

**CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309/510 THIRD STREET
CEDAR KEY, FL 32625**

Minutes of Regular Meeting
Board of Commissioners
September 23, 2024

Board Members Present: Leslie Sturmer, Joe Hand, Stephen Rosenthal, Michael Borelli, Johnathan Ferguson (Zoom).

Other Presents: Evan Rosenthal (Zoom), Alicia Johns, John Rittenhouse, Mandy Offerle, and Frank Offerle.

1. Meeting called to order at 5:01 p.m. by Michael Borelli, Chair.
2. Pledge and Moment of Silence.
3. Public Comment. No Public Comment at this time.
4. Adoption of Agenda. Before the Agenda was adopted a **Motion** by Joe Hand to allow Johnathan Ferguson to participate and vote on all items on the Agenda going forward via Zoom. **Second** by Leslie Sturmer. Passed by vote 4-0. Johnathan was excluded from this vote. **Motion** by Stephen Rosenthal to adopt tonight's agenda. **Second** by Joe Hand. Passed by vote 5-0.
5. Public Hearing for Adoption of Final FY24-25 Millage Rate. Michael Borelli opened the Public Hearing for the Adoption of the Final FY24-25 Millage Rate. Mr. Borelli opened the Public Hearing for the Adoption of the Final Millage Rate for FY24-25. Mr. John read the Final Millage Rate of 1.7177 mills for the Public Record. There was no discussion from the Board or Public so Mr. Borelli closed the Public Hearing. **Motion** by Leslie Sturmer to Adopt the Resolution 2024-01 for the Final Millage Rate of 1.7177 mills. **Second** by Johnathan Ferguson. Passed by vote 5-0.
6. Public Hearing for Adoption of Final FY24-25 Budget. Michael Borelli opened the Public Hearing for the Adoption of the Final FY24-25 Budget. Mr. Borelli opened the Public Hearing to Adopt the Final FY24-25 Budget. There was no discussion by the Board or the Public so the Public Hearing was closed by Mr. Borelli. **Motion** by Leslie Sturmer to Adopt Resolution 2024-02 FY24-25 Budget. **Second** by Johnathan Ferguson. Passed by vote 5-0.
7. Resolution of the Cedar Key Water & Sewer District Amending the Rates for Water and Sewer Charges Effective October 1, 2024; Providing for Codification; and Providing an Effective Date. Mr. John gave the Board a brief description of the Rate Resolution and after some discussion the Board was ready to vote on the Resolution. **Motion** by Leslie Sturmer to approve Resolution 2024-03 changing the CKWSD Water/Sewer Rates effective October 1, 2024. **Second** by Joe Hand. Passed by vote 5-0.
8. Amendment to FDEP Lift Station Rehabilitation Phase I. Mr. John and the Board discussed the reason for the Amendment and Change Order for the FDEP Lift Station Rehab Phase I. **Motion** by Stephen Rosenthal to Ratify the Lift Station LPA 0260 Change Order. **Second** by Leslie Sturmer, with discussion. Ms. Leslie wanted to make sure that each Phase of the Lift Station Projects will have be labeled as a different Phase since the District was awarded three different amounts of money for the Lift Station Project, and Mr. John assured Ms. Leslie that she was correct. Passed by vote 5-0.

9. Florida Commerce Lift Station Rehabilitation Phase II. Mr. John and the Board discussed the changes that were made to the Grant given to the District by Florida Commerce. **Motion** by Stephen Rosenthal to Ratify the Florida Commerce Lift Station Rehabilitation Phase II-D0282. **Second** by Johnathan Ferguson. Passed by vote 5-0.
10. Bridge Loan for Construction Projects. Mr. John and the Board discussed the many conversation he has had with Robert Beauchamp on Bridge Loans. Mr. Beauchamp's recommendation is to get a Revolving Loan in the amount of \$1.5 million dollars over four years. Mr. Beauchamp advised that each Bank submitting a proposal go ahead and do a Credit Check as part of the Proposal, instead of doing the Credit Check after the Bank is chosen. Evan, Mr. John, and the Board discussed this at length before reaching a decision. **Motion** by Stephen Rosenthal to allow Mr. John and Evan to prepare and RFP with the support/help of Robert Beauchamp. **Second** by Leslie Sturmer. Passed by vote 5-0. Mr. John then went on to discuss with the Board the three engineering firms that were hired as Consulting Engineers, having gotten all of their paperwork sent in for Board approval and Chaiman's signature. **Motion** by Leslie Sturmer to approve Professional Consulting Service Contracts for Baskerville-Donovan, DRMP, and Mittauer & Associates. **Second** by Joe Hand. Passed by vote 5-0.
11. General Manager's Report. Mr. John explained the process he had to go through to get the Trim Notice in the newspaper of record. Mr. John let the Board know that the District passed its Disinfective Biproducts testing. The Board and Mr. John discussed the bid that came in from Shore Builders in the amount of \$18,000 to replace the deck at the Water Plant, that is serious need of repair. Mr. John let the Board know he thinks he can get a few more bids for the project. **Motion** by Leslie Sturmer to allow the GM to get quotes for the deck repairs at the Water Plant and for goutes to not exceed a maximum of \$18,000. **Second** by Joe Hand. Passed by vote 5-0. Mr. John and the Board discussed a few more things before moving onto further buisness. Mr. John discussed going ahead and paying the Insurance Policy in the amount of \$136,000, since the District could be seriously impacted by Hurricane Helene. The Board decided to go ahead and pay the Insurance Renewal. Mr. John and the Board discussed what would be done the closer we get to Hurricane Helene making landfall.
12. Attorney's Report. No Attorney's Report.
13. Commissioner Comments. Mr. John and the Board discussed how and if the Water System was impacted due to the fire that occurred on Dock Street.
14. Public Comment.
15. Adjourn. Meeting was adjourned at 6:12 pm.



Michael Borelli, Chairperson



Leslie Sturmer, Commissioner &
Secretary of the Board