presented Resolution No: 2022-02 for Board approval and signatures.

John stated that the practice of putting all Board Members on the accounts just incase the Chair or Secretary was not available to sign any documents that are bank related. Heath Davis ask John to add the Line of Credit to the Resolution to cover all bank related accounts. Tabitha stated that if the Line of Credit was added to the Resolution it would be covered and would not need a separate Resolution for approval. **Motion** by Leslie Sturmer to amend and approve Resolution No: 2022-02. **Second** by Stephen Rosenthal. Passed by a vote 5-1.

*b. New Work Truck*

Chad informed the Board that he had been working with the same dealership that we bought the previous work truck from and found a new truck for the District and will be getting with them to get the final numbers for the truck to bring back to the Board for approval. Chad explained that it will be a regular cab truck and not a freight truck since the District did not need two flight trucks. **Motion** by Tabitha Lauer to approve the purchase of the new work truck. **Second** by Joe Hand. Passed by a vote 5-0.

*c. Billing Clerk Overtime for Meetings and Minutes.*

**Motion** by Stephen Rosenthal to approve the overtime for the Billing Clerk to attend Board Meetings and preparation of the Board Meeting Minutes. **Second** by Joe Hand. Dottie ask for clarification as to if this was to be straight time or overtime, in which Chad



replied that it would be straight time unless Alicia went over her 40 hours and then it would considered overtime. Passed by a vote 5-0.

*d. General Manager Resume*

Chad told the Board about some of the resumes for the GM position and stated that he has ask James to look at them as well. James told the Board what he thought the qualifications for the new GM should be. Leslie and Dottie ask James what he thought the Board needed in GM. James brought up that Chad would not be at the next Board Meeting and Chad and the Board discussed what his job would intake while he was out of the office. Chad explained that he will be working remotely until a new GM was hired. Tabitha ask if it was possible for her, Chad, and James to sit down and rewrite the GM ad. John stated that it did not need to be rewritten that some of the qualification stated were not required but optional. Leslie ask Chad if he had his Class C Operators License and Chad stated that he was enrolled in the class to get his Class C License. James and Tabitha brought up about the Laws of Cedar Key Water & Sewer District book needs to be updated both in the books the employees have and on the website. Chad explained to the Board where the GM ad has been posted and how many we have received. The Board agreed that they would like to see all applications for the GM position so they can make a decision on candidates. James brought up that the Board should be the only ones to hire and fire and employee and after discussion it was determined that the Board would handle that aspect of the job. The Board continued to discuss the qualifications of the GM and some changes were made to the ad to be resubmitted on all posted sites. Leslie ask if Chad would have an answer about his job and he stated that he would have the Board an answer by June 1, 2022. Dottie ask John if he would be willing to help in Chad's absence and he stated that he was willing to help if needed but did not want to be here on a daily basis.

6. Attorney Report. None
7. Commissioner Comments. None
8. Public Input. None
9. Adjournment: There being no more business to conduct, the meeting was adjourned at 6:43 p.m.

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Dottie Haldeman, Chairperson

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Leslie Sturmer, Commissioner &  
Secretary of the Board

**Cedar Key Water & Sewer District**  
**Balance Sheet**  
**As of April 30, 2022**  
Apr 30, 22

**ASSETS**

**Current Assets**

**Checking/Savings**

**Unrestricted Cash Funds**

100 - Operating Account 110,525.61

102 Petty Cash 175.00

113.3 Unrestricted Savings 80,005.16

**Total Unrestricted Cash Funds 190,705.77**

**Restricted Cash Funds**

103.1 Security Deposit 13,901.02

114.00 RD Payment 49,357.50

114.02 RD RESERVE ACCOUNT 44,168.00

**Total Restricted Cash Funds 107,426.52**

**Total Checking/Savings 298,132.29**

**Other Current Assets**

135.5 - Unbilled Receivables 25,664.80

134 - Accounts Receivable 96,279.95

135 - Allowance for A/R -9,700.00

160 - Inventory & Materials 56,809.57

**Total Other Current Assets 169,054.32**

**Total Current Assets 467,186.61**

**Fixed Assets**

301 - Land 125,195.95

302 - Other Improvements 2,504,213.86

304 - Plant and Equipment 7,888,890.37

306 - Other Equipment 98,091.31

307 - Sewer Machinery 130,629.33

308 - Computer S/W 11,313.24

309 - Vehicles 125,128.96

311 - Less Accum Depreciation -6,083,417.26

**Total Fixed Assets 4,800,045.76**

**Other Assets**

170 - Utility Deposit 141.19

**311 - Construction in Progress**

312 - CIP-SRF Project 140,250.00

313 - CIP - SRF District Match 26,000.00

**Total 311 - Construction in Progress 166,250.00**

**Total Other Assets 166,391.19**

**TOTAL ASSETS 5,433,623.56**

**LIABILITIES & EQUITY**

**Liabilities**

**Current Liabilities**

**Other Current Liabilities**

485 - Note Payable -RD - Current 19,000.00

403- Emplo Ret Con Payabale 730.20

**Cedar Key Water & Sewer District**  
**Balance Sheet**  
**As of April 30, 2022**  
**Apr 30, 22**

405-01 Salaries Payable	4,923.67
407-01 SS Tax Payable	1,302.86
408 - Sales Tax Payable	81.60
411 - Unearned Revenues	9,222.29
450 - Fed. Income Taxes Payable	2,215.55
482 - Accrued Int Pay	2,349.00
483 - Accrued Compensated Absences	20,193.00
484 -Customer Deposits Payable	13,901.02
<b>Total Other Current Liabilities</b>	<b>73,919.19</b>
<b>Total Current Liabilities</b>	<b>73,919.19</b>
<b>Long Term Liabilities</b>	
460 - N/P-Rural Development	1,056,000.00
500 - Accrd Compens Absences-LT	9,379.00
<b>Total Long Term Liabilities</b>	<b>1,065,379.00</b>
<b>Total Liabilities</b>	<b>1,139,298.19</b>
<b>Equity</b>	
598 - Restricted for Debt Service	37,990.50
3900 - Retained Earnings	180,111.27
599 - Investment in Capital Assets -	3,891,295.66
Net Income	184,927.94
<b>Total Equity</b>	<b>4,294,325.37</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>5,433,623.56</b>

**Cedar Key Water & Sewer District**  
**2019&2020 Profit & Loss Budget vs. Actual**  
October 2021 through April 2022

58,339.0

	Oct '21 - Apr 22	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>300 - Income</b>				
305 - Water Revenue	278,999.53	487,200.00	-208,200.47	57.27%
310 - Sewer Revenues	233,040.17	407,400.00	-174,359.83	57.2%
315 - Ad Valorem Tax				
315.100 - Ad Valorem	216,174.98	235,800.00	-19,625.02	91.68%
Total 315 - Ad Valorem Tax	216,174.98	235,800.00	-19,625.02	91.68%
320 - City Solid Waste Billing	-282.38			
325 - Penalties	1,870.00	2,500.00	-630.00	74.8%
330 - Earned Interest	7.63	20.00	-12.37	38.15%
335 - New Meter Charges	3,600.00	2,000.00	1,600.00	180.0%
340 - Rent for Water & Sewer Di				
341 City	737.00			
340 - 340-100 Cedar Key Dist.	14,604.00			
340 - Rent for Water & Sewer Di - Other	1,612.00	15,050.00	-13,438.00	10.71%
Total 340 - Rent for Water & Sewer Di	16,953.00	15,050.00	1,903.00	112.65%
350 - Misc Income	91,289.52	7,500.00	83,789.52	1,217.19%
360 - Carry Forward	0.00	40,000.00	-40,000.00	0.0%
365. Meter Installation Fee	660.00	1,000.00	-340.00	66.0%
366 - Recovery of Bad Debt	0.00	0.00	0.00	0.0%
382 - Grant - Legislative 2016	0.00	67,000.00	-67,000.00	0.0%
Total 300 - Income	842,312.45	1,265,470.00	-423,157.55	66.56%
390 - Security Deposit				
390.01 - Security Deposit	100.00			
Total 390 - Security Deposit	100.00			
Total Income	842,412.45	1,265,470.00	-423,057.55	66.57%
Gross Profit	842,412.45	1,265,470.00	-423,057.55	66.57%
<b>Expense</b>				
<b>500 - GENERAL AND ADMINISTRATIVE</b>				
<b>510 - Payroll</b>				
510.01 - Salaries	212,464.39	359,000.00	-146,535.61	59.18%
510.02 - Social Security/Medicare	15,954.14	32,000.00	-16,045.86	49.86%
510.03 - Retirement	19,288.22	42,000.00	-22,711.78	45.92%
510.04 - Health, Dental & Life Ins	47,416.30	59,000.00	-11,583.70	80.37%
510.05 - Workers Comp.	4,764.23	6,000.00	-1,235.77	79.4%
Total 510 - Payroll	299,887.28	498,000.00	-198,112.72	60.22%
<b>520 - Office</b>				
520.01 - Supplies	720.57	3,000.00	-2,279.43	24.02%
520.02 - Postage & Shipping	3,389.94	5,200.00	-1,810.06	65.19%
520.03 - Copier, Computer, Billing, Etc.	1,400.24	5,000.00	-3,599.76	28.01%
520.04 - Printing and Copying	961.50	1,500.00	-538.50	64.1%
520.05 - Web Portal/E-Billing	0.00	0.00	0.00	0.0%
Total 520 - Office	6,472.25	14,700.00	-8,227.75	44.03%

**Cedar Key Water & Sewer District**  
**2019&2020 Profit & Loss Budget vs. Actual**  
October 2021 through April 2022

	Oct '21 - Apr 22	Budget	\$ Over Budget	% of Budget
<b>530 · Utilities</b>				
530.01 · Fuel For Equipment	7,409.15	7,500.00	-90.85	98.79%
530.02 · Solid Waste Disposal	564.76	2,500.00	-1,935.24	22.59%
530.03 · Telephone	5,121.37	10,000.00	-4,878.63	51.21%
530 · Utilities - Other	0.00	0.00	0.00	0.0%
<b>Total 530 · Utilities</b>	<b>13,095.28</b>	<b>20,000.00</b>	<b>-6,904.72</b>	<b>65.48%</b>
<b>540 · Professional Fees</b>				
540.01 · Audit & Accounting	20,350.00	20,000.00	350.00	101.75%
540.02 · Management/Legal	9,000.00	21,000.00	-12,000.00	42.86%
540.03 · Property Appraiser's Fee	167.49	7,200.00	-7,032.51	2.33%
540.05 · Tax Collector Fees	4,744.23	6,000.00	-1,255.77	79.07%
540.04.Water/Wastwater Operator	0.00	500.00	-500.00	0.0%
<b>Total 540 · Professional Fees</b>	<b>34,261.72</b>	<b>54,700.00</b>	<b>-20,438.28</b>	<b>62.64%</b>
<b>550 - General Repair &amp; Maint</b>				
550.01 · Vehicle	2,584.25	28,000.00	-25,415.75	9.23%
550.02 · Equipment and Tools	4,365.88	7,500.00	-3,134.12	58.21%
550.03 · Building	416.05	2,500.00	-2,083.95	16.64%
550.04 · Supplies	710.41	1,000.00	-289.59	71.04%
550.05 · New Tools	0.00	1,000.00	-1,000.00	0.0%
<b>Total 550 - General Repair &amp; Maint</b>	<b>8,076.59</b>	<b>40,000.00</b>	<b>-31,923.41</b>	<b>20.19%</b>
<b>560 · Other</b>				
560.01 · Property/Liability Ins.	50,779.00	50,000.00	779.00	101.56%
560.02 · Election Expenses	0.00	3,000.00	-3,000.00	0.0%
560.03 · Continuing Education	37.12	1,500.00	-1,462.88	2.48%
560.04 · Annual Fees & Dues	9,196.00	5,000.00	4,196.00	183.92%
560.05 · Ads and Publications	54.68	750.00	-695.32	7.29%
560.06 · Miscellaneous	1,136.14	1,000.00	136.14	113.61%
560.07 · Contingency	35.98	3,460.00	-3,424.02	1.04%
<b>Total 560 · Other</b>	<b>61,238.92</b>	<b>64,710.00</b>	<b>-3,471.08</b>	<b>94.64%</b>
<b>Total 500 · GENERAL AND ADMINISTRATIVE</b>	<b>423,032.04</b>	<b>692,110.00</b>	<b>-269,077.96</b>	<b>61.12%</b>
<b>600 · DIRECT WATER EXPENSES</b>				
<b>610 · Chemicals and Filters</b>				
610.01 · Chemicals	43,376.66	80,000.00	-36,623.34	54.22%
610.02 · Miex Resin	20,726.12	18,000.00	2,726.12	115.15%
<b>Total 610 · Chemicals and Filters</b>	<b>64,102.78</b>	<b>98,000.00</b>	<b>-33,897.22</b>	<b>65.41%</b>
<b>620 - Laboratory</b>				
620.01 · In House Lab	2,122.15	5,000.00	-2,877.85	42.44%
620.02 · Outside Lab	3,050.00	9,000.00	-5,950.00	33.89%
<b>Total 620 - Laboratory</b>	<b>5,172.15</b>	<b>14,000.00</b>	<b>-8,827.85</b>	<b>36.94%</b>
<b>630 - Regulatory</b>				
630.01 · Permits	0.00	1,000.00	-1,000.00	0.0%
<b>Total 630 - Regulatory</b>	<b>0.00</b>	<b>1,000.00</b>	<b>-1,000.00</b>	<b>0.0%</b>
<b>640 · Repairs and Maintenance</b>				
640.01 · Piping and Distribution	9,157.56	15,000.00	-5,842.44	61.05%

**Cedar Key Water & Sewer District**  
**2019&2020 Profit & Loss Budget vs. Actual**  
October 2021 through April 2022

	Oct '21 - Apr 22	Budget	\$ Over Budget	% of Budget
640.02 · Equipment	1,064.53	20,000.00	-18,935.47	5.32%
640.03 · Building & Grounds	5,761.69	2,000.00	3,761.69	288.09%
640.04 · Water Tower Maintenance	8,674.00	16,000.00	-7,326.00	54.21%
640.05 · Generators Annual Mainte	1,438.70	2,250.00	-811.30	63.94%
<b>Total 640 · Repairs and Maintenance</b>	<b>26,096.48</b>	<b>55,250.00</b>	<b>-29,153.52</b>	<b>47.23%</b>
<b>650 · Utilities</b>				
650.01 · Electric	11,999.90	21,000.00	-9,000.10	57.14%
650.02 · Propane	0.00	700.00	-700.00	0.0%
650.03 · Telephone	1,345.62	3,000.00	-1,654.38	44.85%
<b>Total 650 · Utilities</b>	<b>13,345.52</b>	<b>24,700.00</b>	<b>-11,354.48</b>	<b>54.03%</b>
<b>660 · Other</b>				
660.01 · Professional Fees	70.00	5,000.00	-4,930.00	1.4%
660.20 · Contingency	0.00	3,500.00	-3,500.00	0.0%
<b>Total 660 · Other</b>	<b>70.00</b>	<b>8,500.00</b>	<b>-8,430.00</b>	<b>0.82%</b>
<b>670 · Capital Expenditures</b>				
670.02 Water Plant Construction	1,425.00	67,000.00	-65,575.00	2.13%
<b>Total 670 · Capital Expenditures</b>	<b>1,425.00</b>	<b>67,000.00</b>	<b>-65,575.00</b>	<b>2.13%</b>
<b>680 · Loans</b>				
680.05 · RD - Water System Interest	0.00	30,058.00	-30,058.00	0.0%
680.06 · RD-Water System Principal	0.00	18,000.00	-18,000.00	0.0%
<b>Total 680 · Loans</b>	<b>0.00</b>	<b>48,058.00</b>	<b>-48,058.00</b>	<b>0.0%</b>
<b>Total 600 · DIRECT WATER EXPENSES</b>	<b>110,211.93</b>	<b>316,508.00</b>	<b>-206,296.07</b>	<b>34.82%</b>
<b>700 · DIRECT WASTEWATER EXPENSES</b>				
<b>710 · Chemicals and Filters</b>				
710.01 · Chemicals	10,437.35	30,000.00	-19,562.65	34.79%
<b>Total 710 · Chemicals and Filters</b>	<b>10,437.35</b>	<b>30,000.00</b>	<b>-19,562.65</b>	<b>34.79%</b>
<b>720 · Laboratory</b>				
720.01 · In House Lab	3,246.13	3,000.00	246.13	108.2%
720.02 · Outside Lab	7,576.68	15,000.00	-7,423.32	50.51%
<b>Total 720 · Laboratory</b>	<b>10,822.81</b>	<b>18,000.00</b>	<b>-7,177.19</b>	<b>60.13%</b>
<b>730 · Regulatory</b>				
730.01 · Permits	200.00	2,000.00	-1,800.00	10.0%
730.02 · Biosolids Hauling	38,650.00	60,000.00	-21,350.00	64.42%
<b>Total 730 · Regulatory</b>	<b>38,850.00</b>	<b>62,000.00</b>	<b>-23,150.00</b>	<b>62.66%</b>
<b>740 · Repairs Maintenance Other</b>				
740.01 · Piping & Distribution	18,440.06	7,500.00	10,940.06	245.87%
740.02 · Equipment	12,287.15	14,350.00	-2,062.85	85.63%
740.03 · Building and Grounds	16,916.65	85,000.00	-68,083.35	19.9%
740.04 · Generator-Annual Maintenance	0.00	1,500.00	-1,500.00	0.0%
<b>Total 740 · Repairs Maintenance Other</b>	<b>47,643.86</b>	<b>108,350.00</b>	<b>-60,706.14</b>	<b>43.97%</b>
<b>750 · Utilities</b>				
750.01 · Electric	14,874.52	29,002.00	-14,127.48	51.29%
750.02 · Propane	0.00	1,000.00	-1,000.00	0.0%
<b>Total 750 · Utilities</b>	<b>14,874.52</b>	<b>30,002.00</b>	<b>-15,127.48</b>	<b>49.58%</b>

**Cedar Key Water & Sewer District**  
**2019&2020 Profit & Loss Budget vs. Actual**  
October 2021 through April 2022

	Oct '21 - Apr 22	Budget	\$ Over Budget	% of Budget
<b>760 · Other</b>				
<b>760.01 · Professional Fees -WWTP Permit</b>	1,612.00	5,000.00	-3,388.00	32.24%
<b>760.02 · Contingency</b>	0.00	3,500.00	-3,500.00	0.0%
<b>Total 760 · Other</b>	1,612.00	8,500.00	-6,888.00	18.97%
<b>770 · Capital Expenditures</b>				
<b>770.01 · Bridge 1,2,3 Drills</b>	0.00	0.00	0.00	0.0%
<b>Total 770 · Capital Expenditures</b>	0.00	0.00	0.00	0.0%
<b>Total 700 · DIRECT WASTEWATER EXPENSES</b>	124,240.54	256,852.00	-132,611.46	48.37%
<b>Total Expense</b>	657,484.51	1,265,470.00	-607,985.49	51.96%
<b>Net Ordinary Income</b>	184,927.94	0.00	184,927.94	100.0%
<b>Net Income</b>	184,927.94	0.00	184,927.94	100.0%

# Cedar Key Water & Sewer District

## Monthly Checkbook Activity

As of April 30, 2022

Date	Num	Name	Memo	Amount
04/01/2022	30776	Doty, Gabriel T	Pay Check	-579.98
04/01/2022	30777	Johns, Alicia M.	Pay Check	-491.05
04/01/2022	30778	McCain, James E.	Pay Check	-1,040.42
04/01/2022	30757	Richburg, Margaret A.	Pay Check	-637.89
04/01/2022	30780	Wisdom, Thomas C.	Pay Check	-2,098.35
04/01/2022	30758	US Postmaster	782 pieces @ \$0.40= \$ 312.80	-312.80
04/01/2022	Bankdraft	EFTPS	59-1156008	-2,372.84
04/01/2022		Deposit	Deposit	116.88
04/01/2022		Deposit	Deposit	115.90
04/01/2022		Deposit	Deposit	75.98
04/02/2022		Deposit	Deposit	217.92
04/04/2022	30759	Transamerica Employee Benefits	33859	-36.08
04/05/2022	30760	Joel Jones	Refund over payment	-114.72
04/05/2022		Deposit	Deposit	123.48
04/06/2022	30762	AFLAC	ATF27	-1,445.60
04/06/2022	Bankdraft	All Around Testing, Inc.	5 Drug Test	-350.00
04/07/2022	30763	Johns, Alicia M.	Pay Check	-582.94
04/07/2022	30764	Richburg, Margaret A.	Pay Check	-637.90
04/07/2022	Bankdraft	City Of Cedar Key	Solid Waste	-141.19
04/07/2022	30765	A-Able Septic-Sewer Service, Inc.	Invoice NO:53901	-5,200.00
04/07/2022	30766	Barney's Pumps, Inc.	2 HYDROMATIC 07183-001-5	-2,267.41
04/07/2022	30767	Central FL Electric	Electric Bills 03/2022	-4,430.49
04/07/2022	30768	CLOUD CONTROL ENGINEERING, LLC	Cell Modem	-675.00
04/07/2022	30769	EMD Millipore Corporation	GL FLTR F 47 mm 100/pk	-312.80
04/07/2022	30770	Gator Works Computing	Invoice NO: 21-24692 03/2022	-338.45
04/07/2022	30771	Hach Company	Invoice NO: 12958148 3/2022	-362.88
04/07/2022	30772	Hawkins, Inc.d/b/a Dumont	Invoice No: 6152470,6142265,6152471,6151491	-4,508.27
04/07/2022	30773	INDUSTRIAL CHEM LABS	LIFT STATION DEGREASER	-292.86
04/07/2022	30774	IXOM Watercare, Inc.	Invoice No: 6444016 10/25/2021	-20,040.00
04/07/2022	30775	Print Shop	Invoice No: 71773	-119.00
04/07/2022	30781	USA Blue Book	Invoice No: 895251 3/2022	-79.02
04/07/2022	30782	Verizon Wireless # 1	Invoice No: Acct. 522628596-00001 003/2022	-97.30
04/07/2022	30783	Verizon # 2	Invoice NoAcct.842009805-00001	-139.27
04/07/2022		Deposit	Deposit	111.64
04/08/2022	30784	Baskerville-Donovan, Inc.	0096535 Project No: 123501.01	-5,000.00
04/08/2022	30785	Marina Hardware At Cedar Key, Inc.		-294.60
04/08/2022	30786	Doty, Gabriel T	Pay Check	-662.18
04/08/2022	30787	Haldeman, Hattie B.	Pay Check	-369.40
04/08/2022	30788	Hand, Joseph G.	Pay Check	-369.40
04/08/2022	30789	Lauer, Tabitha	Pay Check	-369.40
04/08/2022	30790	Rosenthal, Stephen B.	Pay Check	-369.40
04/08/2022	30791	Sturmer, Leslie N.	Pay Check	-369.40
04/08/2022	30792	McCain, James E.	Pay Check	-1,502.19



# Cedar Key Water & Sewer District Monthly Checkbook Activity

As of April 30, 2022

04/08/2022	Bankdraft	EFTPS	59-1156008	-1,351.40
04/08/2022		Deposit	Deposit	215.20
04/11/2022		Deposit	Deposit	13,983.61
04/11/2022	Transfer	Cedar Key Water and Sewer Escrow Acct	Transfer to cover \$350 drafted out of wrong acco	-350.00
04/11/2022		Deposit	Deposit	54.27
04/12/2022	30793	Aqua Pure Water & Sewerage Service , LLC	Invoice No: 85471 03/2022	-851.00
04/12/2022	30794	Margaret Ann Richburg	04/12/2022 Mileage to Ocala Lab	-84.68
04/12/2022	Bankdraft	Wex Bank Marathon Fleet	Invoice No: 79911214 03/2022	-1,402.73
04/12/2022	30795	John K. McPherson. P.A.	Management, Invoice No: 44 03/2022	-1,500.00
04/13/2022	30798	Johns, Alicia M.	Pay Check	-491.05
04/14/2022	30796	Wisdom, Thomas C.	refund for miles 156 miles @ .58 = 78.88 tir foe	-106.69
04/14/2022	30797	Doty, Gabrial T	Pay Check	-785.48
04/14/2022	30799	Richburg, Margaret A.	Pay Check	-637.89
04/14/2022	30800	Wisdom, Thomas C.	Pay Check	-2,098.35
04/14/2022		Deposit	Deposit	63.14
04/14/2022		Deposit	Deposit	61.08
04/14/2022		Deposit	Deposit	14,903.06
04/15/2022	30801	McCain, James E.	Pay Check	-881.19
04/15/2022	30802	Quinn, William M.	Pay Check	-815.65
04/15/2022	Bankdraft	EFTPS	59-1156008	-1,961.80
04/15/2022		Deposit	Deposit	63.83
04/18/2022		Deposit	Deposit	168.08
04/19/2022		Deposit	Deposit	343.29
04/20/2022	30803	US Postmaster	740 pc. @ .58 ea = # 434.42	-434.42
04/20/2022	30804	Wisdom, Thomas C.	refund for miles 267miles @ .58 = 267.96	-267.96
04/21/2022	30805	Johns, Alicia M.	Pay Check	-709.39
04/21/2022	30806	Quinn, William M.	Pay Check	-975.00
04/21/2022	30807	Richburg, Margaret A.	Pay Check	-637.90
04/22/2022	30808	Doty, Gabrial T	Pay Check	-579.98
04/22/2022	30809	McCain, James E.	Pay Check	-1,040.43
04/22/2022	Bankdraft	EFTPS	59-1156008	-1,273.68
04/22/2022	30810	A-Able Septic-Sewer Service, Inc.	Invoice NO:53687	-1,610.00
04/22/2022	30811	All Around Testing, Inc.	1 Drug Test	-145.00
04/22/2022	30812	Baskerville-Donovan, Inc.	0096617 Project No: 123501.01	-2,000.00
04/22/2022	30813	CUSI	Billing Annual Fee: M19359 6/30/22-6/30/23	-1,400.00
04/22/2022	30814	DAVISVISION	VISION	-106.59
04/22/2022	30815	Ellis Automated Corporation	Invoice No: 2695	-693.36
04/22/2022	30816	Florida Rural Water Asso.	Invoice No:9660	-560.00
04/22/2022	30817	James MoreCertified Public Accountants an	Invoice No:512032 10/01/2020 thru 09/30/21	-3,250.00
04/22/2022	30818	Konica Minolta Business Solutions	Invoice No: 279298062 4/22	-89.64
04/22/2022	30819	McCall Service, Inc.	# 100001449 04/2022	-14.36
04/22/2022	30820	Print Shop	Invoice No: 75151	-191.00
04/22/2022	30821	Quill Corporation	Invoice # 24153102 & 3406032	-138.97
04/22/2022	30822	USA Blue Book	Invoice No: 940694 4/2022	-4,977.19
04/22/2022	30823	USA Blue Book	Invoice No: 933292 4/2022	-373.12
04/22/2022		Deposit	Deposit	92.17
04/25/2022	30824	Print Shop	Invoice No: 75253	-25.90

**Cedar Key Water & Sewer District**  
**Monthly Checkbook Activity**  
**As of April 30, 2022**

04/25/2022	Deposit	Deposit	200.00
04/26/2022	Deposit	Deposit	106.89
04/27/2022 30825	Quinn, William M.		-727.37
04/27/2022 30826	ARROYO PROCESS EQUIPMENT, INC	Pump	-935.41
04/27/2022 30827	Beauchamp & Edwards	Invoice # 19689 04/2021	-1,400.00
04/27/2022 30828	Egis Insurance Advisors, LLC	Invoice No: Policy # 100121692 10/01/2021-10/	-1,529.00
04/27/2022	Deposit	Deposit	25,605.70
04/28/2022 30829	Johns, Alicia M.	Pay Check	-491.04
04/28/2022 30830	McCain, James E.	Pay Check	-1,332.38
04/28/2022	Deposit	Deposit	57.81
04/28/2022 Bankdraft	Blue Cross Blue Shield of FL	Group:90866 75627568 05/01 thru 06/01/2022	-5,463.09
04/28/2022 30831	Richburg, Margaret A.	Pay Check	-637.89
04/28/2022 30832	Wisdom, Thomas C.	Pay Check	-2,098.35
04/29/2022 30833	Doty, Gabriel T	Pay Check	-662.18
04/29/2022 30834	Quinn, William M.	Pay Check	-688.98
			<u>-53,108.04</u>
			<u>-53,108.04</u>
			<u>-53,108.04</u>

# Cedar Key Water and Sewer District

## Penalty Register

Detailed

For charges due before 04/30/2022

Account Balance as of 05/02/2022

Disconnect Date 05/13/2022

Sorted by: Route + Reading Sequence

Location No	Account No	Name	Address		Prev. Balance	Penalty	Tax	Account Balance
Service	Code			Meter No.				
82001	82001	DONALD GILLMORE	12412 SR 24					
WATER	P1			19125699	30.55	20.00	0.00	50.55
SEWER					28.87	0.00	0.00	28.87
		DONALD GILLMORE	Total		59.42	20.00	0.00	79.42
86001	86001	BIG MOON LLC	12420 STATE ROAD 24					
WATER	P1			14346430	28.87	20.00	0.00	48.87
SEWER					27.51	0.00	0.00	27.51
		BIG MOON LLC	Total		56.38	20.00	0.00	76.38
309001	309001	DAVID WEIBLE	16490 PARODA AVE.					
WATER	P1			17336210	36.45	20.00	0.00	56.45
SEWER					33.72	0.00	0.00	33.72
		DAVID WEIBLE	Total		70.17	20.00	0.00	90.17
1098001	1098001	P & G HOSPITALITY #201	192 2ND STREET - CC 201					
WATER	P1			17023637	29.52	20.00	0.00	49.52
SEWER					28.04	0.00	0.00	28.04
		P & G HOSPITALITY #201	Total		57.56	20.00	0.00	77.56
1099001	1099001	P & G HOSPITALITY #202	192 2ND STREET - CC 202					
WATER	P1			17023621	28.87	20.00	0.00	48.87
SEWER					27.51	0.00	0.00	27.51
		P & G HOSPITALITY #202	Total		56.38	20.00	0.00	76.38
1100001	1100001	P & G HOSPITALITY #203	192 2ND STREET - CC 203					
WATER	P1			17023620	27.00	20.00	0.00	47.00
SEWER					26.00	0.00	0.00	26.00
		P & G HOSPITALITY #203	Total		53.00	20.00	0.00	73.00
1110001	1110001	P & G HOSPITALITY #204	192 2ND STREET - CC 204					
WATER	P1			2000047476	33.10	20.00	0.00	53.10
SEWER					30.93	0.00	0.00	30.93
		P & G HOSPITALITY #204	Total		64.03	20.00	0.00	84.03
1120001	1120001	P & G HOSPITALITY #205	192 2ND STREET - CC 205					
WATER	P1			17023624	33.18	20.00	0.00	53.18
SEWER					30.99	0.00	0.00	30.99
		P & G HOSPITALITY #205	Total		64.17	20.00	0.00	84.17
1130001	1130001	P & G HOSPITALITY #206	192 2ND STREET - CC 206					
WATER	P1			17023625	30.28	20.00	0.00	50.28
SEWER					28.65	0.00	0.00	28.65
		P & G HOSPITALITY #206	Total		58.93	20.00	0.00	78.93
1140001	1140001	P & G HOSPITALITY #207	192 2ND STREET - CC 207					
WATER	P1			17023627	36.20	20.00	0.00	56.20
SEWER					33.50	0.00	0.00	33.50
		P & G HOSPITALITY #207	Total		69.70	20.00	0.00	89.70
1150001	1150001	P & G HOSPITALITY #208	192 2ND STREET - CC 208					
WATER	P1			17023635	31.23	20.00	0.00	51.23
SEWER					29.42	0.00	0.00	29.42
		P & G HOSPITALITY #208	Total		60.65	20.00	0.00	80.65
1160001	1160001	P & G HOSPITALITY #209	192 2ND STREET - CC 209					
WATER	P1			2100160657	31.28	20.00	0.00	51.28
SEWER					29.46	0.00	0.00	29.46
		P & G HOSPITALITY #209	Total		60.74	20.00	0.00	80.74
1170001	1170001	P & G HOSPITALITY #301	192 2ND STREET - CC 301					

Location No	Account No	Name	Address		Prev. Balance	Penalty	Tax	Account Balance
Service	Code			Meter No.				
1170001	1170001	P & G HOSPITALITY #301	192 2ND STREET - CC 301					
WATER	P1			17023631	29.28	20.00	0.00	49.28
SEWER					27.84	0.00	0.00	27.84
		P & G HOSPITALITY #301Total			57.12	20.00	0.00	77.12
1180001	1180001	P & G HOSPITALITY #302	192 2ND STREET - CC 302					
WATER	P1			17023630	30.88	20.00	0.00	50.88
SEWER					29.13	0.00	0.00	29.13
		P & G HOSPITALITY #302Total			60.01	20.00	0.00	80.01
1190001	1190001	P & G HOSPITALITY #303	192 2ND STREET - CC 303					
WATER	P1			17023628	27.00	20.00	0.00	47.00
SEWER					26.00	0.00	0.00	26.00
		P & G HOSPITALITY #303Total			53.00	20.00	0.00	73.00
1200001	1200001	P & G HOSPITALITY #304	192 2ND STREET - CC 304					
WATER	P1			17023629	29.36	20.00	0.00	49.36
SEWER					27.91	0.00	0.00	27.91
		P & G HOSPITALITY #304Total			57.27	20.00	0.00	77.27
1210001	1210001	P & G HOSPITALITY #305	192 2ND STREET - CC 305					
WATER	P1			2100160666	30.58	20.00	0.00	50.58
SEWER					28.89	0.00	0.00	28.89
		P & G HOSPITALITY #305Total			59.47	20.00	0.00	79.47
1220001	1220001	P & G HOSPITALITY #306	192 2ND STREET - CC 306					
WATER	P1			17023622	29.68	20.00	0.00	49.68
SEWER					28.17	0.00	0.00	28.17
		P & G HOSPITALITY #306Total			57.85	20.00	0.00	77.85
1230001	1230001	P & G HOSPITALITY #307	192 2ND STREET - CC 307					
WATER	P1			2100160622	30.17	20.00	0.00	50.17
SEWER					28.56	0.00	0.00	28.56
		P & G HOSPITALITY #307Total			58.73	20.00	0.00	78.73
1240001	1240001	P & G HOSPITALITY #308	192 2ND STREET - CC 308					
WATER	P1			17023632	50.58	20.00	0.00	70.58
SEWER					46.08	0.00	0.00	46.08
		P & G HOSPITALITY #308Total			96.66	20.00	0.00	116.66
1250001	1250001	P & G HOSPITALITY #309	192 2ND STREET - CC 309					
WATER	P1			17023626	33.80	20.00	0.00	53.80
SEWER					31.50	0.00	0.00	31.50
		P & G HOSPITALITY #309Total			65.30	20.00	0.00	85.30
506001	506001	SPA- LAUNDRY-	192 2ND STREET					
WATER	P1			14280705	58.53	20.00	0.00	78.53
SEWER					53.24	0.00	0.00	53.24
		SPA- LAUNDRY- Total			111.77	20.00	0.00	131.77
507001	507001	P & G HOSPITALITY #310	192 2ND STREET CC-310					
WATER	P1			14062479	36.45	20.00	0.00	56.45
SEWER					33.72	0.00	0.00	33.72
		P & G HOSPITALITY #310Total			70.17	20.00	0.00	90.17
508001	508001	G. CONNER #311	82 2ND ST-CC 311					
WATER	P1			12915222	32.18	20.00	0.00	52.18
SEWER					30.18	0.00	0.00	30.18
		G. CONNER #311 Total			62.36	20.00	0.00	82.36
509001	509001	CHRISTINA CULVER #312	192 2ND ST-CC 312					
WATER	P1			13379998	31.99	20.00	0.00	51.99
SEWER					30.03	0.00	0.00	30.03
		CHRISTINA CULVER #312Total			62.02	20.00	0.00	82.02
510001	510001	ROBERT SKEEN	82 2ND ST-CC 313					
WATER	P1			14346383	31.34	20.00	0.00	51.34
SEWER					29.50	0.00	0.00	29.50
		ROBERT SKEEN Total			60.84	20.00	0.00	80.84
511001	511001	CAROL GRAHAM #314	192 2ND ST-CC 314					
WATER	P1			2100160630	34.64	20.00	0.00	54.64
SEWER					32.18	0.00	0.00	32.18
		CAROL GRAHAM #314 Total			66.82	20.00	0.00	86.82

Location No	Account No	Name	Address		Prev. Balance	Penalty	Tax	Account Balance
Service	Code			Meter No.				
514001	514001	M. WHITE #317	192 2ND ST-CC 317					
WATER	P1			13658399	42.39	20.00	0.00	62.39
SEWER					38.92	0.00	0.00	38.92
		M. WHITE #317	Total		81.31	20.00	0.00	101.31
515001	515001	GLADYS BRAMI #210	192 2ND ST-CC 210					
WATER	P1			14280693	42.70	20.00	0.00	62.70
SEWER					39.19	0.00	0.00	39.19
		GLADYS BRAMI #210	Total		81.89	20.00	0.00	101.89
516001	516001	M. WHITE #211	192 2ND ST-CC 211					
WATER	P1			14280475	33.67	20.00	0.00	53.67
SEWER					31.39	0.00	0.00	31.39
		M. WHITE #211	Total		65.06	20.00	0.00	85.06
517001	517001	M. WHITE #212	192 2ND STREET CC-212					
WATER	P1			2000047497	32.18	20.00	0.00	52.18
SEWER					30.18	0.00	0.00	30.18
		M. WHITE #212	Total		62.36	20.00	0.00	82.36
519001	519001	P & G HOSPITALITY #214	82 2ND ST-CC 214					
WATER	P1			14280473	36.25	20.00	0.00	56.25
SEWER					33.55	0.00	0.00	33.55
		P & G HOSPITALITY #214	Total		69.80	20.00	0.00	89.80
521001	521001	P & G HOSPITALITY #216	82 2ND ST -CC 216					
WATER	P1			14280472	32.96	20.00	0.00	52.96
SEWER					30.82	0.00	0.00	30.82
		P & G HOSPITALITY #216	Total		63.78	20.00	0.00	83.78
522001	522001	P & G HOSPITALITY #217	82 2ND ST-CC 217					
WATER	P1			18258677	32.01	20.00	0.00	52.01
SEWER					30.05	0.00	0.00	30.05
		P & G HOSPITALITY #217	Total		62.06	20.00	0.00	82.06
523001	523001	P & G HOSPITALITY -	190 2ND ST-CC MARINA					
WATER	P1			13379826	27.00	20.00	0.00	47.00
		P & G HOSPITALITY -	Total		27.00	20.00	0.00	47.00
524001	524001	WHITE PELICAN	52 2ND STREET					
WATER	P1			17336195	34.89	20.00	0.00	54.89
SEWER					32.37	0.00	0.00	32.37
		WHITE PELICAN	Total		67.26	20.00	0.00	87.26
525001	525001	WHITE PELICAN	52 2ND STREET					
WATER	P1			2100160631	27.00	20.00	0.00	47.00
SEWER					26.00	0.00	0.00	26.00
		WHITE PELICAN	Total		53.00	20.00	0.00	73.00
528001	528001	MITCHELL WILKINS	52 2ND ST-TH #5					
WATER	P1			2100160617	35.10	20.00	0.00	55.10
SEWER					32.55	0.00	0.00	32.55
		MITCHELL WILKINS	Total		67.65	20.00	0.00	87.65
529001	529001	A. HAGAR - TH6	52 2ND ST- TH6					
WATER	P1			12943666	36.50	20.00	0.00	56.50
SEWER					33.77	0.00	0.00	33.77
		A. HAGAR - TH6	Total		70.27	20.00	0.00	90.27
540001	540001	ROBERT HOLZRICHTER	11 OLD MILL DRIVE - 2A					
WATER	P1			2000047472	32.20	20.00	0.00	52.20
SEWER					30.20	0.00	0.00	30.20
		ROBERT HOLZRICHTER	Total		62.40	20.00	0.00	82.40
596001	596001	PETER MCELWAN	211 2ND ST 21-224					
WATER	P1			2100185317	30.55	20.00	0.00	50.55
SEWER					28.87	0.00	0.00	28.87
		PETER MCELWAN	Total		59.42	20.00	0.00	79.42
666001	666001	AMINTA CREVASSE	282 3RD ST.					
WATER	P1			17336203	31.91	20.00	0.00	51.91
SEWER					29.96	0.00	0.00	29.96
		AMINTA CREVASSE	Total		61.87	20.00	0.00	81.87
766001	766001	JEFF WILKES	597 1ST ST.					

Location No	Account No	Name	Address		Prev. Balance	Penalty	Tax	Account Balance
Service	Code			Meter No.				
766001	766001	JEFF WILKES	597 1ST ST.					
WATER	P1			2000047457	32.75	20.00	0.00	52.75
SEWER					30.64	0.00	0.00	30.64
		JEFF WILKES	Total		63.39	20.00	0.00	83.39
767001	767001	DELL WEIBLE	8030 D ST -NICHOLAS					
WATER	P1			12943634	109.92	20.00	0.00	129.92
SEWER					82.33	0.00	0.00	82.33
		DELL WEIBLE	Total		192.25	20.00	0.00	212.25
777001	777001	DOROTHY WERNER	657 1ST ST.					
WATER	P1			2000047461	28.30	20.00	0.00	48.30
SEWER					27.05	0.00	0.00	27.05
		DOROTHY WERNER	Total		55.35	20.00	0.00	75.35
785001	785001	SONYA JUDY	8061 F STREET					
WATER	P1			17336192	34.83	20.00	0.00	54.83
SEWER					32.33	0.00	0.00	32.33
		SONYA JUDY	Total		67.16	20.00	0.00	87.16
816001	816001	VALERIE PATTERSON	849 2ND ST.					
WATER	P1			11557237	30.82	20.00	0.00	50.82
SEWER					29.09	0.00	0.00	29.09
		VALERIE PATTERSON	Total		59.91	20.00	0.00	79.91
817001	817001	NICOLE HARPER	633 4TH ST.					
WATER	P1			14280376	34.53	20.00	0.00	54.53
SEWER					32.09	0.00	0.00	32.09
		NICOLE HARPER	Total		66.62	20.00	0.00	86.62
828001	828001	TRIPLE THREAT	1071 D STREET					
WATER	P1			14280427	74.00	20.00	0.00	94.00
		TRIPLE THREAT	Total		74.00	20.00	0.00	94.00
906001	906001	JENNIFER WITWER	741 5TH STREET					
WATER	P1			12943660	38.53	20.00	0.00	58.53
SEWER					35.54	0.00	0.00	35.54
		JENNIFER WITWER	Total		74.07	20.00	0.00	94.07
956001	956001	JOE VASTOLA	882 8TH ST.					
WATER	P1			14346507	30.01	20.00	0.00	50.01
SEWER					28.43	0.00	0.00	28.43
		JOE VASTOLA	Total		58.44	20.00	0.00	78.44
959001	959001	CINDY PETRIE	909 6TH STREET					
WATER	P1			14346498	32.58	20.00	0.00	52.58
SEWER					31.02	0.00	0.00	31.02
		CINDY PETRIE	Total		63.60	20.00	0.00	83.60
962001	962001	DOWN THE RIVER LLC	951 6TH ST-WHITMAN					
WATER	P1			2100160654	41.89	20.00	0.00	61.89
SEWER					38.48	0.00	0.00	38.48
		DOWN THE RIVER LLC	Total		80.37	20.00	0.00	100.37
977001	977001	JOHN STACK	4050 G ST. APT #403					
WATER	P1			14280723	28.01	20.00	0.00	48.01
SEWER					28.45	0.00	0.00	28.45
		JOHN STACK	Total		56.46	20.00	0.00	76.46

Total Customers 54  
 Prev. Balance \$3,597.27  
 Penalty \$1,080.00  
 Total Tax \$0.00  
 Account Balance \$4,677.27

Previously Posted Penalty

\$0.00

**Cedar Key Water & Sewer District**  
**Paid Time Off List**  
**April 29, 2022**

<u>Employee</u>	<u>Sick Available</u>	<u>Sick Used</u>	<u>Vacation Available</u>	<u>Vacation Used</u>
Doty, Gabriel T	12:00	60:00	82:13	0:00
Johns, Alicia M.	42:27	40:00	27:29	111:30
McCain, James E.	1053:18	46:00	268:09	49:30
Quinn, William M.	270:00	32:00	92:21	88:00
Richburg, Margaret A.	14:00	30:00	88:36	63:00
Wisdom, Thomas C.	88:00	8:00	158:00	64:00

**CEDAR KEY WATER AND SEWER DISTRICT**

**REQUEST FOR BILL ADJUSTMENT**

Date: May 2, 2022

Name: Rhylee Quinn

Name on Account if Different: \_\_\_\_\_

Physical Address of Account: 1210 Parada Avenue

Description of water loss including dates over which loss occurred:

Outside coupling was leaking causing high  
water bill.

Have you requested another adjustment over the prior 3 years? Yes \_\_\_\_\_ No ☒

Alicia M. Shus  
Signature

Submit:

Mail: CKWSD, P.O. Box 309, Cedar Key, FL, 32625.  
Email: [alicia@ckwater.org](mailto:alicia@ckwater.org)  
Fax: 866-278-7502  
Hand: 510 3<sup>rd</sup> Street, Cedar Key.



# Usage Report

From: 05/01/2021 Through: 05/04/2022

Sorted By: Account Number

For 301001

Location No	Acct No.	Name		Service Address				Route						
Meter No.	Change Out	Size	Service	Tran Date	Measure	Act Usage	Bill Usage	Adj Usage	Adj Amt	Charges	Prior Date	Prior Read	Current Date	Current Read
301001	301001		RYLEE QUINN			1210 PARODA AVENUE			09					
14280832		5/8" METER	WATER	05/28/2021	Gallons	930	930	0	0.00	28.40	04/22/2021	72963	05/19/2021	73056
14280832		5/8" METER	WATER	07/01/2021	Gallons	1070	1070	0	0.00	28.76	05/19/2021	73056	06/21/2021	73163
14280832		5/8" METER	WATER	07/30/2021	Gallons	2170	2170	0	0.00	31.60	06/21/2021	73163	07/21/2021	73380
2100185293		5/8" METER	WATER	09/01/2021	Gallons	0	0	0	0.00	29.43	07/21/2021	0	08/23/2021	0
14280832	Y	5/8" METER	WATER	09/01/2021	Gallons	1330	1330	0	0.00	0.00	07/21/2021	73380	08/23/2021	73513
2100185293		5/8" METER	WATER	09/30/2021	Gallons	1170	1170	0	0.00	29.02	08/23/2021	0	09/22/2021	117
2100185293		5/8" METER	WATER	10/28/2021	Gallons	2380	2380	0	0.00	33.45	09/22/2021	117	10/20/2021	355
2100185293		5/8" METER	WATER	11/30/2021	Gallons	3690	3690	0	0.00	38.64	10/20/2021	355	11/18/2021	724
2100185293		5/8" METER	WATER	12/29/2021	Gallons	5130	5130	0	0.00	45.95	11/18/2021	724	12/20/2021	1237
2100185293		5/8" METER	WATER	01/31/2022	Gallons	5860	5860	0	0.00	49.66	12/20/2021	1237	01/19/2022	1823
2100185293		5/8" METER	WATER	03/02/2022	Gallons	5210	5210	0	0.00	46.36	01/19/2022	1823	02/17/2022	2344
2100185293		5/8" METER	WATER	04/01/2022	Gallons	7640	7640	0	0.00	62.11	02/17/2022	2344	03/21/2022	3108
2100185293		5/8" METER	WATER	04/28/2022	Gallons	16330	16330	0	0.00	139.80	03/21/2022	3108	04/20/2022	474
Totals for Customer/Location/Service: 301001 / 301001 / WATER						52,910	52,910	0						

Grand Totals

WATER	Gallons	52910	52910	0	0.00	563.18
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Number of Accounts	1					
Number of Locations	1					
Account/Location Combinations	1					

### Adjusted Bill Calculation

#### Adjustment Information

Date Requested: 5/4/2022  
Month of Service: Apr-22  
Metered Usage: 16,330 Gal  
Am't Billed (W&S): \$266.91

Customer Name: Rylee Quinn

Account No.: 301001

Service Address: 1210 Paroda Avenue

\*Previous 12 Months

Average W&S Usage: 3,048 gallons/Month

Justification: Outside water line coupling was found leaking and has now been fixed.

	Water		Sewer
Base Charges:	\$27.00		\$26.00
<b>Water Usage</b>		<b>Adjusted Sewer Usage</b>	
Gallons:	<b>16,330</b>	Gallons*:	<b>3,048</b>
0 to 3K @ \$2.71/K	\$8.13	0 to 3K @ \$2.19/K	\$6.57
3 to 6 K @ \$5.08/K	\$15.24	3 to 6 K @ \$4.44/K	\$0.21
6 to 9 K @ \$7.16/K	\$21.48	6 to 9 K @ \$6.45/K	\$0.00
9K+ @ \$9.27/K	\$67.95	9K+ @ \$8.44/K	\$0.00
Total:	\$139.80	Total:	\$32.78
<b>Adjusted Water and Sewer, Total:</b>		<b>\$172.58</b>	

**RESOLUTION NO: 2022-03**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS  
OF THE CEDAR KEY WATER AND SEWER DISTRICT;  
AMENDING THE FISCAL YEAR 2018-2019 BUDGET;  
PROVIDING FOR POSTING ON THE DISTRICT'S  
WEBSITE; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the Cedar Key Water and Sewer District Board of Commissioners has adopted a final budget for Fiscal Year 2021-2022 by Resolution 2021-08; and

**WHEREAS**, from time to time during the normal conduct of the District's operations, situations arise requiring amendments to the District's adopted budget; and

**WHEREAS**, Section 189.016, Florida Statutes, authorizes a special district to amend its budget by resolution provided such resolution is posted on the district's website immediately upon adoption and thereafter for two years.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF  
COMMISSIONERS OF THE CEDAR KEY WATER AND SEWER DISTRICT:**

**Section 1.** The Fiscal Year 2021-2021 Budget, First Amendment, as attached hereto as Exhibit A is hereby adopted.

**Section 2.** This Resolution shall take effect upon final adoption and shall be posted on the District's website for a period of two years.

Passed by a vote of \_\_\_\_\_ to \_\_\_\_\_ on the 9<sup>th</sup> day of May, 2022.

CEDAR KEY WATER  
AND SEWER DISTRICT

BY: \_\_\_\_\_  
Dottie Haldeman, Chairperson

ATTEST:

(SEAL)

\_\_\_\_\_  
Ann Richburg, Secretary

**Cedar Key Water and Sewer District  
General Manager Report  
May 9, 2022**

**1. Water System**

- We continue to work toward updating/maintaining our current plant with our most vulnerable components being replaced.

**2. Wastewater System**

- House Bill#HB9155 and Senate Bill#1586 has passed and waiting on the Governors signature.
- CROM is currently working on the aeration basin repair.

**3. Covid-19**

No testing these past weeks. Vaccines are available for essential workers, and our employees are being urged to get them.

We are continuing to collect sewer samples for the UF study.

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