

**CEDAR KEY WATER & SEWER DISTRICT  
P.O. BOX 309 / 510 THIRD STREET  
CEDAR KEY, FL 32625**

**Minutes of Regular Meeting  
Board of Commissioners  
October 12, 2020**

Board Members Present: Joe Hand, Stephen Rosenthal, Dottie Haldeman, Chris Reynolds, and Leslie Sturmer.

Others Present: John McPherson, Jan Childers, Clay Childers, Steve Priessman, Mandy Offerle, Frank Offerle.

1. Meeting called to order at 5:00 p.m. by Stephen Rosenthal, Chair.
2. Pledge and Prayer.
3. Adoption of Agenda. **Motion** by Dottie Haldeman to adopt the agenda as presented. **Second** by Joe Hand. Passed by a vote of 5-0.
4. Approval of Minutes. **Motion** by Dottie Haldeman to accept the minutes of the regular meeting of September 29, 2020, as presented. **Second** by Joe Hand. Passed by a vote of 5-0.
5. Financial Reports. Budget, Balance Sheet, Checkbook Activity, and Employee Leave reports were presented for review. **Motion** by Dottie Haldeman to accept the financial reports as presented. **Second** by Joe Hand. Passed by a vote of 5-0.
6. Public Input. Public input was requested but none was provided.
7. Bill Adjustment Requests:
  - Cindy Bonish requesting an adjustment from \$895.80 to \$499.27 due to an outside faucet being left on.
  - Nancy Sera requesting an adjustment from \$227.99 to \$156.79 due to an outside hose being left on.
  - Christ Episcopal Church requesting an adjustment from \$206.04 to \$134.73 due to a broken exterior pipe.

**Motion** by Leslie Sturmer to approve the three requests as each meets the requirements for an adjustment to the wastewater billing. **Second** by Dottie Haldeman. Passed by a vote of 5-0.

8. Resolution No: 2020-04

A RESOLUTION OF THE CEDAR KEY WATER AND SEWER DISTRICT AMENDING RATES FOR WATER AND SEWER CHARGES; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND ESTABLISHING AN EFFECTIVE DATE.

**Motion** by Dottie Haldeman to adopt Resolution 2020-04 on second reading as presented.  
**Second** by Chris Reynolds. Passed by a vote of 5-0.

9. General Manager Report.

- a. *Water Plant.* The GM reported that the GAC continues to work properly, and that the Miex had been turned off in accord with the pilot test protocol for the purpose of testing the effectiveness of the GAC without pre-treatment with ion exchange. He reported that the latest samples were taken and sent to the lab during the first week of October while the Miex was off. He informed the Board that the Miex had been turned back on due to indications that organic levels in the water had gone back up with it off.
- b. *Wastewater System.* The GM reported that after the beginning of the new budget year, staff will start working with CROM to begin the concrete repairs on the WWTP. He mentioned that there is also an issue with corroded pipes in the lift stations, and that staff will be working with Tim Norman on options for funding this needed concrete and lift station work.
- c. *Cell Service.* The GM reported that the latest word from Paul Rozeman is that we are back on Verizon's schedule, and that we received the leases from Verizon for a final review.
- d. *Internet Service.* The GM provided the Board with a draft lease agreement with rent payments starting at \$150/month and escalating yearly by \$50 during the 5-year term of the lease. He stated, however, that additional language would need to be added to the lease to make it clear that Verizon, with which the District has been negotiating for a long period of time, would have priority as to location on the water tower railing. Clay Childers also raised an issue about the WiFiber system not being secure as indicated by his inability to log on the the WiFiber website using https. The GM was instructed to deal with these two issues and bring a draft lease back to the next meeting.
- e. *Brazilian Pepper Experiment.* The GM reported that the Division of Plant Industry at the Florida Department of Agriculture and Consumer Services would like to do an experiment with biological control of Brazilian Pepper. The experiment would involve the release at the water treatment plant site of certain insects (thrips) that eat pepper trees. The Board requested that the GM bring back additional information on the safety of such a release of thrips.
- f. *Covid-19.* The GM reported that the District continues to follow mask-wearing and separation protocols at the District office, with no symptoms or testing this past month.

10. Commissioner Comments: Dottie Haldeman reminded the GM to resend her the information about overtime, and to report back to the Board about how to handle situations where employees are required to stay home due to Covid 19 concerns.
11. Public Input: Mandy Offerle praised the District for providing information on its Covid 19 precautions taken at the office. Leslie Sturmer announced the Harvest Dinner fundraiser on October 24 to benefit the Aquaculture Association.
12. Adjournment: There being no further business to conduct, the meeting was adjourned at 6:00 p.m.

  
Stephen B. Rosenthal, Chairperson

  
Leslie Sturmer, Commissioner &  
Secretary of the Board

Date: 11/9/2020