

**CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309/510 THIRD STREET
CEDAR KEY, FL 32625**

**Minutes of Regular Meeting
Board of Commissioners
July 10, 2023**

Board Members Present: Dottie Haldeman, Leslie Sturmer, Joe Hand, Stephen Rosenthal, Michael Borelli.

Other Presents: Evan Rosenthal, Alicia Johns, James McCain, Mandy Offerle, Frank Offerle, Robert Beauchamp, Clay Childers, and Jan Childers.

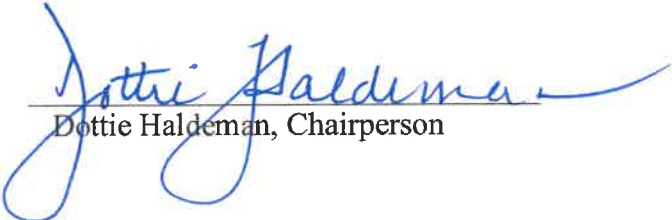
1. Meeting called to order at 5:01 p.m. by Dottie Haldeman, Chair.
2. Pledge and Prayer.
3. Public Comment. It was ask that #7 Waccasassa Water & Wastewater Co-Op Update on the Agenda be moved up to #5 on the Agenda for the next meeting, which the Board agreed was a good idea.
4. Adoption of Agenda. **Motion** by Joe Hand to approve the Agenda. **Second** by Stephen Rosenthal. The Board voted that it would from this meeting on have the W3C updates be after the adoption of the Meeting's Agenda. Passed by vote 5-0.
5. Waccasassa Water & Wastewater Co-Op Update. Joe Hand and Evan Rosenthal gave the Board a brief rundown of what was discussed at the June 2023 meeting for the W3C. It was ask if James McCain could be a part of the W3C Board to which Evan stated that the Board itself has already been formed so James would not be able to serve as a Board member, but he could be part of an advisory committee or another committee that would be formed to assist the W3C Board. Evan also reported to the Board that having more than Joe Hand, who is a W3C Board member, be present at the W3C meetings could possibly violate the Sunshine Law as some of the things discussed in the W3C meetings might need to be discussed and voted on by the District's Board. It was ask that if the W3C meetings were advertised as District Meetings or District Workshops could District Board members be present to which Evan said could be done. Joe spoke to the Board about a meeting he and James had with Greg Lang to discuss the possibility of obtaining a \$50 million dollar grant from the Federal Government for the W3C project. There will only be approximately 45 of these grants given out and a Letter of Intent must be in by August 21, 2023.
6. Financial Reports. Balance Sheet, Budget Report, Checkbook Activity, Past Due Accounts Report, Employee Leave reports were presented for review. **Motion** by Joe Hand to approve the Financial Reports with discussion. **Second** by Michael Borelli. Stephen Rosenthal wanted to let the Board know how happy he was that our Employee costs and many other items in the District's Budget are very close to what was budgeted. Passed by vote 5-0. Robert Beauchamp spoke with the Board about this year's TRIM Package and when the Board needs to set its Tentative and Final Budget Hearing's in September. The Board requested that Employee evaluations, COLA figures, and break up of salaries be given at August meeting for further discussion of Employee salary increases. After a lot of discussion between Robert and the Board the District decided to set the District's Millage Rate to 1.6 and the Board set their Tentative Budget Hearing and Regular Board Meeting on September 6, 2023, at 5.01 pm. and the Final Budget Hearing for September 18, 2023, at 5:01 pm, all Board members must attend this meeting to vote.

Motion by Leslie Sturmer to approve the Millage Rate of 1.6, which would add an additional \$90,000 to the District's Revenue for the 23-24 Fiscal Year. **Second** by Joe Hand. Passed by vote 5-0. **Motion** by Stephen Rosenthal to set the Tentative Budget Hearing and District's Regular Board Meeting for September 6, 2023, and the Final Budget Hearing for September 18, 2023, both meetings will be at 5:01 pm. **Second** by Joe Hand. Passed by vote 5-0.

James McCain gave the Board his letter of resignation stating that he would like the Board to find a new General Manager by December 31, 2023. James stated that if needed he would stay on to help the new GM to make sure he/she was up to date on everything.

7. Approval of Board Meeting Minutes from the June 12, 2023, Regular Board Meeting. **Motion** by Stephen Rosenthal to approve the minutes from the June 12, 2023, Regular Board Meeting. **Second** by Joe Hand with discussion. Joe asked James to clarify what the 50% percent completion was for in the minutes. James explained that the plans were 50% done but we had not spent 50% of the money or gotten 50% of the work done. Passed by vote 5-0.
8. Bill Adjustment Request. Board tabled the Bill Adjustment Request until the next meeting to see which of Mr. O'Laughlin's will be the highest for approval of adjustment. Alicia stated that the customer was made aware that he would only get an adjustment for one of the bills with high usage due to him watering grass and trees that he had put on his property.
9. General Managers Report.
 - Water** – James reported that the THM tests that were done since doing aeration at the Water Plant came back and showed good results and he stated that more aeration would be going into the plant to keep up those results. There was some Water Tower repairs that were done, which caused Ms. Lydia Hicks truck to have some paint spots which the Water Tower Maintenance Company took care of for Ms. Hicks.
 - Wastewater** – Lift Station Project is moving along; James is waiting on approval from DEP to get the plans done so that work can go out to bid to get that started. James and Greg Lang from Mittauer & Associates are working on a plan for some Wastewater Treatment Plant repairs that need to be made.

10. Attorney Report. No Attorney report as Evan discussed everything he had in other areas of the meeting.
11. Commissioner Comments. No Commissioner Comments.
12. Public Input. No Public Input.
13. Adjournment: There being no more business to conduct, the meeting was adjourned at 6:45 p.m.


Dottie Haldeman, Chairperson


Leslie Sturmer, Commissioner &
Secretary of the Board